

VILLAGE OF SEBEWAING
Regular Council Meeting – February 21, 2022

The meeting was called to order by President Julie Epperson at 7:00 p.m.

Present: Matthew Chisholm, Bill Glaab, Brandy Gunsell, Aaron Kuhl, Dennis Kundinger, Julie Epperson

Absent: Marcus Sting

Others: Pete Smith, Linda Engelhardt, Justin Fritz, Gayle Genow, Charlene Hudson, Dena Kish.

III. Agenda – February 21, 2022

Motion by Chisholm seconded by Kundinger to approve the agenda of the February 21, 2022, regular council meeting as presented. MOTION CARRIED

IV. Minutes – January 17, 2022

Motion by Gunsell seconded by Glaab to approve the minutes of the January 17, 2022, regular council meeting as presented. MOTION CARRIED

V. Public Comment

Sami Khoury, Huron County Commissioner addressed the council concerning updates from the County.

VI. Community Recognition

None

VII. Committee Reports

Office Administration Committee

Trustee Chisholm reported on the past month department activity. Discussed the golf cart and ATV issues, the American Rescue Plan Act (ARPA), clarified benefits for full-time office employees, the 2022-2023 meetings were adjusted for conflicts for July and September committee, and the Downtown Development Authority (DDA) State report for submission by Village Administration Office was discussed.

1. Full-Time Office Employee Benefits

Motion by Chisholm seconded by Kundinger to approve the full-time employee benefits as stated on the Full-Time Office Employee Benefits sheet provided to the Administrative Assistant applicants in November 2021. All benefits to commence as of January 3, 2022, with healthcare after 90 days and probationary period of 180 days is met.

Chisholm: yea; Glaab: yea; Gunsell: yea Kuhl: yea; Kundinger: yea; Sting: absent; Epperson: yea. MOTION CARRIED

DPW Committee

Trustee Kundinger reported the manger scene was put away for the year. The yellow barricades for closing streets are being repaired and painted. Streets for possible paving in 2022 include

- Zimmer Street from Henry Street to Beck Street.
- Mason Street from First Street to Third Street
- Second Street from Grove Street to Mason Street

- First Street from Main Street to West Sebewaing Street
- Volz Court
- Finish the alley from Fourth Street to Beck Street

DPW plowed 4 times, salted 6 times, and sidewalk plowed twice. The backup salt was delivered. Dugouts prices have dropped. The Sebewaing Rotary would like to install a memorial bench. The trucks were waxed & cleaned, routine maintenance completed, Salt truck break lines and a hole in floor was repaired. Unable to purchase a Ford F250 truck because manufacturing orders were stopped. Discussed new truck purchase was referred back to DPW Committee for additional information.

1. Algae Treatment Contract

Motion by Gunsell seconded by Kuhl to approve the algae treatment contract with PLM Lake & Land Management Corp for Lagoon 4 and 5 not to exceed \$6,415.00 for 2022.

Glaab: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Sting: absent; Chisholm: yea; Epperson: yea.
MOTION CARRIED

2. Annual Sanitary Sewer Lining Contract

Motion by Kundinger seconded by Chisholm to approve the annual sanitary sewer lining contract with Aegion/Insituform Technologies USA, LLC from the Stormwater, Asset Management, and Wastewater (SAW) Grant in an amount not to exceed \$88,967.30 for 2022.

Gunsell: yea; Kuhl: yea; Kundinger: yea; Sting: absent; Chisholm: yea; Glaab: yea; Epperson: yea.
MOTION CARRIED

3. Dugouts – 127 S Third Street

Motion by Kundinger seconded by Glaab to approve the ordering of materials for the dugouts at the 127 S Third Street Main Park Ball Diamond providing the 2021-22 Fiscal Year Park Budget allows for the expenditure.

Kuhl: yea; Kundinger: yea; Sting: absent; Chisholm: yea; Glaab: yea; Gunsell: yea; Epperson: yea.
MOTION CARRIED

Police Committee

Trustee Gunsell reported on the past month department activity. Budgeted maintenance on police vehicles were completed. Unionville Sebewaing Area School Superintendent Hahn attended the Police Committee to discuss a full-time Village police officer/School Resource Officer (SRO). It would fill in some of the unfilled part-time shifts for the Village. Due to USA Schools are not within the Village limits, there is no jurisdiction. The discussion is tabled until the Sebewaing Township meets and decides on jurisdiction.

Light and Water Committee

Trustee Chisholm reported on regular Light & Water Department activity. Financial statements and the Operating statistics for water, electrical, internet and equipment were discussed.

1. Financial Statement – December 31, 2021

Motion by Gunsell seconded by Chisholm to approve the Financial Statement for Sebewaing Light & Water Department ending December 31, 2021 submitted by Superintendent Charlene Hudson.

Chisholm: yea; Glaab: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Sting: Absent; Epperson: yea.
MOTION CARRIED

2. Operating Statistics Report – December 31, 2021

Motion by Chisholm seconded by Glaab to approve the Operating Statistics Report for Sebewaing Light & Water Department ending December 31, 2021 submitted by Superintendent Charlene Hudson.

MOTION CARRIED

Budget Committee

Trustee Gunsell discussed the 2022-2023 Fiscal Year budget.

1. Budget for New Pickup in Future Fiscal Years

Motion by Gunsell seconded by Chisholm to approve the budget line item for Vehicle Replacement in the Equipment Rental Fund to allow for the account budget funds for future new pickup.

Chisholm: yea; Glaab: yea; Gunsell: yea Kuhl: yea; Kunding: yea; Sting: absent; Epperson: yea.

MOTION CARRIED

2. American Rescue Plan Act (ARPA) Grant Engineering Fee

Motion by Gunsell seconded by Glaab to approve the engineering cost for the ARPA Grant with Spicer Group in the amount not to exceed \$70,000 for Village of Sebewaing DPW and Sebewaing Light and Water Departments for infrastructure improvements for sewer and water.

Glaab: yea; Gunsell: yea; Kuhl: yea; Kunding: yea; Sting: absent; Chisholm: yea; Epperson: yea.

MOTION CARRIED

General Operating Tax Millage. There has been no increase since 2001. Should the SRO be added, the extra operating millage would add funds for this officer. Street millage would go to the streets if that was increased.

4. Schedule Public Hearing for 2022-2023 Fiscal Year Budget & 2022 Tax Millage Rate

Motion by Gunsell seconded by Kunding to schedule the Public Hearing for the 2022-2023 Fiscal Year Budget and 2022 Tax Millage Rate on March 21, 2022 at 7:15 P.M.

MOTION CARRIED

VIII. UNFINISHED BUSINESS

249 North Center Street

President Epperson stated there were no updates.

244 North Center Street

President Epperson stated there were no updates.

IX. NEW BUSINESS

A. Demolition Permit – 603 East Sebewaing Street

Motion by Gunsell seconded by Chisholm to approve the Demolition Notification for 603 East Sebewaing Street per documentation of shutoffs by all utilities by Department Heads.

Gunsell: yea; Kuhl: yea; Kunding: yea; Sting: absent; Chisholm: yea; Glaab: yea; Epperson: yea.

MOTION CARRIED

B. 2021-2022 Utility Bad Debts

Motion by Kunding seconded by Chisholm to approve writing off the Village of Sebewaing 2021-2022 utility bad debts provided by Sebewaing L&W in the total amount of \$5,768.58 for the 2021-2022 Fiscal Year.

Kuhl: yea; Kunding: yea; Sting: absent; Chisholm: yea; Glaab: yea; Gunsell: yea; Epperson: yea.
MOTION CARRIED

X. OTHER BUSINESS

A. Planning Commission – February 15, 2022

1. USA Lions - 605 E. Main Street

Motion by Kunding seconded by Chisholm to approve the reimbursing of zoning application fee of \$50.00 for a portable handicap ramp at 605 E Main Street per the recommendation of the Planning Commission February 15, 2022.

Kunding: yea; Sting: absent; Chisholm: yea; Glaab: yea; Gunsell: yea; Kuhl: yea; Epperson: yea.
MOTION CARRIED

2. Zoning Fees for Charitable Causes

Motion by Chisholm seconded by Kunding to approve the authority of the Planning Commission to waive the zoning application fee at their discretion for charitable organizations.

Kunding: yea; Sting: absent; Chisholm: yea; Glaab: yea; Gunsell: yea; Kuhl: yea; Epperson: yea.
MOTION CARRIED

B. Monthly Bills

Motion by Gunsell seconded by Chisholm to approve the bills for the month in the amount of \$281,510.03.

Sting: absent; Chisholm: yea; Glaab: yea; Gunsell: yea; Kuhl: yea; Kunding: yea; Epperson: yea.
MOTION CARRIED

C. Downtown Development Association (DDA) Meeting

President Epperson provided an update. The required Redevelopment Ready Community meeting will be held in conjunction with the quarterly DDA meeting on April 12, 2022 at 2:00.

XI. Public Comment

None

XII. Correspondence

None

XIII. Council Comment

Recognition was given to Linda Engelhardt for her service to the Village of Sebawaing during the staff shortage and training of new staff in the Administration Office.

Motion by Gunsell seconded by Chisholm to adjourn the regular council meeting at 8:00 pm.

MOTION CARRIED

Julie Epperson
President, Village of Sebawaing

Dena Kish
Clerk, Village of Sebawaing