



Nomination & Election Committee

Meeting Minutes

Virtually using Zoom

December 16, 2020 – 3:00 pm

Members Present: Katherine George, Kirk Walker, and Sharon Knox

Owners Present: Joan Tober and Dale Robbins

- I. **Call to Order** – The meeting was called to order at 3:59 pm.
- II. **Review & Approval of December 16, 2020 minutes**
A motion made by Sharon Knox to approve the December 16, 2020 minutes was seconded by Kirk Walker; motion passed with unanimous consent.
- III. **Election Timeline/Calendar** – The committee reviewed the updated election timeline.
Motion made by Katherine George to accept the updated Election Timeline with changes was seconded by Sharon Knox; motion passed with unanimous consent.
- IV. **Postcard Use – Marketing**
A motion made by Sharon Knox to open discussion on postcard use and marketing was seconded by Kirk Walker.

A motion made by Kirk Walker to put the postcards on the bulletin boards removing bullet #2 was seconded by Sharon Knox; motion passed with unanimous consent.
- V. **Meet the Candidates – Dale Robbins**
A motion made by Sharon Knox to open discussion for a meet the candidate forum was seconded by Kirk Walker – discussion ensued.

A motion made by Kirk Walker to have a Candidates introductory information recorded by Dale Robbins through YouTube and made available on the electronic ballot with text statements and one the website was seconded by Katherine George; motion passed with unanimous consent.
- VI. **Final Review Call for Candidates**
A motion made by Kirk Walker to approve the Call for Candidate mailing was seconded by Sharon Knox; motion passed with unanimous consent.
- VII. **As Brought Forth** – There was none.
- VIII. **Next Meeting Date**
January 14, 2021 – Call For Candidate envelope stuffing
February 18, 2021 – NEC meeting @ 10am
February 25, 2021 – Envelope Stuffing @ 9:30 am
March 29, 2021 – Ballot Counting 10:00 am
- IX. **Adjournment** – With there being no further business, the meeting was adjourned at 5:31pm.

Respectfully Submitted,
Jena Carpenter, CMCA, AMS, PCAM
For the Association