

HEALTH AND SAFETY POLICY



Hortitude

Agriculture Labour Suppliers

HEALTH AND SAFETY POLICY

Hortitude Agriculture Labour Suppliers Ltd is committed to providing and maintaining a safe and healthy working environment for our employees, visitors and contractors. We will comply with and/or exceed our obligations under Health and Safety legislation and regulations.

The Director of Hortitude Agriculture Labour Suppliers Ltd are committed to a duty of care and to achieving the highest standards of Health and Safety management. To this end, accountability for Health and Safety will be clearly defined for all who work within our business, and we will take all reasonably practical steps in dealing with health and safety matters.

Director Responsibilities

We will provide leadership and exercise due diligence in health and safety management. We will take all reasonably practical steps to ensure:

- Our work environments do not pose risks to health and safety.
- Safe plant, structures and systems of work are maintained.
- There are adequate facilities for our people's welfare while at work.
- All our people receive the appropriate information, training, instructions and/or supervision necessary to protect them from health and safety risks; and
- The health of our people and the conditions of our work locations are monitored so as to prevent injury or illness.
- There is regular consultation and involvement of employees in all health and safety matters.
- There is a prompt response to any health and safety issues employees or contractors may bring to their attention.
- A risk and hazard register is maintained and updated when new hazards or risks are identified;
- Any accidents, incidents and near misses are recorded, investigated, and reported to the Director/s with any appropriate recommendations.

Reviewed 5th April 2023

We will also set and review goals for health and safety within our business.

Employee Responsibilities

We engage employees and contractors in our business. They are required to:

- Take reasonable care for their own health and safety.
- Take reasonable care that their acts or omissions do not adversely affect the health and safety of other persons.
- Comply, as far as they are reasonably able, with any reasonable instruction given by us to ensure we are complying with and any health and safety legislation or regulation.
- Actively participate in, and comply with, our health and safety systems and advise managers immediately of any health and safety concerns.
- Ensure all accidents, incidents and near misses are reported.
- Help new employees, trainees and visitors to work locations, understand the right safety procedures and why they exist; and
- Familiarize themselves with any client's health and safety requirements when on their premises.



Neelam Rani

Director

5-04-23

Date

This policy will be reviewed every 12 months or immediately upon any changes actually or potentially affecting Health and Safety in our workplace or remote work locations.

Reviewed 5th April 2023