

**Approved**

**RIO GRANDE ACADEMY OF FINE ARTS  
GOVERNING BOARD MEETING  
MINUTES  
October 17, 2023**

**GOVERNING BOARD MEMBERS**

**Kathy McClendon, President - present  
Dr. Susan McConnell, Vice President - present  
Dr. Jenn Pena, Secretary – not present  
Christine Mya-San - not present  
Amer Child - present  
Dana Flores - present  
Oren Ran - present**

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**GOOGLE MEET virtual meeting**

**Topic: RioGAFA Governing Board**

**RioGAFA Board Meeting**

**Tuesday, October 17, 2023· 6:30 – 8:00pm**

**Time zone: America/Denver**

**Google Meet joining info**

**Video call link: <https://meet.google.com/btz-iihn-hms>**

**Or dial: (US) +1 318-414-0157 PIN: 410 268 284#**

**\*Denotes potential action items for the Board**

NOTE: Agenda items can be added to the agenda for discussion, but they are not actionable. The Governance Board attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda.

**Public Comment:**

- a. Members of the public who wish to speak at the Governing Board meeting, must sign-up prior to the meeting on the Public Comment sign-up sheet. The Governance Board President will set the time limit per presenter at the beginning of the meeting based on the number of persons signed up to address the Board. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.
- b. If the meeting is held virtually, public comment will be allowed during the meeting via Zoom. To speak during public comment, please email your request to speak with your name to up to twenty-four hours prior to the meeting to [kathy.mcclendon@riograndeacademyoffinearts.com](mailto:kathy.mcclendon@riograndeacademyoffinearts.com) - Speakers will be unmuted in order to address the Governance Board. Public comments will be limited to 3 minutes or based on the number of speakers. The public may also email comments to Kathy McClendon at [kathy.mcclendon@riograndeacademyoffinearts.com](mailto:kathy.mcclendon@riograndeacademyoffinearts.com) - Emailed comments will be kept with the records of the meeting.

*The following format is not indicative that each thing is up for discussion, but a framework in which to fit the Board's business for meeting purposes.*

## AGENDA/MINUTES

- A. WELCOME AND CALL TO ORDER** **President**  
6:36 P.M.
- B. ROLL CALL of Board Members & Welcome Staff and Guests** **Dr. Jenn Pena**  
Roll Call by President McClendon
- Kathy McClendon, President - present  
Dr. Susan McConnell, Vice President - present  
Dr. Jenn Pena, Secretary – not present  
Christine Mya-San - not present  
Amer Child - present  
Dana Flores - present  
Oren Ran - present
- C. \*Motion to \*ADOPT THE AGENDA** **Governing Board**  
Motion by A Child 2<sup>nd</sup> S McConnell  
Approved unanimously
- D. \*Motion to \*APPROVE MINUTES** Board Meeting Sept 19, 2023 **Governing Board**  
Motion by K McClendon 2<sup>nd</sup> A Child  
Approved unanimously
- E. STUDENT PRESENTATION (When Available)** **RioGAFA**  
Student Jazzy Zamora opened the Albuquerque Greater Chamber of Commerce meeting by singing the National Anthem. The recording was played by Director Franco and the link shared with meeting participants.
- F. FINANCIALS**
- a. \*Motion to \*APPROVE** Monthly Financial Report most recent **Governing Board**  
Motion by S McConnell 2<sup>nd</sup> O Ran  
Approved unanimously, Including three BARS.  
\*Note – O Ran, new board member has been appointed to the financial committee by President McClendon to review financial each month.
- b. \*Motion to \*APPROVE** BAR's (*collectively*) **Governing Board**  
BARS
1. 2324-0003-I Special Capital Outlay-State increase to actual carryover \$ 261
  2. 2324-0007-IB GOB Library Initial Budget \$ 3,106
  3. 2324-0008-I Daniels Fund (grant award) increase budget \$ 50,000
- Approval included in the motion above.
- G. GOVERNANCE**
- a. Motion to \*APPROVE** Board Member **Governing Board**

Motion to remove this action item by S McConnell 2<sup>nd</sup> A Child

Approved unanimously

- b. Motion to **\*APPROVE** to Amend Bylaws Governing Board

Motion to approved amended by-laws as edited AND for President McClendon and Consultant K Callahan to create a chart to represent term limits and board membership. A final version to be submitted to the Board binder upon completion and review.

Motion by K McClendon 2<sup>nd</sup> S McConnell

Approved unanimously

- c. Motion to **\*APPROVE** formation of Facilities Committee Governing Board

Motion to create Facilities Committee with members to be named at President appointment.

Motion by K McClendon 2<sup>nd</sup> A Child

Approved unanimously

\*Note – members appointed – S McConnell, D Flores, A Child

Director Franco will initiate 1<sup>st</sup> meeting.

- d. Motion to **\*APPROVE** change of the date of November meeting Governing Board

Motion by K McClendon 2<sup>nd</sup> A Child

Approved unanimously

\*Note – meeting date changed to Tuesday, November 14, 2023

- e. Documents Notice (if needed) President

- i. Audit Related Questionnaire

President McClendon reports that all parties have signed the document.

## H. INSTRUCTIONAL and OPERATIONS

RioGAFA Directors

- a. Topics to Consider

- i. Directors' Report
- ii. DATA Reporting
- iii. Staffing
- iv. Schedule/Events
- v. Professional Development/Training
- vi. Students
- vii. Recruitment Report
- viii. Property/Site
- ix. Electronics
- x. Construction/Repairs
- xi. Safety and Security
- xii. Miscellaneous

Director Franco reports enrollment at 141 – for 40<sup>th</sup> day

Staff numbers 17

Working with facilities team for prospective new building

**RioGAFa is the recipient of a Daniel's Fund Grant (\$50K)  
Director Platis has been nominated for regional Art Ed Admin award.**

**Director Platis reports**

**Family Literacy Academy (upcoming)  
Academic data for September  
Professional Development is ongoing.  
Winter showcase – December 8, 2023. All Board encouraged to**

**attend.**

**I. DIRECTORS' COMMENTS**

**Directors**

**J. GOVERNING BOARD COMMENTS**

**Governing Board**

**a. NEXT Scheduled Meeting November 21 14, 2023. 6:30 p.m. via Google Meets**

**b. ADJOURNMENT**

**President**

**8:13 p.m.**

*Respectfully submitted, Dr. Susan McConnell – Rio GAFa Vice President – October 18, 2023*

*If you are an individual with a disability in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jordan Franco at [jordan.franco@riograndeacademyoffinearts.com](mailto:jordan.franco@riograndeacademyoffinearts.com) at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Jordan Franco at the phone number or email address above if a summary or other type of accessible format is needed.*

**Approved November 14,2023**