

# Overtime Refusal / Callout Refusal Reporting Form

|                |             |
|----------------|-------------|
| Date Worked:   | Feb 6/24 S2 |
| Person Worked  |             |
| Work Order No. |             |

| Date Requested | Persons Called Out or Requested to Work Overtime (in order requested) | Refusal (note time refused) | Accepted (note time accepted) | Not Available (note time called) | No Answer (note time called) | Hours Chg |    | Reason For Callout | Performed position tasks without assistance Yes / No |
|----------------|---|-----------------------------|-------------------------------|----------------------------------|------------------------------|-----------|----|--------------------|--|
|                |   |                             |                               |                                  |                              | OT        | DT |                    |  |
| Feb 6/24       | Chris Quaife  |                             |                               |                                  | 05:06                        |           |    | Cover lab A crew   |  |
|                | Glen Rosseker   |                             |                               |                                  | 05:07                        |           |    |                    |  |
|                |   |                             |                               |                                  |                              |           |    |                    |  |
|                |   |                             |                               |                                  |                              |           |    |                    |  |
|                |   |                             |                               |                                  |                              |           |    |                    |  |
|                |   |                             |                               |                                  |                              |           |    |                    |  |
|                |   |                             |                               |                                  |                              |           |    |                    |  |
|                |   |                             |                               |                                  |                              |           |    |                    |  |
|                |   |                             |                               |                                  |                              |           |    |                    |  |
|                |   |                             |                               |                                  |                              |           |    |                    |  |
|                |   |                             |                               |                                  |                              |           |    |                    |  |

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Sheldon Brain