

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	October 20, 2023 S1 CU#2
Person Worked	Nick Kaiser
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Oct 17	B Kolada	20:25							
	A Petrie	21:00							
Oct 18	A Wyrozub	18:00							
	N Kaiser		18:00						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Brett Hitchcock