

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	February 4 th S2, 2024
Person Worked	J. Bragg, E. Smears, S. Lang
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
January 31, 2024	Jamie Bragg		22:00					Contractor's coverage OT	Yes
	Eric Smears		22:00						
	Silas Lang		22:00						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Omotayo Ige