

**TOWN OF PINEBLUFF
REGULAR MEETING
November 16, 2023**

The Mayor and the Board of Commissioners of the Town of Pinebluff held their regularly scheduled meeting on Thursday, November 16, 2023 at 6:30 p.m. at the Town Hall.

Present were Mayor Ronald McDonald, Commissioners, Robbie Conley, Rachel Byrd, Mike Thomas, Guy McGraw, and Jerry Williams. A Full Board was present.

Also present were Town Administrator, Melissa Adams, Police Chief, Pike Nordgren, Fire Chief, Jonathan Richardson, Firefighter, Justin McLeod, Finance Officer, Rachel Dysart, Public Works Manager, Andy Dick, Zoning Administrator, David Francis, and Town Clerk, Betty McDuffie.

Citizens present were Mr. and Mrs. Tom Richards, Mark McDuffie, Malcolm Mills, Barbara Saunders, Ava Campbell, and Mr. and Mrs. Sylvester Wright, Jr.

CALL TO ORDER:

Mayor Ronald McDonald called the meeting to order at 6:30 p.m.

Everyone stood for the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT TO THE AGENDA:

Commissioner Rachel Byrd presented the adjustments to the agenda: Fire Department: Add "e" – Purchase of used SCBA Cylinders; Add "f" – Public Safety. Water-Sewer: Add #6 – Water Leak Adjustment for Samuel Tucker. Administration: Add #6 – December Regular Board Meeting.

Commissioner Byrd made a motion to accept the adjustments to the Consent Agenda. Commissioner Jerry Williams seconded. All ayes. Motion carried.

CONSENT AGENDA:

Approval of items A through G.

Commissioner Jerry Williams made a motion to accept the Consent Agenda. Commissioner Rachel Byrd seconded. All ayes. Motion carried.

PUBLIC ADDRESS TO THE BOARD:

Citizens' Time:

Mr. Malcolm Mills informed the Board that he wanted to congratulate the Police Department on a job well done and the Police Chief has been doing a great leadership with his men. He also wanted to recommend to the Commissioners to do a ride along with the Police and Fire Department.

Commissioner Guy McGraw wanted to reiterate what Mr. Mills said and to bring up a comparison between citations from 2021, 2022, and now.

Commissioner Rachel Byrd stated that you have to remember we only had two (2) police officers at that time, we now have five (5).

Mr. Tom Richards wanted to inform the Board that there are a fleet of trucks and a couple of mustangs that have been speeding down Currant Street going 50 to 60 miles per hour. We need to place officers in discreet locations and petition the State to lower the speed limit since it is a State maintained street. Also, we need to do something about the 18 wheelers on East New England Avenue; we need to reduce the speed there too and have a weight restriction.

DEPARTMENTAL REPORTS

Zoning/Planning:

Zoning Administrator, David Francis informed the Board that after last month's meeting he wanted to withdraw his support for the R-7 Zoning. Also, he wanted to let the Board know that Andy Dick had only been able to take one trade class – Plumbing – he still needed to take his State exam and get his other classes as soon as possible.

Commissioner Guy McGraw stated that the County is still looking at taking over all Municipalities Building Inspection Departments.

Mr. Francis stated that would be the worst thing that the Town could allow to happen.

After discussion, Commissioner Jerry Williams made a motion to accept the Resolution No. 2023-09 denying a text amendment to the Town of Pinebluff Unified Development Ordinance creating a new R-7 Zoning District. Commissioner Rachel Byrd seconded. All ayes. Motion carried.

Police Department:

Police Chief, Pike Nordgren presented the Police Department's monthly report for October.

Commissioner Rachel Byrd made a motion to accept the Police Department's report. Commissioner Jerry Williams seconded. All ayes. Motion carried.

Commissioner Guy McGraw asked the Police Chief if he had any plans to purchase the MBIS software system from Southern Software for the police cars for \$5,285.00 and pay only an annual fee of \$510.00.

After discussion, Commissioner McGraw made a motion to purchase the Police MBIS software for police cars in the amount of \$5,285.00 from Southern Software and we will pay an annual fee of \$510.00 for support. Commissioner Robbie Conely seconded. 2 ayes. (Commissioners Robbie Conley and Guy McGraw) 3 nays. (Commissioners Jerry Williams, Mike Thomas, and Rachel Byrd). The motion was denied.

Fire Department:

Fire Chief, Jonathan Richardson presented the Fire Department's monthly report for October.

Commissioner Guy McGraw made a motion to accept the Fire Department's report. Commissioner Rachel Byrd seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that since the last Board meeting we have received the new helmets for fire personnel that were requested to purchase. He was respectfully requesting permission to let fire personnel have their helmet that was assigned to them that has been replaced and has reached their end of service life.

Commissioner McGraw made a motion to accept the Resolution to surplus 12 fire helmets and dispose of by gifting them to fire personnel as a memento of their time in service to Pinebluff. Commissioner Byrd seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that he was respectfully requesting to declare surplus and dispose turnout gear.

Commissioner Jerry Williams made a motion to accept the Resolution to surplus turnout gear and contract with GovDeals to sale. Commissioner Robbie Conley seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that he was respectfully requesting to declare the 2024 Ram 5500 Front Bumper surplus and dispose.

Commissioner Williams made a motion to accept the Resolution declaring the 2024 Ram 5500 Bumper surplus and to contract with GovDeals to sale. Commissioner Mike Thomas seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that we currently have 25 SCBA cylinders that are reaching the end of their service life in December 2023 or January 2024. Crains Creek Fire/Rescue has been awarded a grant recently and they will be selling their SCBA cylinders which still have 9 to 12 years shelf life left. We have the fund available in budget lines 10-4410-5200 (\$6,285.00) and 10-4410-2900 (\$215.00) to purchase 16 SCBA cylinders from Crains Creek for \$6,500.00. This would be a savings of approximately \$10,000.00.

Commissioner McGraw made a motion to purchase the 16 SCBA cylinders for \$6,500.00. Commissioner Conley seconded. All ayes. Motion carried.

Commissioner McGraw informed the Board that he would like to change the job title for Fire Chief, Jonathan Richardson because of all the extra he does to help all departments.

After discussion Director of Public Safety was decided and it was decided that Town Administrator, Melissa Adams would write the job description.

Streets:

Commissioner Robbie Conley presented the Street Department's monthly report for October.

Commissioner Conley made a motion to accept the Street Department's report. Commissioner Rachel Byrd seconded. All ayes. Motion carried.

Commissioner Guy McGraw wanted to commend the Public Works Guys on a job well done.

Commissioner Conley reiterated what Commissioner McGraw stated and wanted to add that Public Works Manager, Andy Dick is doing an outstanding job with his leadership and Public Works Operator, David Thompson has really stepped up and something should be done to recognize the work he does especially when Mr. Dick is absent.

Water-Sewer:

Commissioner Robbie Conley presented the Water-Sewer Department's monthly report for October.

Commissioner Conley made a motion to accept the Water-Sewer Department's report. Commissioner Jerry Williams seconded. All ayes. Motion carried.

After discussion, Commissioner Guy McGraw made a motion to give a water leak adjustment to Yanin & Finees Pinacho in the amount of \$77.23 for a leak in the main line; water leak adjustment for Georgia Moulton in the amount of \$864.67 for a leak in the water heater under the house; water leak adjustment for Samuel Tucker in the amount of \$69.22 for a leak at the main water valve. Commissioner Williams seconded. All ayes. Motion carried.

After discussion, Commissioner Rachel Byrd made a motion to table the discussion of the late notices and reconnection fees for January 2024 meeting. Commissioner Williams seconded. All ayes. Motion carried.

Commissioner McGraw made a motion to approve the Budget Amendment #18 to decrease 60-4100-9700 – Contingency Surplus by \$23,800.00 and to increase 60-4100-3505 – Water Line Upgrade by \$23,800.00 for the funds needed for the Sandpit Road Waterline Upgrade Contract with ASM Engineering. Commissioner Williams seconded. All ayes. Motion carried.

Parks, Recreation, and Cemetery:

Commissioner Mike Thomas informed the Board that the Public Works guys have painted the parking lots at the Town Hall, Library, and the Cemetery. The Cemetery and the Parks are looking good. Also, we would like to install a permanent 18-hole Disc Golf Course between the Lake and the Pinebluff Athletic Park.

Director of Public Works, Andy Dick informed the Board we would partner with local businesses to provide a sponsorship opportunity for the course. The cost would be \$7,500.00 but we will charge \$500.00 per hole to pay for (2) custom tee signs with company name printed on each sign and (1) professional grade Innova Disc Golf Basket

After discussion, Commissioner Guy McGraw made a motion purchase the 18-hole Innova Disc Golf Baskets and to get started on getting the donations for the baskets. Commissioner Thomas seconded. Four ayes. One nay (Jerry Williams voted no). Motion carried.

Building Inspection:

Commissioner Rachel Byrd presented the Building Inspection's monthly report for October.

Commissioner Byrd made a motion to accept the Building Inspection Report. Commissioner Jerry Williams seconded. All ayes. Motion carried.

Administration:

Commissioner Rachel Byrd presented the monthly tax reports for October.

Commissioner Byrd made a motion to accept the monthly tax reports. Commissioner Robbie Conley seconded. All ayes. Motion carried.

Town Administrator, Melissa Adams presented the monthly Administrator's report. She informed the Board that the Auditor just came this week to do the audit and it was due to LGC by October 31st, with your permission I would like to check into other auditors for next year's budget. Also wanted to let the Board that she would like someone from the Police, Fire, and Public Works Departments to attend the Job Fair at the High School this year. As a reminder the Town Christmas Luncheon is Thursday, December

14th at 11:30 a.m. at the Town Hall and the Town Christmas Dinner is Friday, December 15th at 6:00 p.m. at the Fire Station.

Commissioner Byrd made a motion to accept the Administrator's report. Commissioner Jerry Williams seconded. All ayes. Motion carried.

Finance Officer, Rachel Dysart presented the top two (2) nominations for Citizen of the Year: David Thompson and Mike Thomas.

After discussion, Commissioner Byrd made a motion to nominate David Thompson for Citizen of the Year. Commissioner Williams seconded. All ayes. Motion carried.

Fire Chief, Jonathan Richardson informed the Board that December 17th is the day that Santa will be able to ride on the truck and in the past, we have done the Open House and Santa on the Fire Truck the same day. Also, we hope to have the Mack Truck ready to ride Santa through Town.

After discussion, Commissioner Byrd made a motion to have the annual Open House Sunday, December 17th from 2:00 p.m. to 4:00 p.m.

Finance Officer Dysart presented the Board a new Town Logo that she had designed with a plain coloring and a patriotic coloring.

After discussion, Commissioner McGraw made a motion to accept the Patriotic Logo as the Town's new logo. Commissioner Byrd seconded. All ayes. Motion carried. All ayes. Motion carried.

After discussion, Commissioner Byrd made a motion to change the regular scheduled meeting dated for December to Thursday, December 14th at 5:30 p.m.

Unfinished Business:

None

New Business:

None

Other Business:

None

Announcements:

None

Adjournment:

Commissioner Rachel Byrd made a motion to adjourn. Commissioner Jerry Williams seconded. All ayes. Motion carried.

Meeting adjourned at 8:30 p.m.

Sincerely,



Betty O. McDuffie, CMC
Town Clerk