

Paul Lawrence Dunbar Alumni Scholarship Picnic Foundation Meeting Minutes

Call to Order (6:30 p.m.)

The meeting was held at Global Kitchen on Thursday, May 3, 2018. Board members present: Kelly Gill, Sylvia L. Davis, Stephanie Jackson, Centra R. Lee-Cade, Benjamin Lee, Vernita McNeal, Patricia Thornton O'Neal and Michelle Harris.

Minutes from last meeting

No questions from the Board.

Financial Report

- Due to decrease in donations the budget will be trimmed. The scholarship recipients will not receive the gift cards or laptops this year.

Old Business

- Port-A-Pots are secured.

New Business

Security Committee Report -Kelly Gill

- Kelly is reviewing the security contract and will recommend edits.

Vendors and Health Fair – Kelly Gill

- Iretha Jones will provide us with a listing of the vendors. It is recommended that they pay \$250.00 each to have a tent/table at the picnic.

Scholarship Committee – Sylvia L. Davis

- We received a total of 17 applicants.
- The presentation will be at 4:00 p.m.
- If a class donates more than the required of \$550 the difference will be awarded in a scholarship in the name of the class
- If a class sponsors a student they are responsible for ensuring that their class is hospitable to the recipient and their families.

Registration Committee – Stephanie Jackson

- The committee will meet before the picnic to put the packages together that will be given to each class.
- Prepare a listing of the rules, a copy will be placed in each package and shared with the class leaders which gives them the opportunity to share the critical information with their classmates before the picnic.
- In celebration of our picnic anniversary a 10-year banner will be placed at the DJ booth.

Location – Benjamin Lee

- Benjamin Lee will use his truck to transport the tents and the tables to the picnic.

Cook Off Committee – Patricia Thornton-O’Neal

- There will be no cook off this year.

DJ Committee – Vernita McNeal

- DJ Pierre fee is \$850.00
- Considering two DJ guest stops to play for an hour each. We are waiting to determine if we have to pay.

Kids Committee – Michelle Harris

- They will be a jumping jack, paint party and tee shirts.
- Ebony from the Class of 1998 will work on securing book bags for the kids.
- Dance off will be held at 3:45 p.m.

Hostess Committee

- New committee that will walk throughout the picnic requesting donations from the guest
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- Ben has a truck which he will use to transport the tents and tables for the vendors and health fair

Miscellaneous

- The 60s, 70s and 90s were concerned about there not being enough of the type of music they prefer played at the 2017 picnic
- The school is offering their location for an after party. Entrance fee will be \$5.00 each and there will be rooms with different type of music (stepping in the social room, old school in the small gym and new school in the big gym).

Meeting concluded at 8:05 p.m.

Sylvia L. Davis
Secretary