

## NOTICE OF BOARD MEETING

### HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on July 19, 2022 at 6pm. in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. As indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

#### Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. CONSENT AGENDA:
  - A. APPROVAL OF MINUTES:
    1. Regular Session minutes of June 21, 2022
    2. Executive Session minutes of June 24, 2022

**MOTION to accept the June 21, 2022 Regular Session and the June 24, 2022 Executive Session Board Meeting Minutes as presented.**

#### B. REPORTS AND CORRESPONDENCE:

3. June 2022 Fire & EMS Reports
4. June 2022 Fire Chief's Report
5. June 2022 Deputy Chief's Report

**MOTION to accept the June 2022 Reports and Correspondence as presented.**

3. FINANCIAL REPORTING: The June 2022 Financial and Ambulance Financial Statements.  
**MOTION to accept the June 2022 Financial and Ambulance Financial Statements as presented.**
4. CALL TO THE PUBLIC:
5. OLD BUSINESS:
  - A. Update on apparatus, the tower, and grants:
  - B. Discussion and possible action regarding the Heber Overgaard Fire District Fee Schedule for participation in the conference room:

**MOTION to add to the Heber Overgaard Fire District Fee Schedule a \$50 fee for public organizations that are not a non-profit.**

6. NEW BUSINESS:

- A. Review and possible action regarding the Heber Overgaard Fire District Board By-Laws:
- B. Discussion and possible action regarding the Heber Overgaard Fire District PSPRS Funding Policy:

**MOTION to accept the Heber Overgaard Fire District PSPRS Funding Policy.**

7. CALL TO THE PUBLIC:

8. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE HALL FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 7-15-22

Board Chairperson Announcement: Executive Sessions are Confidential.

**HEBER-OVERGAARD FIRE DISTRICT BOARD  
BOARD MEETING MINUTES  
July 19, 2022**

The meeting was called to order by Roger Owens at 18:00.

Attendees:

Roger Owens, Chairman  
Roxanne Flynn, Board Clerk  
Mike Brewer, Board Member

Steven Grumkoski, Board Member  
Jerry Call, Board Member \*absent  
Dee McCluskey – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
  
2. CONSENT AGENDA:
  - A. APPROVAL OF MINUTES
    1. Regular Session minutes of June 21-2022
    2. Executive Session minutes of June 24, 2022

**MOTION made by Mike Brewer to accept the Regular Session Board Meeting minutes of June 21, 2022 and the Executive Session minutes of June 24, 2022 as presented. Steven Grumkoski SECONDED the MOTION. All In Favor.**

B. REPORTS AND CORRESPONDENCE:

1. June 2022 Fire & EMS Reports
2. June 2022 Fire Chief's Report
3. June 2022 Deputy Chief's Report

**MOTION made by Mike Brewer to accept the June 2022 Reports and Correspondence. Roxanne Flynn SECONDED the MOTION. All in Favor.**

3. FINANCIAL REPORTING: June 2022 Financial and Ambulance Financial Statements.  
**MOTION made by Steven Grumkoski to accept the June 2022 Financial and Ambulance Financial Statements as presented. Mike Brewer SECONDED the MOTION. All in favor.**
  
4. CALL TO THE PUBLIC:
  
5. OLD BUSINESS:
  - A. Update on apparatus, the tower, and grants:  
**Chief McCluskey gave an update.**

B. Discussion and possible action regarding the Heber Overgaard Fire District Fee Schedule for participation in the conference room:

**MOTION made by Mike Brewer to add to the Heber Overgaard Fire District Fee Schedule a \$50 fee for any organizations that are charging a fee for guests, students, or attendees for their products or services. Roxanne Flynn SECONDED. All In Favor.**

6. NEW BUSINESS:

A. Review and possible action regarding the Heber Overgaard Fire District Board By-Laws:

**Discussion to change Section 2. Meetings. A change to be made to the By-Laws from having two meetings to having the election of officers done at the regular November meeting. Agenda item to be added to the August 16<sup>th</sup> Board meeting agenda.**

B. Discussion and possible action regarding the Heber Overgaard Fire District PSPRS Funding Policy:

**MOTION made by Mike Brewer to accept the Heber Overgaard Fire District PSPRS Funding Policy. Steven Grumkoski SECONDED. All In Favor.**

7. CALL TO THE PUBLIC:

**Roxanne Flynn stated Honor Health Out Reach will be up August 29<sup>th</sup> through the 31<sup>st</sup> from 8 am to 3 pm offering 6 to 8 CE's for any firefighter, EMT, and Paramedics on the Mountain. She said she will provide an agenda for the event. She also said she wanted us to be aware of HB2431, she shared a summary that says Emergency Medical Technicians are required to comply with either the Medical Standards or Protocols established by the base hospital. An EMT is prohibited to provide to a patient medical diagnosis and from counseling a patient to decline medical services and transport. Chief McCluskey said we have been aware of this for about a month.**

8. ADJOURNMENT

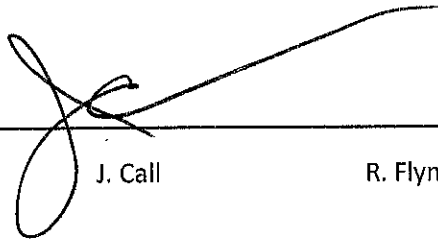
**MOTION made by Steven Grumkoski to Adjourn. Mike Brewer SECONDED the MOTION. All In Favor.  
19:14**

Respectfully Submitted,  
Shelley Neely  
Administrative Assistant



R. Owens

M. Brewer



J. Call

R. Flynn



S. Grumkoski

# HOFD INCIDENT RUN SUMMARY

## June 2022

EMS – Billing Summary	(JUNE)	(YTD-2022)
ALS Transports	44	226
BLS Transports	7	22
Deceased	0	2
Helicopter	4	5
Patient Refusals	18	110
<b>Total EMS Billing</b>	<b>73</b>	<b>365</b>

FIRE – Run Summary	(JUNE)	(YTD-2022)
Fire	5	18
Rescue & EMS	80	390
Hazardous Condition	1	7
Service Call	9	89
Good Intent Call	7	33
False Alarm & False Call	3	9
Severe Weather & Natural Disaster	0	0
Special Incident – Wildland Assignment	2	7
<b>Total EMS-FIRE Calls</b>	<b>107</b>	<b>553</b>

ACTIVITY –Summary	(JUNE)	(YTD-2022)
Community Events	1	1
Burn Permit	8	30
Public Assist	2	3
Residential Lockbox Install	1	7
Lift Assist	0	0
Vehicle Lockout	3	33
Public Education	1	1
<b>Total ACTIVITY Calls</b>	<b>16</b>	<b>75</b>

FIRE PREVENTION ACTIVITY –Summary	(JUNE)	(YTD-2022)
Initial Inspection	0	6
Re-Inspection	0	0
Annual Inspection	0	1
Firewise Inspections	1	3
Engine Company Surveys	0	0
<b>Total PREVENTION ACTIVITY</b>	<b>1</b>	<b>10</b>

### RESPONSE TIMES

EMS Response Times Month (JUNE)	<u>Minutes.Seconds</u>
In-District	<b>3.85 (-)</b>
Out of District – In CON	12.54 (+)
Out of CON	11.32 (+)
EMS Response Times 2022	<u>Minutes.Seconds</u>
In-District	<b>4.12 (-)</b>

**The Mission of the Heber-Overgaard Fire District is to serve the people and protect lives and property by providing fire, rescue and emergency medical services.**

Out of District – In CON  
Out of CON

14.43 (-)  
33.83 (-)

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