

NOTICE OF BOARD MEETING

HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on August 15, 2023 at 6pm. in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:

1. Regular Session minutes of July 18, 2023.

MOTION to accept the July 18, 2023 Board Meeting Minutes as presented

REPORTS AND CORRESPONDENCE:

2. July 2023 Fire & EMS Reports
3. July 2023 Fire Chief's Report

MOTION to accept the July 2023 Reports and Correspondence as presented.

3. FINANCIAL REPORTING: July 2023 Financial and Ambulance Financial Statements.
MOTION to accept the July 2023 Financial and Ambulance Financial Statements as presented.
4. CALL TO THE PUBLIC:
5. OLD BUSINESS:
 - A. Update on apparatus and grants:
 - B. Volunteer needed to replace Roxanne Flynn on the PSPRS Board (term expires 2024):
 - C. Discussion on the Fire Board open seat:
6. NEW BUSINESS:

- A. Swearing in of new Battalion Chief's Shaun Holm, Kevin King, and Wade Allen:
- B. \$19,454.99 from the Smart & Safe AZ fund went towards the PSPRS Unfunded Liability.

7. CALL TO THE PUBLIC:

8. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Executive Sessions are Confidential.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 8-11-23

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
August 15, 2023**

The meeting was called to order by Roger Owens at 18:00.

Attendees:

Roger Owens, Chairman	, Board Member
Steven Grumkoski, Board Clerk	Mark Dahl, Board Member
Mike Brewer, Board Member	Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:

2. CONSENT AGENDA:

A. APPROVAL OF MINUTES

1. Regular Session minutes of July 18, 2023

MOTION made by Steven Grumkoski to accept the Regular Session Board Meeting minutes of July 18, 2023 as presented. Mike Brewer SECONDED the MOTION. All In Favor.

B. REPORTS AND CORRESPONDENCE:

1. July 2023 Fire & EMS Reports
2. July 2023 Fire Chief's Report

MOTION made by Mark Dahl to accept the Reports and Correspondence. Steven Grumkoski SECONDED the MOTION. All in Favor.

3. FINANCIAL REPORTING: July 2023 Financial and Ambulance Financial Statements.

MOTION made by Steven Grumkoski to accept the July 2023 Financial and Ambulance Financial Statements as presented. Mike Brewer SECONDED the MOTION. All In favor.

4. CALL TO THE PUBLIC:

5. OLD BUSINESS:

A. Update on apparatus and grants:

Chief Payne state Chief Holm and himself have been working on getting E71 sold and they have a company that wants to purchase it. The new engine is being built with a delivery date in October. A deer ran in front of the BC's truck, it has about \$1000 in damage, it will be fixed in house. We will start to implement the new software program First Due in the next couple of weeks. All the crews are back from Wildland assignments. We received the \$2000 grant from NEC for the particulate hoods, and will apply for the next \$2000 grant in November. There are a couple of grants he is waiting to hear back from. The Durango has a blown engine, he will figure out how to do a public auction for it. We are waiting on CEO approvals for the tower.

B. Volunteer needed to replace Roxanne Flynn on the PSPRS Board (term expires 2024):
The open seat can be a member of the community.

C. Discussion on the Fire Board open seat:

Chief Payne said he has put the announcement for the residents on Facebook, Instagram, and on the marque sign. No one has come in asking for a packet. The deadline is September 8th to turn in the packet. The meet and greet will be held at the next board meeting September 19th which will be at 5pm. We will need to fill the seat by 90 days which will be the end of September.

6. NEW BUSINESS:

A. Swearing in of the new Battalion Chief's Shaun Holm, Kevin King, and Wade Allen:

B. \$19,454.99 from the Smart & Safe AZ fund went towards the PSPRS Unfunded Liability.

7. CALL TO THE PUBLIC:

8. ADJOURNMENT

MOTION made by Steven Grumkoski to Adjourn. Mike Brewer SECONDED the MOTION. All In Favor. 18:34.

Respectfully Submitted,

Shelley Neely



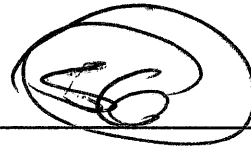
R. Owens



M. Brewer



M. Dahl



S. Grumkoski



Fire Chief Jason S. Payne

EMS – Billing Summary	JUL
ALS Transports	55
BLS Transports	3
Deceased	0
Helicopter	2
Patient Refusals	31
Total Billing Summary	91

FIRE – Run Summary	
Fire	9
Rescue & EMS	93
Hazardous Condition	3
Service Call	14
Good Intent Call	9
False Alarm & False Call	7
Weather & Nat Disaster	2
Total FIRE Calls	137

ACTIVITY –Summary	
Community Events	2
Burn Permit	5
Firewise Inspection	0
Public Assist	1
Residential Lockbox Install	5
Lift Assist	3
Vehicle Lockout	9
Public Education	5
Total ACTIVITY Calls	30

EMS Response Times Month	Minutes/ Seconds
In-District	4:48
Out of District – In CON	14:10
Out of CON	32:18:00



Fire Chief Jason S. Payne

EMS – Billing Summary	(YTD-2023)
ALS Transports	339
BLS Transports	20
Deceased	8
Helicopter	22
Patient Refusals	144
Total Billing Summary	533
FIRE/EMS – Run Summary	(YTD-2023)
Fire	32
Rescue & EMS	555
Hazardous Condition	11
Service Call	98
Good Intent Call	39
False Alarm & False Call	34
Weather & Nat Disaster	4
Total FIRE/EMS Calls	773
ACTIVITY –Summary	(YTD-2023)
Community Events	7
Burn Permit	53
Firewise Inspection	4
Public Assist	14
Residential Lockbox Install	11
Lift Assist	36
Vehicle Lockout	46
Public Education	20
Total ACTIVITY Calls	176



Fire Chief Jason S. Payne

July 2023 Fire Chief Report

Wildland Update

- Medical team with UTV is on assignment-Spoon Fire
- Type 3 truck on assignment- Brady Fire

Apparatus Update

- Attack-71 in service
- E71 back in service (Have a buyer for it next month)
- E72 in service as reserve engine
- E73 (type 3) in service
- Tender 71 and 72 in service
- Brush 71 and 72 in service
- All Ambulances in service

Bullet points

- July 4th celebration and fireworks
- New Type 1 truck contract signed and delivery in late September.
- AFCA/AFDA Conference in Glendale.
- Battalion Chief's hired and started mid-month
- Fire Chiefs consortium Meeting with Show Low Dispatch.
- Mogollon Airpark Annual Pancake-Breakfast Fly-In
- Cottonwood, Spoon, and Snake River fires started.
- Auto-Aid Group Meetings moving to a complete auto-aid with all departments.
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- University of Arizona quality assurance EMS meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)

Heber Overgaard Fire District
Division of Administration

Fire Chief Jason S. Payne



- Summit Base Hospital Run Review (Monthly)
- Medical Billing Data collection monthly meeting (Monthly)
- Monthly year end grant funding reports due