

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	September 1st, 2023 S1
Person Worked	Silas Lang
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
August 31st, 2023	Alex Chan			vacation				D Crew CU #2 Coverage	Yes
	Mike Simczenkowski				14:29				
	Zach Brain	14:30							
	Dustin Sandberg			working on S1 shift					
	Silas Lang		14:35						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Omotayo Ige