

# Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	Dec 11,12/23 S2
Person Worked	Andrew Wilson for both
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Dec 9/23	Andrew Willson		18:00 for both			12	12	Cover # 1 A crew	

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Sheldon Brain