



**Nomination & Election Committee
DRAFT Minutes**

**Activity Center – 10501 E Seven Generations Way #109
February 15, 2024 – 1:00PM**

Committee Members Present: Chair – Wendy Walker and Rick Stertz
Also Present: Jena Carpenter & Rebekka MacDonald

I. Call to Order

The meeting was called to order at 1:02 pm by Wendy Walker.

II. Election Timeline/Calendar – Review

a. Verify Ballot Counting Date 3/27/24 time TBD

The committee reviewed the election calendar and timeline. The date for counting ballots was set for March 27, 2024 at 1:00pm.

III. Review Candidates

The committee reviewed the submitted applications, all are in good standing and able to serve on the Board.

a. Candidate ballot order

The seven candidate names were printed on pieces of paper and put in a bowl and drawn for placement on the ballot. Order drawn by the committee is as follows:

1. Kirk Walker
2. Lyndell Roe
3. Robert Heisler
4. Deborah Partiz
5. Chris Shipley
6. Ian Roberts

Due to the restricted seat status and requirement for one candidate to be a Commercial Retail Land Use, Les Shipley will be placed first for Commercial Retail with no other candidates for that seat.

IV. Review Ballot instruction mailing(s)

a. Electronic – The electronic voting instructions and cover letter were reviewed, and minor changes were suggested.

b. Paper Ballot Request – The paper ballot, instructions and cover letter were reviewed with minor changes recommended.

[The management team was directed to send the final draft to committee members prior to mailing for a final review.](#)

V. Candidate Questions – March 10th

There have been no questions submitted by residents for review or discussion for the Candidate Forum. With their being 7 Candidates, we will have to limit questions to between 8 and 10 and reduce the amount of time allocated for responses. Opening and closing statements will be reduced to 90 seconds from two minutes in an effort to keep the Forum to a 2-hour time.



Management directed to issue an email blast today requesting candidate questions all due by March 7, 2024 and will be included in the March 8th meeting packet.

VI. As Brought Forth - None

VII. Next Meeting Date – March 8, 2024 at 1:00 pm

The next meeting will be on March 8th to complete final planning for the March 10th event and to choose the top 10 questions that will be presented to the Candidates at the Forum.

VIII. Adjournment

With there being no further business, the meeting was adjourned at 1:47pm.

Respectfully Submitted,
Jena Carpenter, CMCA, AMS, PCAM
On behalf of the Nominating and Election Committee