

APPROVED RIO GRANDE ACADEMY OF FINE ARTS
GOVERNING BOARD MEETING
MINUTES

February 21, 2023

GOVERNING BOARD MEMBERS

Kathy McClendon, President
Dr. Susan McConnell, Vice President
Lee Baldwin, Treasurer
Dr. Jenn Peña, Secretary
Christine Mya-San
Amer Child
Mary Ellen Dannenberg
Dana Flores

A. WELCOME AND CALL TO ORDER by Kathy McClendon @ 6:35PM

B. ROLL CALL of Board Members & Welcome Staff and Guests by Dr. Jenn Peña

- a. Kathy McClendon, President - present
- b. Dr. Susan McConnell, Vice President - present
- c. Lee Baldwin, Treasurer - present
- d. Dr. Jenn Peña, Secretary - present
- e. Christine Mya-San - absent
- f. Amer Child - present
- g. Mary Ellen Dannenberg - present
- h. Dana Flores - present
- i. Kelly Callahan, Consultant
- j. Dan Hill, Attorney
- k. Michele Platis, Founder
- l. Jordan Franco, Founder
- m. Rebekah Runyan, Business Manager

C. *Motion to *Adopt The Agenda

- a. Motion by Amer Child, seconded by Dana Flores
- b. Motion unanimously approved

D. Pledge of Allegiance, led by Kathy McClendon

E. *Motion to *Approve Minutes From January 17, 2023

- a. Motion by Dr. Susan McConnell, seconded by Amer Child
- b. Motion unanimously approved

F. Instructional: Directors' Report

a. DATA Report Information/Format

b. Staffing - lost a teacher (the most recent one hired). An EA is covering the class right now, we are cautiously looking for a replacement, more interviews scheduled this week. Planning to have meetings with teachers regarding next year.

c. Schedule/Events -

- i. Attended School of Choice Fair 1/21/23 (lots of interest)
- ii. UNM Art Education Student visit today (2/21/23)!
- iii. Worked with Christine Mya-San to coordinate big fundraising events
 1. May 12, 2023 (evening event)
 2. Will have presentations, art, etc.
- iv. End of Year ELTP- will take students into the community to museums, etc. to see local art

d. Professional Development/Training - none since last meeting. Starting to review curriculum for next year.

e. Students-

- i. 76 students (current enrollment),
- ii. sent letters of intent to return, 63 returning families.
- iii. Average attendance for January 85%. Personal follow up with families when they are absent, January may have been low because of getting back after break
- iv. Istation results- reviewed on dashboard

f. Recruitment Report- have 87 applications for next year, providing lots of tours, families want to see the building. It's overwhelming, but all in a good way.

G. Operations

a. Property/Site

- i. Kitchen equipment is up and running
- ii. Canteen will prep on-site next year
- iii. Food services audit next week
- iv. Still have \$17K in the grant

b. Legislation - to cap charter school enrollment at 10% of public school population, Jordan and Michele will be speaking in Santa Fe.

c. State site visit scheduled for March 2, 2023

H. Financials

a. *Motion to Approve *January 2023 Financial Reports by Lee Baldwin, Treasurer

- i. Motion by Amer Child, seconded by Dr. Susan McConnell
- ii. Reviewed financial reports
 1. Expected and budget will be evening out now
 2. No more SEG payouts until July, due to lower than predicted enrollment
 3. School has been operating with this lower budget, so not a problem to finish year with these limited funds (kept a high cash balance)

throughout this year, which will now begin decreasing)

iii. Motion unanimously approved

b. *Motion to Approve *BAR's individually

- i. BAR 583-000-2223-0016-T Fund 24146 Transfer between function expenses
 1. Charter School Funding from Instruction to various other functions
- ii. BAR 583-000-2223-0017-T Fund 26220 Transfer between function expenses
 1. Charter Growth Fund from Instruction to software
- iii. BAR 583-000-2223-0018-D Fund 11000 Decrease to Operational Fund from SEG due to expected versus actual student enrollment -\$947,575
- iv. Motion to approve all BARS
 1. Motion by Lee Baldwin seconded by Amer Child
 2. Motion passes unanimously

I. Governance

a. *Michele's hotel room (needs Board approval)

- i. No longer required because Michele found lodging below the \$250 threshold after it was added to the agenda

b. *Community School stipend for directors (needs Board approval)

- i. Motion by Kathy McClendon, seconded by Dana Flores
- ii. The budget included a \$4000 stipend for planning community events. Michele and Jordan will split the stipend at \$2000 each. Board approval with minutes is required.
- iii. Community Schools provide wraparound supports and extensions to families and students. This first year includes a needs-assessment (students, parents, stakeholders) and planning for implementation for upcoming 3 years. Dana is involved in this program and is also supporting Michele and Jordan.
 1. Integrated Student Supports
 2. Enriched Learning Time
 3. Active Families and Community
 4. Collaborative Leadership Practices
 5. Integrated Classroom (coming in the future)
 6. Safety (coming in the future)
- iv. Motion unanimously approved

c. Documents Notice (if needed)

- i. Discuss section 1 of the **GB Standards**.
- ii. Reminder to Read section of the **GB Standards** and even make some reflective comments

as questions or thoughts arise during your reading.

J. Directors' Comments-

- a. Jordan Franco- Directors are asking for help from the Board for recruitment. Lottery is being held the second week of April. There are just not enough of them and they really need help to ensure enrollment increases.
- b. Speaking with PED and considering adding a PreK program, but as something that would be run by YDI at this time. It's too much for them at this point, unless it was run by YDI.

K. Governing Board Comments

- a. **Next Scheduled Meeting – March 21, 2023**
- b. **Adjournment at 8:00PM by Kathy McClendon**

Compiled by Dr. Jenn Peña, Secretary

Approved March 21, 2023