



CREATIVE

Collegiate Academy Enrollment Application

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Full Name of Child	Date of Admission	Child's DOB	Name Child Goes By

Is the child related to the primary caregiver?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Relationship:	
Child's School Name (if applicable)	Address	Phone	

Are the child's immunization records housed at the above school?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If no, list the school where they are housed (Name)	Address
	Phone

Name of Agency:				
Street Address	City	State	ZIP	Phone

Parents/Custodial Parents:

Mother's Name:						
Street Address (Home)	City	State	ZIP			
Home Phone	Cell Phone	Employment:				
Work Street Address	City	State	ZIP	Work Phone	Work Hours	

Father's Name:						
Street Address (Home)		City			State	ZIP
Home Phone	Cell Phone		Employment:			
Work Street Address		City	State	ZIP	Work Phone	Work Hours

Transportation Plan:

Please list any other adults to whom your child may be released or are authorized to provide transportation for your child:

Will the child be transported by the agency? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, check all that apply: <input type="checkbox"/> to school <input type="checkbox"/> from school <input type="checkbox"/> to home <input type="checkbox"/> from home <input type="checkbox"/> field trips only - with prior written permission for each off-site activity

Emergency Contact Information:

1. Name of person, other than the child care provider, authorized to act for parent in an emergency:						
Home Address		City		State	ZIP	Phone
Place & Street Address of Employment/School			City		State	ZIP
Work Hours		Work Phone		Alternate Phone (Cell, Home, Etc.)		

2. Name of person, other than the child care provider, authorized to act for parent in an emergency:						
Home Address		City		State	ZIP	Phone
Place & Street Address of Employment/School			City		State	ZIP
Work Hours		Work Phone		Alternate Phone (Cell, Home, Etc.)		

3. Name of person, other than the child care provider, authorized to act for parent in an emergency:						
Home Address		City		State	ZIP	Phone
Place & Street Address of Employment/School			City		State	ZIP
Work Hours		Work Phone		Alternate Phone (Cell, Home, Etc.)		

Physician Contact Information

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Name of Physician		Phone Number	
Street Address	City	State	ZIP

Background Information:

Other Children in the Family	Date of Birth	School
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Experiences with Others:

What are some of the ways the child plays at home?
Does he/she play with children from other families? <input type="checkbox"/> Yes <input type="checkbox"/> No How?
Does he/she react when he/she does not get his/her own way? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is the entire family together for any time during the day? <input type="checkbox"/> Yes <input type="checkbox"/> No

Eating Habits:

At what time does the child eat:	Breakfast:	Lunch:	Dinner:
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Between Meal Snacks:	Does the Child feed his/herself? <input type="checkbox"/> Yes <input type="checkbox"/> No
What is the child's general attitude toward eating?	
If the child refuses to eat, how is this handled and by whom?	
Food Favorites:	
Food Dislikes:	
Food Allergies:	

If the child is an infant, use a separate sheet for information about the formula, bottle schedule, etc.

Sleep Habits:

Has own room: <input type="checkbox"/> Yes <input type="checkbox"/> No	Shares Room With <input type="checkbox"/> Other Children <input type="checkbox"/> Parents
At night sleeps from: to	Average Hours of sleep per night:
Naps from: to	Average Hours of naps:
Attitude toward going to bed:	
If there is difficulty, how is this handled?	
Habits associated with going to bed?	
Is bed wetting an issue? <input type="checkbox"/> Yes <input type="checkbox"/> No	At nap time: At night:
If yes, how is the situation handled?	

Toilet Habits:

Time at which child is taken to the bathroom?	
Can the child take themselves? <input type="checkbox"/> Yes <input type="checkbox"/> No	Time of bowel movement? Regular?
Constipated? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the child tell you when he/she needs to go and does he/she go willingly? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Can he/she manage his/her clothes at the toilet? <input type="checkbox"/> Yes <input type="checkbox"/> No	

What words does he/she use for: Urinating: _____ Bowel Movement: _____

Speech and Physical Growth:

The child talks: <input type="checkbox"/> Well <input type="checkbox"/> Fairly Well <input type="checkbox"/> Not Very Well <input type="checkbox"/> Not at All
Does anyone read to the child? <input type="checkbox"/> Yes <input type="checkbox"/> No How regularly? _____ At what age did the child creep?
Crawl? <input type="checkbox"/> Yes <input type="checkbox"/> No Walk? <input type="checkbox"/> Yes <input type="checkbox"/> No
Which of the following words would you use to describe the child (check all that apply): <input type="checkbox"/> active <input type="checkbox"/> quiet <input type="checkbox"/> thin <input type="checkbox"/> average weight <input type="checkbox"/> heavy <input type="checkbox"/> tall <input type="checkbox"/> average height <input type="checkbox"/> short <input type="checkbox"/> friendly <input type="checkbox"/> unfriendly
Is there any other information you think we should have about the child?

Ongoing Medical Care:

Does the child have any medical diagnosis that requires ongoing care? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, explain what type of care is administered at home and by whom?
Are you requesting that this care be provided at the facility? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe the care required:

(Request a doctor's statement for any specified requests for care at the facility).

Parent Declarations:

I received a summary of the licensing requirements. <input type="checkbox"/>
I do hereby authorize emergency medical care for my child (a limited power of attorney may be required for military dependents). <input type="checkbox"/>
I visited the facility prior to enrolling my child. <input type="checkbox"/> Pre-enrollment Visit Date: / /
I received a copy of the child care facility's policy statement or handbook, and payment contract, and I have signed their copy, verifying by receipt my understanding and agreement of their content. <input type="checkbox"/>
I authorize the agency to transport my child as specified in the transportation plan section (see page 1). <input type="checkbox"/>

Signature of Parent(s)/Guardian(s)

Date

Date of Child's Withdrawal	/ /	Reason for Withdrawal	
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This form/information shall be maintained for one year after date of disenrollment.
 Information on this form shall be updated annually or as needed to ensure the protection of the child.

Date of last update with parent's initials:

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