



SETTLEMENT REQUEST FORM

FAX TO 1-866-332-9275

serena@serenariedel.com

DIRECT #717-538-0114 REVISED 8/5/2022 1/6/2024

BUYER'S AGENT TO COMPLETE: COPIES NEEDED VERY IMPORTANT.....EMAIL TO ME ASAP-

AGREEMENT OF SALE AND Buyer's ID/driver's license pics (text to me at 717-538-0114 or email to me) BUYER(S) NAME(S) BUYER(S) EMAIL ADDRESS: BUYER(S) TEL. # BUYER'S AGENT COMPANY AGENT CELL # AGENT EMAIL TRANSACTION COORDINATOR EMAIL/TEL CASH? FINANCING? LENDER CONTACT INFO: DOES BUYER NEED FINANCING INFORMATION? YES NO (IF SO, LET'S DISCUSS IMMEDIATELY!) HAS BUYER SEEN PARK RULES? ___ YES ___ NO DOES BUYER NEED PARK APPLICATION? ____ YES ___ NO HAS BUYER APPLIED TO PARK YET? YES NO PARK APPROVED Y N IS BUYER SETTLING ON A HOUSE SAME DAY? WHERE ARE THE FUNDS COMING FROM? WHEN IS BUYER TO BEGIN PAYING LOT RENT?

MOVE-IN DATE?

IS MOVE-IN DATE DIFFERENT FROM SETTLEMENT DATE? Y N **SETTLEMENT DATE**: **TIMES**: OFFICE LOCATION FOR CLOSING PROPERTY ADDRESS: _____ BUYER'S AGENT BROKER FEE \$_____ ANY COMMISSION DIFFERENCE BEING PAID BY BUYER \$_____ HOME WARRANTY? YES __ NO WHO PAYS FOR IT? BUYER___ SELLER ___ NEED A BROCHURE? ___Y ___N Would you like me to order it? Y NO (\$515.02 for 1 YR H.S.A. home warranty covers kitchen appliances & mechanicals) FOR BUYER'S INSURANCE QUOTE: NEED DATE OF BIRTH Is it PA Licenses/ID? Y N If it is out-of-state Licenses/ID's I have an email explaining more details. If this will be their PRIMARY residence, do they want me to update their driver's licenses so the title will reflect this new address – If so, need last four digits of their SS _____/ ___ Or they will have to do it before the closing. If it is not going to be their PRIMARY residence, please explain: **FYI -** There is no sales tax or transfer tax on a used mobile home.