



**Rio Grande Academy of Fine Arts
Education Assistant (EA), Ed Fellow**

Who We Are:

Rio Grande Academy of Fine Arts (RioGAFA) is a free, public charter school that educates students through an arts-integration curriculum that promotes critical and creative thinking and supports all K-12 students in achieving grade-level standards. Located on Albuquerque's Westside, we are currently offering grades K-2 and 6-7 (adding 3rd and 8th grade for the 24-25 SY), with the goal of adding two grade levels yearly until we are K-12. Through our vision and collaboration with home, school, and the community, every RioGAFA student will be well prepared for the demands of the 21st Century with the ability to:

- **Inquire – Think Curiously,**
- **Imagine – Think Beyond,**
- **Innovate – Think Creatively,**
- **Inspire – Influence Excellence.**

We are looking for enthusiastic professionals who enjoy creative, "**out of the box**" teaching methods and are dedicated to working within our community.

What We're Looking for:

We are looking for high-capacity, energetic individuals who believe that all students deserve rigorous academics and arts education. Sound like you?

- *A **passionate educator** committed to upholding our mission and vision for arts integration and arts enhancement.*
- *A **growth mindset thinker** who is open to feedback, coaching, and continually striving to improve their practice.*
- *A **determined and driven supporter** of equitable outcomes.*
- *An **enthusiastic team** player who actively contributes and collaborates towards a common goal.*
- *An **authentic, nurturing educator** striving to serve and ensure high expectations for all students.*
- *Have **experience or willingness** to work in an urban public school setting*

What You'll Do:

As a RioGAFA Educational Assistant, you will assist the teacher in achieving identified instructional objectives and helping students take full advantage of the instructional program and available resource materials. As an EdSpecific responsibilities shall include the following:

- Provide instructional support services under the direct supervision of a highly qualified teacher.
- Assist a Mentor Teacher with program content and maintain open communication with both the Mentor Teacher and Program Director.
- Consult and assist with the Mentor Teacher on a continuous basis regarding program content and progress of students.

- Plan individualized targeted instruction to students in the areas of reading and math, either in a small group or 1 to 1 setting with the collaboration of the Mentor Teacher.
- Provide individualized targeted instruction to students in the areas of reading and math either in a small group or 1 to 1 setting.
- Consult with Mentor Teacher in tracking student progress, monitoring, and planning of interventions.
- Maintain current and accurate records as required.
- Complete micro courses and professional development series on various topics to include but not limited to classroom management, math intervention, reading intervention, high intensity tutoring strategies, and cultural and linguistically responsive teaching and learning.
- Develop strong relationships with students and colleagues.
- Participate in regular coaching and feedback sessions.
- Maintain confidentiality of information as required by school policy.
- Participate in in-service training provided by the school.
- Assume other reasonable and equitable job-related duties assigned by the Director(s).
- Maintain appropriate New Mexico licensure.

What We Provide:

- Work in a collaborative and community-oriented environment
- Ongoing professional development
- Weekly individualized observations and coaching sessions
- Growth opportunities
- Small Class Sizes (22 students per cohort)
- Competitive Salaries, offering above the NM Educational Assistant baseline pay
- Earned paid leave
- New Mexico Public Schools Insurance and Retirement

Qualifications:

By the time employment begins, all educational assistants (EA) must provide evidence of holding a valid New Mexico EA license.

RioGAFA is an equal opportunity employer committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws. Hiring is conditional upon cleared FBI background check and verification of all licensure requirements.