

**APPROVED**

**RIO GRANDE ACADEMY OF FINE ARTS  
GOVERNING BOARD MEETING  
MINUTES  
January 17, 2023**

**GOVERNING BOARD MEMBERS**

**Kathy McClendon, President  
Dr. Susan McConnell, Vice President  
Lee Baldwin, Treasurer  
Dr. Jenn Peña, Secretary  
Christine Mya-San  
Amer Child  
Mary Ellen Dannenberg  
Dana Flores**

**AGENDA**

**A. WELCOME AND CALL TO ORDER by Kathy McClendon, president, @6:32PM**

**B. ROLL CALL of Board Members & Welcome Staff and Guests Dr. Jenn Peña**

- a. Kathy McClendon, President - present
- b. Dr. Susan McConnell, Vice President – not present
- c. Lee Baldwin, Treasurer - present
- d. Dr. Jenn Peña, Secretary - present
- e. Christine Mya-San - not present
- f. Amer Child - present
- g. Mary Ellen Dannenberg - present
- h. Dana Flores – present
- i. Kelly Callahan – consultant - present
- j. Vanessa Gonzales – business manager - present
- k. Dan Hill – attorney - present
- l. Michele Platis - founder - present
- m. Jordan Franco – founder - present

**C. \*Motion to \*ADOPT THE AGENDA**

- a. Motion by Jenn Peña, seconded by Amer Child
- b. Approved unanimously

**D. Pledge of Allegiance**

**E. \*Motion to \*APPROVE MINUTES FROM DECEMBER 20, 2022**

- a. Motion by Jenn Peña, seconded by Amer Child
- b. Approved unanimously

**F. INSTRUCTIONAL**

- a. **Directors' Report: Directors Platis and Franco**
- b. **New DATA Reporting Information/Format** - Reported the following data using the new

dashboard

- c. **Staffing** - no changes
- d. **Schedule/Events** - School of Choice event next weekend (1/21/23). Monthly assemblies, student of the month. Rewards for attendance, values (Principal of the Day).
- e. **Professional Development/Training** -
  - i. 2 days at beginning semester. SMARTIE goals (inclusion and equity)
  - ii. Required safety trainings through online systems, teachers present certificates of completion
  - iii. Focus on math/science this semester
- f. **Students-**
  - i. Current enrollment 77
  - ii. Assessment Data- IStation for K/1, iReady K, 1, 6
  - iii. iReady Growth data for 6th grade- already exceeded (links to growth will be provided for Board to review)
- g. **Recruitment Report**
  - i. Lottery has been posted for next year, 20 applicants so far!
  - ii. Attendance- Jordan has been doing this manually. Will pull monthly average attendance for Board Meetings.

## G. FINANCIALS

- a. **\*Motion to APPROVE \*December 2022 Financial Reports**
  - i. Motion by MaryEllen Dannenberg, seconded by Amer Child
  - ii. Review of Financial Reports by Lee Baldwin, Treasurer
  - iii. Budgets are balancing with expected expenditures. Expecting SEG payments in March to begin to lower due to student counts (lower enrollment than expected). Spending has been in alignment with expectation of reduced overall budget.
  - iv. High cash balance now, but this protects us from expected lower SEG payments that are coming.
  - v. Financial Report for Dec 2022, unanimously approved
- b. **\*Motion to APPROVE \*BAR's individually**
  - i. No BARs this month

## H. OPERATIONS

- a. **Electronics** -
  - i. Tony (PowerOn) is building a computer lab. Amer was able to get six 3D printers donated to the schools
- b. **Safety and Security** -

- i. Tony (PowerOn) working on quotes to get doors fob access only

## **I. GOVERNANCE**

### **a. Documents Notice (if needed)**

### **Governing Board**

- i. Documents – Kelly’s Training report in Board Folder
  - 1. Reviewed current hours earned and how we earn hours through Kelly’s mentorship
- ii. Reminder to read the GB Standards and even make some reflective comments as questions or thoughts arise during your reading
  - 1. We need to be able to self-assess, make sure that we are meeting our own standards.

## **J. GOVERNING BOARD COMMENTS**

### **Governing Board**

- a. NEXT Scheduled Meeting – February 21, 2023
- b. ADJOURNMENT at 7:43PM by Kathy McClendon, President

*Compiled by Dr. Jenn Peña, Secretary  
APPROVED, FEBRUARY 21, 2023*