

**Impounded Vehicle Release Form**

PLEASE READ THOROUGHLY



\* Thompson Enterprises is a towing and impound facility for local law enforcement (the Jacksonville Sheriff's Office, Florida Highway Patrol, Fish & Wildlife) and for the City of Jacksonville (Code Compliance Office and the Parking Enforcement Office). Your vehicle is here because a tow-a-away was dispatched by a local law enforcement agency or the City of Jacksonville. The decision for your vehicle to be towed was made by one of these agencies, not by us. The rates for towing, mileage, storage fees, labor; etc. are set by the City of Jacksonville, not by us. The following are rules and laws we are required to have you follow regarding any vehicle or vessel on this property and any person or company requesting access to it.

\* Once we are dispatched by a local law enforcement agency to tow a vehicle, we are not permitted under any circumstances to tow that vehicle to any other location except to this impound lot. This includes homes, dealerships, repair shops, lien holders, rental companies; etc.

\* The registered owner of the vehicle must be present with photo i.d. to have access to the vehicle, pick up the vehicle or to release the vehicle to an insurance company unless a notarized Hold Harmless Form is signed by the registered owner giving permission to a designated individual to do so in their absence. A registered owner is defined by lawful application of title and/or registration in the state in which it was applied for. You are not considered an owner of a vehicle by being on an insurance policy with them or being the driver of the vehicle at time of impoundment. An owner is listed on the title and registration for the vehicle. These rules are in place to protect the owner of the vehicle and the vehicle along with its contents.

\* No mechanical work is permitted on any vehicle while it is inside the impound lot whatsoever and no items that are bolted or wired to the vehicle (i.e., stereos, batteries, tires, mechanical parts, rims, speakers; etc.) may be removed. If your vehicle is not drivable at the time of release, it may not be pushed or pulled off this lot or into our customer parking lot. Additionally, no parts, tires, fluids; etc. may be removed or replaced on the vehicle while it's anywhere on our property. You are, however, allowed to remove your license plate and any loose personal items.

\* Your vehicle and any charges incurred is ultimately your responsibility. All towing rates, mileage, labor at the scene, crash wrap/preservation wrap, certified letters (which are required by law after 72 hours); etc. are set by the City of Jacksonville. We do not decide these rates or have any control over them, nor do we have the authority to change these rates set by the City. If you have full coverage insurance or there was an at-fault party involved that has insurance, they will typically handle everything for you including paying all these fees. It's advised that you contact them immediately so they can help you with this matter and instruct you on what will be covered for you. In some cases, you may be reimbursed 100% by an insurance company and/or AAA if you pay these fees on your own and submit your receipts to them. We will be happy to provide you with any documentation you need including itemized receipts, impound reports, signature forms; etc. to help expedite your claim with an insurance company and/or AAA.

\* You are responsible for making sure your vehicle leaves this facility. This is not a junk yard and vehicles that are abandoned here will eventually go to public auction; usually 35-90 days after the initial tow depending on the circumstances. A wrecker lien will then be placed against you. Regardless of the circumstances of the tow or the day of the week, storage (\$28.82/day) is applied for each calendar date the vehicle is here. Hook-up from scene is \$134.48 and mileage is at \$3.86/mile. In addition, we are required by Florida State laws to send a Notice of Claim of Lien letters to any individual or entity that is connected to the vehicle (owner, registrants, insurance company, lien holder, for example) via certified mail within seventy-two (72) hours of the vehicle being at this lot. The cost for these certified letters is charged to the registered owner and are not to exceed a maximum charge of \$86.79.

\* Please be aware that when entering an impound lot you are exposing yourself to an environment with broken glass, sharp metal and other items that can hurt you. You are responsible for yourself and those you bring with you as you are entering at your own risk. Children are not permitted inside the impound lot and must stay in vehicle you came in.

\_\_\_\_\_ I am removing personal items from my vehicle and/or taking photos and/or removing my tag  
(initial)

\_\_\_\_\_ I am authorizing my vehicle to be released to \_\_\_\_\_  
(initial) (Insurance company/an individual/AAA/towing service or company)

I have read and understand the above statements \_\_\_\_\_  
(Your Signature)

Today's Date \_\_\_\_\_ Your Telephone ( \_\_\_\_\_ ) \_\_\_\_\_ -- \_\_\_\_\_