

## EMAIL REGISTRATION INSTRUCTIONS GCOS SHOW

The basic instructions for entry apply to both e-mail and “in-person” registration. For email registration, information should be entered in the attached Microsoft Word form and e-mailed to the address below. Please use this form if possible. If this just doesn’t work for you, just include the required information in an e-mail to the address below (please use a separate line for each entry). Additions, corrections and/or deletions can be made at the registration desk at the show.

**1. PLEASE NOTE THAT WE ARE USING OUR VERSION OF THE REVISED MAOC SCHEDULE.** There have been a lot of changes so please **consult the schedule before beginning registration.** If you can’t open the attachments you can download all the information you need from the MAOC website: <http://midamericanorchids.org/> and click on the “education” link on the upper part of the home page. There you will find the new MAOC schedule and the **corresponding MAOC 2020 Intergeneric Cross Reference and the MAOC 2020 Orchid Classification** all in either Microsoft Word or pdf format. There is also a copy of all of these documents at the GCOS website: [www.cincinnatiorchids.org](http://www.cincinnatiorchids.org).

**2. This year there will be DOUBLE ENTRIES ALLOWED** but only for those plants entered in classes 112 “Seedling flowering for the first time, Classes 11 through 110” and 113 “Specimen plants”.

**3.** There are a few minor changes from the MAOC schedule regarding the grouping of classes for trophies. If this makes a difference when you are picking a class for registering your plants, look closely at the attached schedule or wait till you get to the show to register the plants in question.

## INSTRUCTIONS FOR USING EMAIL REGISTRATION FORM

**“Class”** For this column, refer to the MAOC 2020 Schedule to find the class number in which you wish to enter your plant. If in doubt about the genus name &/or spelling, consult the “MAOC Intergeneric Makeup Listing” first. When in doubt about the class number but you know the genus, consult the “MAOC Orchid Classification” sheets if needed.

**Not for AOS judging** – If a plant is to be entered for ribbon judging ONLY but not to be considered for AOS judging, please put an asterisk (\*) in the box after the class number.

**“Tag”** Use this column only if you have two different plants of the same name in the same exhibit. For example, if you have two plants of *Paph. delenatii* and both are in the same exhibit one would be given “Tag A” and the other would be “Tag B”. This is simply to differentiate between the two plants in the display. For example, if one is in exhibit 2 and the other is in exhibit 5 they do not need tag numbers.

**“Exhibitor”** This column is for the exhibitor number. These are assigned by the person doing the registration of the plant as follows: one exhibitor has all of their plants registered under the same exhibitor number and that number is determined by adding a letter to the exhibit number. For example, Bill’s plants in exhibit 3 will all have the exhibitor number 3A while Jane’s plants in exhibit 3 will all have exhibitor number 3B and so on. PLEASE include somewhere the list of names and to which name each letter was assigned. For society exhibits, don’t forget to give the Society an exhibitor number.

**“Exhibit #”** This column is for the number of the exhibit in which the plants are to be displayed. In most cases this number will be the same for all of the plants you are registering. This number will be given to you by the show committee.

**“Exhibit (Plant) Name”** This column is for the name of the plant you are entering. It is also to be used to briefly describe the entries in the non-plant classes such as the exhibit itself, art and orchids in use. For example, “*Paph. delenatii*” would be listed here as would “exhibit”, “photo, color” and “arrangement”. For society exhibits, don’t forget to register the exhibit.

**“Clone &/or Award”** This column is for the clonal or varietal names of the plants. For example, *Paph. delenatii* ‘Orchid Loft’ AM/AOS would have just “‘Orchid Loft’ AM/AOS” in this column.

**“Parent Name”** These two columns are for the parents of the plant if it is a hybrid. For the purposes of registration for the show the order (pod parent & pollen parent) is of no consequence. For example, *Paph. Delophyllum* would have “*delenatii*” and “*glaucophyllum*” in these columns.

If more lines are needed just add more lines or send multiple forms. When complete, please email the form to: [gcosinfo@zoomtown.com](mailto:gcosinfo@zoomtown.com). You will receive a confirmation email but please print a copy & bring it to the show, just in case. If you have any questions, my name is Dana White. Feel free to email or call me (cell) 513-260-3969.