

Record of Motion/Minutes

The Meeting was called to order by Chairperson ... at **7:06 pm.** on Monday, October 30th, 2023. Those in attendance were: **Chairperson Mike Bryant, Member Bud Felty, Member Sylvia Moyer, Tyler Carpenter- Council member, Audrey Erschen- Grant and Technology support coordinator, , Thomas Yeager- Attorney, Amber Englebach-Zoning Coordinator, Not Present – Member Bob Chipriano**

Motion:

Approval of September 25<sup>th</sup>,2023, Meeting Minutes: Council Member motioned to approve Meeting Minutes. Council Member seconded the motion, all present were in favor. Motion carried.

Discussion occurred regarding **101 W. Cross Street about variance for a rear setback. Asked for a 15 ft variance due to an expansion of the rear and side of the building. The current ordinance states it must be 50 ft when a commercial plot of land backs up to a residential plot. The party was asking for that to be reduced to 35ft. Discussed how the development of this building would contribute to the goals of the Galena City charter. Further conversed about the necessity of the building expansion and whether the expansion fits the burden to have a variance. Also talked about the possibility of adding natural barriers between the two properties.**

Motion:

Council Member motioned to make a recommendation to board of appeals to allow a 15ft variance to the rear setback of the property (101 W. Cross Street Galena Md 21635) with the condition that there is a 6ft privacy fence and plantings of a taller variety to provide screening for the residential property including downward facing rear lights at a lower level. Council Member seconded the motion, all present were in favor. Motion carried.

Discussion occurred regarding **102 N. Main Street and adding parking regarding the redevelopment and addition of more units to the property. The owner has acquired two properties which lie next to one another. By acquiring the properties, they proposed the concept of adding two parking lots to provide parking for the residents. Discussed rezoning the two properties to create one singular property and the need for a final design plan. Recommended that there should be further surveying of land, and data about the property before they return for permits and site plan approval.**

Discussion occurred regarding a **new construction property next to 110 E. Cross. There has been an email from the builder requesting setbacks for property 108 E. Cross. There is no start date as of October 30<sup>th</sup>.**

Motion:

Council Member ... (1:02.58) made a motion to approve the audio minutes for October 30<sup>th</sup>, 2023 ; Council Member ... (1:03.05) seconded, all present were in favor. Motion carried.

Adjournment: There being no further business to come before Planning and Zoning, Council Member ... (1:03.14) motioned to adjourn, and Council Member... (1:03.16) seconded the motion, all present were in favor. Meeting was adjourned at **8:06 p.m.**

Comments Chairperson comments: None

Attorney comments: None

Public comment: None

Next meeting: If needed the next meeting will take place on November 27<sup>th</sup>, 2023 at 7pm.