



Examination Invigilators

Required as soon as possible

Hours of work:

Flexible	(as and when required)
Months	November, December, May and June, plus other assessment periods
Days	Monday – Friday
Hours	Between 8.00 am – 5.30pm

Grade 3 SCP 4 – Salary: £13.78 per hour including holiday pay.

Padgate Academy is seeking to appoint enthusiastic examination invigilators to support with the proper conduct of examinations, in line with JCQ regulations. Successful candidates will be expected to provide an efficient and effective invigilation service, supervising candidates in public Examinations.

Owing to the common exam timetable used by the Awarding Bodies across the United Kingdom, this post is not suitable for individuals currently employed as an Examination Invigilator at another centre.

Padgate Academy is committed to safeguarding and promoting the welfare of children. Successful applicants will be subject to an enhanced Disclosure from the Disclosure and Barring Service (DBS). Applications will only be considered when submitted on a fully completed application form. All applicants will be considered on the basis of suitability for the post regardless of age, sex, race or disability.

Please apply on a Padgate Academy non-teaching application form which can be found via the vacancies link on our website <https://padgateacademy.co.uk/vacancies>

Successful candidates will be expected to attend a training day, the date of which will be confirmed with successful applicants.