

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	December 27, 2023 S1
Person Worked	Silas Lang
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
December 25, 2023	Jamie Bragg			vacation				C-crew Finish mills PA	Yes
	Silas Lang		21:40						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Omotayo Ige