

**BRIAR LAKE CLUBHOUSE  
RESERVATION APPLICATION**



**PLEASE PRINT**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **CELL PHONE:** \_\_\_\_\_

**DATE REQUESTED:** \_\_\_\_\_ **START TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**APPROXIMATE NUMBER OF GUESTS:** \_\_\_\_\_

**PURPOSE OF GATHERING:** \_\_\_\_\_

*There is no rental charge for Briar Lake Community-wide Events held at the clubhouse.*

All Personal Events: Club Room Rental \$75. Check #: \_\_\_\_\_ Date: \_\_\_\_\_

Club Room Security Deposit \$100. Check #: \_\_\_\_\_ Date: \_\_\_\_\_

**USE TWO CHECKS, both payable to Briar Lake Unit Owners Association.**

**Mail the check and form to: Horst Property Management, c/o Maryann Detwiler / PO Box 3330 Lancaster, PA 17604-3330.**

**RESPONSIBILITIES OF USER**

1. Paper towels and toilet paper will be supplied. All other consumables must be provided by the host.
2. The requesting owner will be responsible for the actions of all guests.
3. All guests must be accompanied by a unit owner when outside. No boating is allowed without prior approval by the Board.
4. Garbage and recycling generated by the function must be removed.
5. Cancellations can be made by contacting the Secretary of the Board.
6. After the function, the clubhouse must be cleaned and left in the same way it was found. A vacuum is located in the storage closet, located in front of the bathroom.

*The clubhouse will be checked after the event and if everything is found in order, the \$100 security deposit check will be returned to you.*

**I HAVE READ THIS APPLICATION AND CLEARLY UNDERSTAND THE RULES ABOVE.**

**RESIDENT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**MANAGER'S APPROVAL SIGNATURE** \_\_\_\_\_ **DATE:** \_\_\_\_\_