

REVISED PARISH BY-LAWS

Effective February, 2001

**HOLY TRINITY GREEK ORTHODOX CATHEDRAL
1973 EAST MARYLAND AVENUE
PHOENIX, ARIZONA 85016**

These Revised Parish By-Laws are part of the Uniform Parish Regulations published by the Greek Orthodox Archdiocese of America. A copy of the Uniform Parish Regulations is available upon request. Copies of these Revised Parish By-Laws are available, free or charge, to stewards of our community at the Church office. If you wish to have a copy, please call, or come in to the office and we will be happy to furnish you with one.



PARISH BY-LAWS

These Revised Parish By-Laws of Holy Trinity Greek Orthodox Cathedral, Phoenix, Arizona, were compiled on or between June and November 2000, and represent all by-laws as amended from the date of incorporation of this Parish to date.

These local by-laws are merely appended to the Uniform Parish Regulations (UPR) of the Greek Orthodox Archdiocese of America in accordance with Part Three, Article I, Section I.

All Chapter, Part, Article, and Section numbers used herein coincide with or add to the appropriate Chapter, Part, Article, and Section numbers of the UPR.

By-Laws Committee 2000:

Dimitra Sampson (chairperson)
Dennis Deberry
John Katsenes



CHAPTER II, PART ONE, ARTICLE II

PARISH PROPERTY

Section 7:

No charge for use of the Cathedral or Chapel will be assessed where the individual(s) using the facility (Godparent(s) in a baptism or chrismation) is presently a member in good standing of Holy Trinity. The Cathedral and Chapel may be used by members of any other Greek Orthodox Parish in America for a \$300 fee as long as that individual(s) has been a member in good standing in that Parish in the calendar year immediately preceding the year in which the sacrament is being administered. The Cathedral and/or the Chapel may be used by Orthodox Christians who belong to a non-Greek Orthodox Church or by non-Orthodox Christians with the special permission of the Bishop, subject to availability and upon payment of a \$300 fee (this does not apply when the individual is using the Cathedral or Chapel to marry a member in good standing of Holy Trinity). Non-Christians may only use the Cathedral or Chapel when its use is for baptism into the faith.

Section 8:

All official Parish organizations may use any of the Church facilities free of charge. All other individuals or groups wishing to use the Church facilities (other than the Cathedral and Chapel) must pay a rental fee.

ARTICLE V

PARISHIONERS

Section 1:

A "Member in Good Standing", as defined in the UPR, is any person, 18 years of age or older, who was baptized according to the rites of the Church, or was received into the Church through chrismation, who lives according to the faith and canons of the Church, abides by the Uniform Parish Regulations of the Archdiocese of America and the local Parish By-Laws of Holy Trinity, and who has met his or her stewardship obligation (part of which is to meet his or her financial stewardship obligation to the Parish).

Section 9:

Members in good standing, subject to the further qualifications set forth in Section 10, have the right to vote and participate in all regular and special General Assembly meetings, the right to vote in



Parish Council elections, and the right to run for the Parish Council (subject to the additional qualifications set forth in Article VIII, Section 2 of these local by-laws).

Section 10:

In order to exercise one's right to vote in any General Assembly meeting or Parish election, an individual who is otherwise a "member in good standing as set forth in Section 1, must have signed a stewardship pledge card for the current year and made some financial contribution towards that pledge prior to exercising his/her right to vote.

Section 11:

Any person 24 years of age or under who is a full time student may be relieved of the financial stewardship obligation requirement; however, some kind of stewardship commitment must be made to the Parish.

ARTICLE VI

PARISH ASSEMBLY

(Referred to herein as General Assembly)

Section 5:

A quorum for the General Assembly consists of 80 members in good standing who are qualified to vote pursuant to Article V, Section 10. This shall be verified by the secretary prior to commencement of each meeting using the Parish register. At least 30 days prior to each General Assembly meeting, there will be notification regarding eligibility of participation. Any disputes as to eligibility must be resolved prior to commencement of the meeting.

Section 6:

All regular General Assembly meetings shall be conducted according to the following procedure:

- A. All those present shall sign the attendance register.
- B. Call to order by the President of the Parish Council.
- C. Prayer offering by the priest, if present.
- D. Determine whether a quorum exists.
- E. Determine the number of votes necessary to constitute either a simple or two-thirds majority, depending upon the prescription of the UPR, by which decisions shall be legally adopted.
- F. Elect a Chairperson.
- G. The minutes of the previous General Assembly meeting shall be read, corrected (if applicable), and approved.



- H. The Secretary shall read any communications specifically addressed to the General Assembly.
- I. The President or the Secretary of the Parish Council shall provide a summary of the Council's activities since the last General Assembly.
- J. Unfinished business.
- K. Treasurer's report.
- L. Report of the Auditing Committee (at the last General Assembly meeting of the year).
- M. Reports of standing and/or special committees.
- N. Discussion and adoption of the budget submitted by the Parish Council (at the first General Assembly meeting of the year).
- O. Elect an Auditing Committee (every other year) and an Election Committee (every year) at the last General Assembly meeting of the year.
- P. Nominate candidates for the Parish Council in accordance with UPR Article VIII, Section 3 (at the last General Assembly meeting before the election).
- Q. New business.
- R. Good of the Parish.
- S. Closing Prayer.

ARTICLE VII

PARISH COUNCIL

Section 1:

The Parish Council shall consist of 15 members in good standing subject to further qualifications set forth in Article VIII, Section 2. Candidates for the Parish Council must be at least 21 years of age in accordance with UPR Article V, Section 1.

Section 2:

In addition to the officers designated in Article VII, Section 2 of the UPR, an Assistant Treasurer shall also be elected.

Section 3:

Each year, five members shall be elected to the Parish Council for a three year term.

Section 5:

No person paid by Holy Trinity Cathedral may serve on the Parish Council, the Board of Auditors, or the Board of Elections.



ARTICLE VIII

ELECTION OF PARISH COUNCIL

Section 2:

A candidate for the Parish Council must be a member in good standing of the Parish who is at least 21 years of age and has been a member in good standing for at least one year preceding the date of the election. Any individual wishing to run for the Parish Council must have signed a stewardship pledge card for the current year and made some financial contribution towards that pledge prior to submitting an application. Additionally, that person must have signed a stewardship pledge card for the calendar year immediately preceding the election and made some financial contribution towards that pledge in that year.

Section 3:

All candidates for the Parish Council, including those nominated at the General Assembly meeting, must submit an application indicating their intent to run for the Parish Council as specified by the Elections Committee.

Section 7:

During the election, all ballots shall be deposited in a sealed box in the custody of the Elections Committee.

ARTICLE X

ELECTION OF PARISH COUNCIL OFFICERS

Section 2:

Office of the President may only be held by a member who has served on the Parish Council for at least one year and who is an elected member to the Parish Council.

ARTICLE XII

DUTIES OF PARISH COUNCIL

Section 4:

The Parish Council may assume, when necessary, obligations in excess of the budget up to the amount of \$5,000 per item. For any larger sums, it shall obtain the approval of the General Assembly.



ARTICLE XIII

BOARD OF ELECTIONS

Section 2:

The Election Committee shall post Parish Council candidate requirements at least 30 days prior to the election. Also, the Committee shall provide notification regarding eligibility to vote at least 30 days prior to the election. All disputes regarding eligibility must be brought to the attention of the Elections Committee and must be resolved prior to the election.

ARTICLE XIV

BOARD OF AUDITORS

Section 1:

The Auditing Committee shall be elected for a two year term.

Section 2:

The Auditing Committee shall report to the Parish Council at least one time during each calendar year. In addition, it must report to the General Assembly at the last General Assembly meeting of each year.

PART THREE, ARTICLE I

PARISH BY-LAWS

Section 2:

In addition to any requirements included in the UPR, any amendments or revisions to the local by-laws must be adopted by a 2/3 vote at the General Assembly. Such amendments or revisions must be initiated by the Parish Council or by at least 10 members in good standing of the Parish with a signed petition.



These by-laws were approved by the General Assembly on February 2, 2001,
and subsequently modified at the direction of His Eminence Metropolitan
Anthony.

Ratified by His Eminence Metropolitan Anthony on

Metropolitan Anthony Dec. 20, 2001
(signed)

