

APPROVED

**RIO GRANDE ACADEMY OF FINE ARTS
GOVERNING BOARD MEETING**

Minutes

March 21, 2023

GOVERNING BOARD MEMBERS

Kathy McClendon, President
Dr. Susan McConnell, Vice President
Lee Baldwin, Treasurer
Dr. Jenn Pena, Secretary- Absent
Christine Mya-San-Absent
Amer Child
Mary Ellen Dannenberg - Absent
Dana Flores

GOOGLE MEET virtual meeting.

Topic: RioGAFA Governing Board 3rd Tuesday Meeting

RioGAFA BOARD MEETING March 21, 2023
Tuesday, MARCH 21, 2023 · 6:30 – 8:00pm
Google Meet joining info

Video call link: <https://meet.google.com/btz-iihn-hms>

Or dial: (US) +1 318-414-0157 PIN: 410 268 284#

***Denotes potential action items for the Board**

NOTE: Agenda items can be added to the agenda for discussion, but they are not actionable. The Governance Board attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda.

Public Comment:

- a. Members of the public who wish to speak at the Governing Board meeting, must sign-up prior to the meeting on the Public Comment sign-up sheet. The Governance Board President will set the time limit per presenter at the beginning of the meeting based on the number of persons signed up to address the Board. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.
- b. If the meeting is held virtually, public comment will be allowed during the meeting via Zoom. To speak during public comment, please email your request to speak with your name to up to twenty-four hours prior to the meeting to kathy.mcclendon@riograndeacademyoffinearts.com - Speakers will be unmuted in order to address the Governance Board. Public comments will be limited to 3 minutes or based on the number of speakers. The public may also email comments to Kathy McClendon at kathy.mcclendon@riograndeacademyoffinearts.com - Emailed comments will be kept with the records of the meeting.

The following format is not indicative that each thing is up for discussion, but a framework in which to fit the Board's business for meeting purposes.

AGENDA

A. WELCOME AND CALL TO ORDER President Kathy called meeting to order 6:34

B. ROLL CALL of Board Members & Welcome Staff and Guests Daniel Hill and Rebekah Runyan

C. *Motion to *ADOPT THE AGENDA, Lee motioned to adopt, Amer 2nd, passes unanimously by Governing Board

***Director requested to move the report to the top of the agenda, request made by Jordon. Approval was given with the change of order of agenda.**

D. Pledge of Allegiance All Invited

E. *Motion to *APPROVE MINUTES, Amer motioned to approve, Lee 2nd, passes unanimously FROM February 21, 2022 by Governing Board

F. STUDENT PRESENTATION (When Available) RioGAFA G. A Report Out of the Charter Review Visit Directors, Dr. Pena, Ms. Flores H. FINANCIALS

Dana reported that the CSD visit was positive. Positive comments were made regarding the collaborative training provided by Kelly during the GB meetings. CSD recommended separate ED evaluations. There was a question referencing if RIOGAFA will receive a written site visit and summary of the visit from the CSD. The comment was made that it is important to hold CSD accountable to the timelines and feedback they have provided.

a. *Motion to APPROVE Kathy motioned to approve, Susan 2nd, passes unanimously* Monthly Financial Report by Lee Baldwin.

b. *Motion to APPROVE Susan motioned to approve, Amer 2nd, passes unanimously

***BAR's**

583-000-2223-0016-T Fund 24146 Transfer

583-000-2223-0017-T Fund 26220 Transfer

583-000-2223-0018-D Fund 1100 Decrease 947,575

Governing Board I. INSTRUCTIONAL and OPERATIONS

a. Instructional - Directors' Report Directors

i. DATA Reporting Information/Format

Michelle reported that a grant in the amount of 1,500. For gardening has been awarded. The Community Schools grant is still in process. Arts funding grant is in process, the request amount is 25,000.

ii. Staffing

An additional EA has been hired and is being trained by colleagues. The Humanities position is not filled. Professional development is ongoing with teachers. Instructional hours is something that is being looked at for summer and next year. This may increase the day. ELTD for June will emphasize the arts and art related events, possibly this will be half day. UNM ED Dept. will help with the ELTD time, this will include involving teachers from UNM to help with the ELTD.

iii. Schedule/Events

May 12th is the unveiling of the mural, this will be a big fundraiser for the school and will include dance, art on the walls and other activities.

Spring Desert Gala, a silent auction is scheduled for this event and donations are needed, the board is invited to seek donations. Students will be helping prepare snacks for this event. The NMPED and legislators are invited.

iv. Professional Development/Training

This is ongoing with teachers and teachers are in the process of reporting out data.

v. Students

Report cards for quarter 3 will be going out.

vi. Recruitment Report

b. OPERATIONS

i. Directors' Report

Two 6th graders have transferred, two elementary students will enroll after Spring Break. Attendance is on an upward trend.

ii. Property/Site

Deep cleaning of the facility has been scheduled.

iii. Electronics

iv. Construction/Repairs

v. Safety and Security

New security cameras with phone apps have been installed. Two interior and all exterior. It was recommended that a key fob be installed eventually for first responders. Fire evacuation maps have been installed in all classes.

J. GOVERNANCE

a. Documents Notice (if needed)

Governing Board

i. Documents –GB Standards - A Look at the next two standards - 3 & 4

GB reviewed standards and Kelly presented standards 3&4, individually, Kelly presented on obedience and emphasized ethics, constitution, compliance and the relevance of the organizational framework; therefore, reminding the GB of compliance and requirements. GB discussed the House Evaluations and Kelly will modify and share example. The GB recommended collaborative effort as we move forward to explore the evaluation process of the EDs'. The process of evaluation will be discussed in further depth, a one-day retreat was recommended over the summer to discuss the logistics of the evaluation process. The Govt. Conduct Act will be provided by Kathy and a copy will be placed in the Board file.

Kelly provided homework for the next meeting, and this will include the CLR talking points, PP will be made available. Standard 6 will be the focus for the next meeting.

K. DIRECTORS' COMMENTS Directors

L. GOVERNING BOARD COMMENTS

No comments at this time.

Governing Board

a. NEXT Scheduled Meeting – April 18, 2023

b. ADJOURNMENT President 7:56

If you are an individual with a disability in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jordan Franco at jordan.franco@riograndeacademyoffinearts.com at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Jordan Franco at the phone number or email address above if a summary or other type of accessible format is needed.

Prepared by Dana Flores – Board Member