



PADGATE  
ACADEMY

**Tutor time**

# Morning tutor time



	7	8	9	10	11
Monday	Reading	Reading	Reading	Reading	Assembly
Tuesday	LYFTA/Careers	LYFTA/Careers	LYFTA/Careers	Assembly	Revision
Wednesday	Reading	Assembly	Reading	Reading	Careers
Thursday	Assembly	Reading	Assembly	Careers	Reading
Friday	PD	PD	PD	PD	PD

**LYFTA** – immersive learning platform providing wider opportunities positive human stories from around the world

**PD** – Personal Development (PSHE, RSE, Enrichment, CIEAG, Citizenship)



*N.B: Thursday Year 7 assembly will be in drama studio  
 Thursday Year 8 assembly will be in Phoenix*



Tutor time is an invaluable part of the day for all students accounting for 2 hours of their week. As a result, the role of the Form Tutor at Padgate Academy is central to both caring for students and, crucially, monitoring their progress both academically and socially; promoting good attendance, encouraging CAS involvement and endorsing high standards of attitude to learning and behaviour.

Our Form Tutors support students by:

- **Promoting positive relationships**
- **Encouraging high standards**
- **Monitoring and evaluation of student progress and wellbeing**
- **Delivery of structured tutor time, PD & communicating messages**

In order to raise the profile of tutor time and encourage students to embrace this 2 hours a week programme as essential learning time, a structured week and routine is important. Therefore, it is important that we:

- ✓ **Follow the structured weekly timetable** (unless otherwise directed)
- ✓ **Deliver Monday morning messages** (Tuesday for Year 11)
- ✓ **Share weekly Tutor time slide** (outline assembly focus, equality and diversity dates and year group messages)
- ✓ **Complete attendance approaches**
- ✓ **Discuss individual behaviour and attendance concerns**
- ✓ **Praise and share ATL leader board**
- ✓ **Share detention list**