

APPROVED RIO GRANDE ACADEMY OF FINE ARTS
GOVERNING BOARD MEETING MINUTES
May 16, 2023

GOVERNING BOARD MEMBERS

Kathy McClendon, President
Dr. Susan McConnell, Vice President
Lee Baldwin, Treasurer
Dr. Jenn Pena, Secretary
Christine Mya-San
Amer Child
Mary Ellen Dannenberg
Dana Flores

GOOGLE MEET virtual meeting.

Topic: RioGAFA Governing Board 3rd Tuesday Meeting

RioGAFA BOARD MEETING **May 16, 2023**
Tuesday, May 16, 2023 · 6:30 – 8:00pm
Google Meet joining info

Video call link: <https://meet.google.com/btz-iihn-hms>

Or dial: (US) +1 318-414-0157 PIN: 410 268 284#

***Denotes potential action items for the Board**

NOTE: Agenda items can be added to the agenda for discussion, but they are not actionable. The Governance Board attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda.

Public Comment:

- a. Members of the public who wish to speak at the Governing Board meeting, must sign-up prior to the meeting on the Public Comment sign-up sheet. The Governance Board President will set the time limit per presenter at the beginning of the meeting based on the number of persons signed up to address the Board. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.
- b. If the meeting is held virtually, public comment will be allowed during the meeting via Zoom. To speak during public comment, please email your request to speak with your name to up to twenty-four hours prior to the meeting to kathy.mcclendon@riograndeacademyoffinearts.com - Speakers will be unmuted in order to address the Governance Board. Public comments will be limited to 3 minutes or based on the number of speakers. The public may also email comments to Kathy McClendon at kathy.mcclendon@riograndeacademyoffinearts.com - Emailed comments will be kept with the records of the meeting.

The following format is not indicative that each thing is up for discussion, but a framework in which to fit the Board's business for meeting purposes.

May 16, 2023 MINUTES

A. WELCOME AND CALL TO ORDER

President

B. ROLL CALL of Board Members & Welcome Staff and Guests

Dr. Jenn Pena

Members present –

Kathy McClendon

Dr. Susan McConnell

Lee Baldwin

Amer Child

Dana Flores

Quorum established; meeting called to order at 6:55 p.m.

Guests include

Dan Hill, Legal Counsel

Kelly Callahan, GB Trainer

Rebekah Runyon and Vanessa Gonzales, Business Management
Co-Directors, Jordan Franco and Michele Platis

C. *Motion to *ADOPT THE AGENDA

Governing Board

Motion by Amer; 2nd by Kathy – Agenda adopted.

D. Pledge of Allegiance

All Invited

E. *Motion to *APPROVE MINUTES FROM April 18, 2023

Governing Board

Motion by Amer; 2nd by Susan. No discussion or corrections. Minutes from April 18 adopted.
Unanimous

F. *Motion to *APPROVE MINUTES FROM Special Meeting April 27, 2023 GBoard

Motion by Susan; 2nd by Amer. No discussion or corrections. Minutes from Special meeting,
April 27 adopted. Unanimous.

G. STUDENT PRESENTATION (When Available)

RioGAFA

H. FINANCIALS

a. *Motion to APPROVE * Monthly Financial Report

Lee Baldwin; GB

Financials presented by Lee.

26 checks written this month

83% of the annual budget has been processed

Question regarding the service charge from the bank. Rebekka explains that while holdings are less than one million there is typically a service charge.

Motion by Susan; 2nd by Amer to approve the financials as presented. Approved unanimously.

b. *Motion to APPROVE * BAR's individually

Governing Board

BARS presented

0024-D Decrease BAR \$2447

0025-IB Title One \$54,534

0026-IB Grant \$500

Blanket Bar For end of the year cleanup, if necessary, w/o special meeting

Motion by Amer; 2nd by Dana to approve the four BARS. Approved unanimously.

c. *Motion to APPROVE * FY2024 Budget

Governing Board

FY2024 Budget presentation by Rebekah. Approximate \$3.1 million budget for Rio GAFA
Highlights included –
Funded growth
K-12+
6% raises for staff
Retirement increase and Insurance increase
74% General Fund and 24% Special Revenue
62% of total budget goes to Classroom and Instruction
Motion by Lee; 2nd by Amer to approve the FY2024 Budget. Approved unanimously.

d. *Motion to APPROVE * Directors' Salaries

Governing Board

Directors' salaries included in the budget presentation. No need to approve separately. Some discussion regarding Directors' evaluations, contracts and salary. Will be discussed at June meeting. Amended if needed.

e. *Motion to APPROVE * Calendar

Governing Board

Motion by Susan; 2nd by Kathy to approve the calendar. Calendar is part of the budget submission. Matches APS calendar closely; includes 205 days. Approved unanimously.

f. *Motion to APPROVE * Salary Schedules

Governing Board

Motion by Kathy; 2nd by Susan to approve salary schedules. Salary Schedules are part of the budget submission. 6% raise will be applied to continuing staff. Salary Schedules will not be modified to reflect the 6% raise (in statute) so as to ease compression factors within the step increases and for subsequent years. Approved unanimously.

I. INSTRUCTIONAL and OPERATIONS

RioGAFA Directors

a. INSTRUCTIONAL

- i. Directors' Report**
- ii. DATA Reporting**
- iii. Staffing**
- iv. Schedule/Events**
- v. Professional Development/Training**
- vi. Students**
- vii. Recruitment Report**

b. OPERATIONS

- i. Directors' Report**
- ii. Property/Site**
- iii. Electronics**
- iv. Construction/Repairs**
- v. Safety and Security**

Director's report includes the following –

Attendance this month at 83%. Low. Directors working on attendance incentive ideas, reaching out to families, networking with other charter leaders to discuss ways to improve attendance.
Another Charter School grant was successfully submitted and affirmed.
The RioGAFA GALA was successful – approximately \$2500.00 raised. Well attended.
Professional Development last month was an Arts Integration training.
The State mandated testing is complete.
Recruitment for next year is high. 93 confirmed seats as of this date. Capacity of the current building is 308. Already considering how to extend capacity within the first three years.
Key fobs and security door are complete.
Received a grant for air purifiers; now one for each classroom and large space as well.

J. GOVERNANCE

a. Documents Notice (if needed)

Governing Board

i. Directors' Evaluations (Kelly's form discussion)

ii. Documents –GB Standards - A Look at the next two standards - 5 & 6

iii. Susan's update on the possibility of a Work Retreat

Board retreat still in the works. Will be after July 1. Kelly and Susan still deciding on details. Susan will put out a poll to determine an appropriate date for attendance.

K. DIRECTORS' COMMENTS

Directors

L. GOVERNING BOARD COMMENTS

Governing Board

a. NEXT Scheduled Meeting – June 20, 2023

Next meeting will include evaluation and contract/salary discussion for Directors. In order to have enough time, and to accommodate schedules for best attendance, the June meeting will be a Special Meeting in lieu of the regular scheduled meeting. Meeting date Tuesday, May 27. 6:30 pm

<KATHY McCLENDON will be out of town on June 20

Dr. McConnell PRESIDE>

b. ADJOURNMENT

President

Kathy adjourned the meeting

If you are an individual with a disability in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jordan Franco at jordan.franco@riograndeacademyoffinearts.com at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Jordan Franco at the phone number or email address above if a summary or other type of accessible format is needed.

Approved June 27, 2023 Compiled by Dr. Susan McConnell