

Town of Catlin  
Regular Board Meeting Minutes  
March 14, 2024

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, William Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

**Minutes:**

Motion made by Collier; 2<sup>nd</sup> by Christiansen accepting Town Clerk's minutes for February 8, 2024 into records as submitted.

CARRIED: ALL

**Correspondence:**

- NYSDOT Shared Services agreement
- Valley Wholesale Bait and Tackle Minnow Proposal
- Tompkins Corners Volunteer Fire Co. 2023 Financial Report

Motion made by Moshier; 2<sup>nd</sup> by Collier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

**Departmental Reports:**

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, Animal Control and Sheriff.

- Highway Superintendent – submitted list of roads needing repaired.
- Supervisor – Eagle Associates quote for salt storage shed, trying to organize cemetery volunteers for spring cleanup in several town cemeteries, update on the Rappleeye property at 1435 Chambers Rd.
- Town Clerk – spoke on dog enumeration, currently has had 62 new dogs licensed.
- Ron Moshier asked about the Brooks property on St. Rte. 414. Supervisor Phelps gave an update.

Motion made by Koval; 2<sup>nd</sup> by Collier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

**Abstracts:**

Motion for **Resolution 24-42** was made by Phelps; 2<sup>nd</sup> by Collier approving March 14, 2024, Abstract #3 vouchers for payment: General vouchers 35-57: \$10,394.74; Highway vouchers 15-30: \$21,697.11; BV Light District voucher 2-3: \$380.24; BV Water District vouchers 11-17: \$2,395.43; for a total of \$34,867.52.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

**Beaver Valley Water District:**

- Dennis Ross is planning to take the Operator Class to become a certified operator.

**Old Business:**

- Computer Upgrade – the town has received two quotes. General discussion about the benefits and services provided in each of the two quotes that were for the first year of service.
  - SCT - \$17,010.41
  - CPE - \$17,544.01
- Eagle Associates Quote for salt storage shed. They will have two people for one day for \$3,358.00 to repair the corners of the roof that are torn.
- Rappleye Property at 1435 Chambers Rd. has been offered to the town at \$81,000.00 for 5 acres and the buildings on the property.

**New Business:**

- Cemetery Cleanup – Mickilla Neal and Greg Bullock have created a list of work that needs to be done in several town cemeteries. Supervisor Phelps wrote a letter to ask individuals and organizations to help with this clean up.
- Restocking Pond – received quote from Valley Wholesale Bait and Tackle to put minnows in the pond.
- NYSDOT Shared Services Agreement – we have had the shared agreement for years and have not used it. Would like to renew for 4 years.

**Hearing of the Public:**

Opened: 7:40pm

No one spoke.

Closed: 7:40pm

**Resolutions:**

Motion for **Resolution 23-43** was made by Collier; 2<sup>nd</sup> by Moshier authorizing Supervisor Phelps to enter into agreement with CPE IT Solutions, Inc., not to exceed \$17,544.01.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 23-44** was made by Moshier; 2<sup>nd</sup> by Christiansen authorizing Supervisor Phelps to enter into agreement with Eagle Associates of Cazenovia, LLC, not to exceed \$3,400.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 23-45** was made by Phelps; 2<sup>nd</sup> by Collier authorizing Supervisor Phelps to purchase minnows from Valley Wholesale Bait and Tackle, not to exceed \$350.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 23-46** was made by Phelps; 2<sup>nd</sup> by Moshier authorizing Supervisor Phelps to enter into a Shared Services Agreement with NYSDOT Region 6 for 4 years.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

**Executive Session:**

Motion was made by Phelps; 2<sup>nd</sup> by Collier to go into Executive Session to discuss vacant property located at 1435 Chambers Road, Beaver Dams, NY.

AYES: Koval, Moshier, Collier, Christiansen

Town of Catlin, Regular Board Meeting, March 14, 2024

NOES: None

Motion was made by Collier; 2<sup>nd</sup> by Koval to adjourn Executive Session.

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion was made by Collier; 2<sup>nd</sup> by Christiansen that the Town of Catlin purchase 1435 Chambers Rd for \$81,000.00.

FAILED

AYES: Koval, Christiansen

NOES: Moshier, Collier, Phelps

Motion was made by Phelps; 2<sup>nd</sup> by Collier adjourning the meeting at 8:38pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

**RESOLUTION 24-42**

March 14, 2024

By: LaVerne Phelps

2<sup>nd</sup> by: William Collier

**ABSTRACTS**

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted March 14, 2024, Abstract #3 vouchers for payment: General vouchers 35-57: \$10,394.74; Highway vouchers 15-30: \$21,697.11; BV Light District voucher 2-3: \$380.24; BV Water District vouchers 11-17: \$2,395.43; for a total of \$34,867.52.

CARRIED: ALL

**RESOLUTION 24-43**

March 14, 2024

By: William Collier

2<sup>nd</sup> by: Ron Moshier

**COMPUTER UPGRADES**

WHEREAS, the Town of Catlin is in need of improving computer equipment and cyber security, and

WHEREAS, the Town of Catlin has received two quotes from different companies for hardware and security upgrades, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor Phelps to enter into agreement with CPE IT Solutions, Inc., not to exceed \$17,544.01.

CARRIED: ALL

**RESOLUTION 24-44**

March 14, 2024

By: Ron Moshier

2<sup>nd</sup> by: Craig Christiansen

**SALT STORAGE SHED ROOF REPAIR**

WHEREAS, the Town of Catlin Salt Storage Shed has had damage to the roof due to wind and weather, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor Phelps to enter into agreement with Eagle Associates of Cazenovia, LLC, not to exceed \$3,400.00.

CARRIED: ALL

**RESOLUTION 24-45**

March 14, 2024

By: LaVerne Phelps

2<sup>nd</sup> by: William Collier

**RESTOCKING POND**

WHEREAS, the Town of Catlin pond near the highway garage was emptied and cleaned out in 2023, and

WHEREAS, the pond is now in need of fish, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor Phelps to purchase minnows from Valley Wholesale Bait and Tackle, not to exceed \$350.00.

CARRIED: ALL

**RESOLUTION 24-45**

March 14, 2024

By: LaVerne Phelps

2<sup>nd</sup> by: Ron Moshier

**NYSDOT SHARED SERVICES AGREEMENT**

WHEREAS, Pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of State and Municipal roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources; therefore, be it,

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor Phelps to enter into a Shared Services Agreement with NYSDOT Region 6 for 4 years.

CARRIED: ALL