

# Coaley Village Hall – Premises Age Verification Policy

## Name and Address of Premises

**Coaley Village Hall  
The Street  
Coaley  
GL115EG**

## Name of Premises Licence Holder

**Coaley Village Hall Finance Committee**

1. This policy applies in relation to the sale or supply of alcohol on the above premises.
2. For this policy the term **Premises User** means one of the following:
  - the holder of the premises licence
  - the responsible person, aged 18 years of age or over who is authorised, in writing by an Officer of the Finance Committee, to allow the sale or supply of alcohol; OR
  - a member or officer of the Coaley Village Hall Finance Committee present on the premises in a capacity which enables him or her to prevent the sale or supply in question.
3. Staff serving alcohol on the premises shall require any individuals, who appear to the Premises User to be under 21 years of age, to produce on request before being served with alcohol, identification bearing their photograph, date of birth and a holographic mark.
4. Examples of appropriate identification include;
  - a photo card driving licence
  - a passport
  - a proof of age card bearing the PASS hologram
5. The premises licence holder shall ensure that the Premises User is made aware of the existence and content of this policy and of the responsibility to communicate the contents to any staff acting on behalf of the Premises User in the context of sale or supply of alcohol on the above premises.