

Approved

**RIO GRANDE ACADEMY OF FINE ARTS
GOVERNING BOARD MEETING
MINUTES
March 19, 2024**

GOVERNING BOARD MEMBERS

**Kathy McClendon, President
Dr. Susan McConnell, Vice President
Dr. Jenn Pena, Secretary
Christine Mya-San
Amer Child
Dana Flores
Oren Ran, Treasurer**

AGENDA

A. WELCOME AND CALL TO ORDER by Dr. Susan McConnell at 6:31PM

B. ROLL CALL of Board Members & Welcome Staff and Guests by Dr. Jenn Peña

BOARD MEMBERS

- a. Kathy McClendon, President - present, arrived at 6:37PM
- b. Dr. Susan McConnell, Vice President - present
- c. Dr. Jenn Pena, Secretary - present
- d. Christine Mya-San - absent
- e. Amer Child - present
- f. Dana Flores - present
- g. Oren Ran, Treasurer -present

GUESTS

- h. Rebekah Runyan- Business Manager (guest)
- i. Samantha Gonzales- DMH Law (guest)
- j. Kelly Callahan - consultant (guest)
- k. Jordan Franco - Founder/Co-Director
- l. Michele Platis - Founder/Co-Director

C. *Motion to *ADOPT THE AGENDA

- a. Motion by Jenn Peña, seconded by Oren Ran
- b. Unanimously approved

D. *Motion to *APPROVE MINUTES Meeting February 20, 2024

- a. Motion by Amer Child, seconded by Oren Ran
- b. Unanimously approved

E. FINANCIALS REPORT

Treasurer Ran/Runyan

- a. *Motion to *APPROVE February Financial Report incl. BARs

- i. 2324-0031-I 11000 - Operational Final SEG \$ 11,022- increase in SEG
- ii. 2 2324-0032-D 11000 - Operational Final OST allocation \$ (65,113)- Decrease from out of school funding (removal of part of K12 Plus Funding)
- iii. 3 2324-0033-I 21100 - Universal Free Lunch FY24 allocation \$ 5,201- increase to state funded lunch program
- iv. 4 2324-0034-T 24101 - Title I ESEA Transfer to function 1000 \$270 moved to teacher salary
- v. 5 2324-0035-I 29102 - Private Dir. Grants NM Foundation - Swift Schools Community \$ 1,000
- vi. Noteable repayment of \$91,082.97 to NMPED for overpayment
- vii. Motion to approve by Amer Child, seconded by Oren Ran
- viii. Unanimously approved

F. GOVERNING BOARD TRAINING REPORT by Kelly Callahan

- a. SB 137 mandates changes to GB training requirements. Continued 10 hrs for new board members for all Boards (not just charters), 5 hours for returning members. Training will be adjusted to meet new requirements.
- b. New requirement that all Board meetings are broadcast live and recorded (and stored) to be available on the website on demand (can be a link to a YouTube Channel, etc.).
- c. Rules go into effect July 2024

G. INSTRUCTIONAL and OPERATIONS

RioGAFA Director

- a. Data Reporting -
 - i. Centers focused on skills for elementary
 - ii. WIN Time, small group interventions for middle school
 - iii. Presented overall growth, with comparison to growth goal.
- b. Staffing -
 - i. lost 2 EAs
 - ii. looking to hire 2 EAs for now, plus additional staff for next year
- c. Schedule/Events Professional Development/Training -
 - i. Family Literacy Academy successful. Want to continue this program that focuses on providing teaching/support to families to increase reading at home.
 - ii. A teacher performed a song/dance with a student and had some games- everyone had fun.
- d. Students -
 - i. 134 enrollment, lost one student, gained one student,
 - ii. 83.63% attendance
- e. Property/Site -
 - i. Working with realtor and developer- looking to purchase land
- f. Miscellaneous - Discussion of how the Foundation will be responsible for holding the debt for a new facility. Discussion of concern regarding the Board and financials for the Foundation and lack of communication. Board would like to see better communication and regular updates regarding Board members and financials

H. GOVERNANCE

a. *Motion to *APPROVE NPCSC Hotel/Flight expenses for Jordan Franco & Michele Platis Governing Board

- i. Motion by Kathy McClendon, seconded by Susan McConnell
- ii. Located in Boston near July 4th, which is resulting in higher costs overall
- iii. Hotel costs \$344/night (requires Board approval)
- iv. Business Manager verified money is available in budget
- v. Discussion of benefits of attending conferences
- vi. Unanimously approved

b. *Motion to *APPROVE stipend to Directors to mentor Ed Fellows (amounts to be discussed)

- i. Motion by Jenn Peña, seconded by Amer Child
- ii. \$640 per ed fellow, \$1280 for each Director (Michele Platis and Jordan Franco), total of \$2560.
- iii. Unanimously approved

I. DIRECTORS' COMMENTS

- a. None

J. GOVERNING BOARD COMMENTS by Governing Board

- a. Kathy McClendon thanks everyone for meeting, Susan McConnell for leading, Amer Child for tech support, and to guests and Board Members
- b. NEXT Scheduled Meeting April 16, 2024
- c. ADJOURNMENT at 7:49PM

Respectfully submitted by Secretary Dr. Jenn Peña

Approved April 16, 2024