

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	August 21, 2023 S2 Fire training coverage
Person Worked	See Below
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Aug 19, 23	J Kaiser		06:00					Cover crushing or mills	yes
	R Stuparyk		09:45					Cover kiln	yes
	A Wyrozub		06:00					Cover CU1 or crushing	yes
	N Kaiser			On Vacation					
	B Kolada								

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Brett Hitchcock