

**NOTICE OF BOARD MEETING &
PUBLIC HEARING FOR 2023-24 BUDGET**

**HEBER-OVERGAARD FIRE DISTRICT
BOARD OF DIRECTORS**

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on June 20, 2023 at 6pm. in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
 1. Regular Session minutes of May 16, 2023

MOTION to accept the May 16, 2023 Board Meeting Minutes as presented

REPORTS AND CORRESPONDENCE:

2. May 2023 Fire & EMS Reports
3. May 2023 Fire Chief's Report

MOTION to accept the May 2023 Reports and Correspondence as presented.

3. FINANCIAL REPORTING: May 2023 Financial and Ambulance Financial Statements.

MOTION to accept the May 2023 Financial and Ambulance Financial Statements as presented.

- A. Discussion and possible action regarding the PSPRS Funding Policy:

MOTION to accept the PSPRS Funding Policy as presented.

4. PUBLIC HEARING FOR THE HEBER OVERGAARD FIRE DISTRICT 2023-24 BUDGET:
5. OLD BUSINESS:
 - A. Approval of the 2023-2024 Heber Overgaard Fire District Budget.

B. Update on apparatus, grants, and the tower.

6. NEW BUSINESS:

7. CALL TO THE PUBLIC:

8. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Executive Sessions are Confidential.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 6-15-23

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
June 20, 2023**

The meeting was called to order by Roger Owens at 6:01pm.

Attendees:

Roger Owens, Chairman
Roxanne Flynn, Board Clerk
Mike Brewer, Board Member*telephonic

Steven Grumkoski, Board Member
Mark Dahl, Board Member
Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:

2. APPROVAL OF MINUTES

1. Regular Session minutes of May 16, 2023

MOTION made by Roxanne Flynn to accept the Regular Session Board Meeting minutes of May 16, 2023 as presented. Mark Dahl SECONDED the MOTION. All In Favor.

B. REPORTS AND CORRESPONDENCE:

1. May 2023 Fire & EMS Reports
2. May 2023 Fire Chief's Report

MOTION made by Steven Grumkoski to accept the Reports and Correspondence. Roxanne Flynn SECONDED the MOTION. All in Favor.

3. FINANCIAL REPORTING: May 2023 Financial and Ambulance Financial Statements.

MOTION made by Steven Grumkoski to accept the May 2023 Financial and Ambulance Financial Statements as presented. Roxanne Flynn SECONDED the MOTION. All in favor.

A. Discussion and possible action regarding the PSPRS Funding Policy:

MOTION made by Roxanne Flynn to accept the PSPRS Funding Policy as presented. Mark Dahl SECONDED the MOTION. All in Favor.

4. PUBLIC HEARING FOR THE HEBER OVERGAARD FIRE DISTRICT 2023-24 BUDGET:

5. OLD BUSINESS:

A. Approval of the 2023-2024 Heber Overgaard Fire District Budget:

MOTION made by Mark Dahl to accept the Heber Overgaard Fire District 2023-24 Budget. Roxanne Flynn SECONED the MOTION. Passed 4-1 Roger Owens Opposed.

B. Update on apparatus, grants, and the tower:

Chief Payne stated we received approval for the NAEMS grant which is for EMS he applied for \$7k for a new airway mannequin they approved \$770.00.

Tower meetings start next month.

Canceled the contract for the engine due to bad customer service & that it wasn't going to be completed for another 2 years. He has 3 cheaper options that could be ready in 3 to 4 months.

6. NEW BUSINESS:

7. CALL TO THE PUBLIC:

Roxanne Flynn read her letter of resignation.

8. ADJOURNMENT

MOTION made by Steven Grumkoski to Adjourn. Roxanne Flynn SECONDED the MOTION. All In Favor. 18:23

Respectfully Submitted,

Shelley Neely



R. Owens



M. Brewer



M. Dahl

~~R. Flynn~~



S. Grumkoski



Fire Chief Jason S. Payne

EMS – Billing Summary	MAY
ALS Transports	53
BLS Transports	3
Deceased	3
Helicopter	0
Patient Refusals	33
Total Billing Summary	92

FIRE – Run Summary	
Fire	3
Rescue & EMS	93
Hazardous Condition	1
Service Call	13
Good Intent Call	6
False Alarm & False Call	9
Weather & Nat Disaster	0
Total FIRE Calls	125

ACTIVITY –Summary	
Community Events	1
Burn Permit	13
Firewise Inspection	1
Public Assist	3
Residential Lockbox Install	1
Lift Assist	9
Vehicle Lockout	3
Public Education	0
Total ACTIVITY Calls	31

EMS Response Times Month	Minutes/ Seconds
In-District	3:26
Out of District – In CON	7:39
Out of CON	13:13



Fire Chief Jason S. Payne

	(YTD-2023)		JAN	FEB	MAR	APR	MAY
EMS – Billing Summary							
ALS Transports	234	62.73%	47	47	38	49	53
BLS Transports	14	3.75%	4	5	2	0	3
Deceased	6	1.61%	1	0	0	2	3
Helicopter	6	1.61%	1	0	2	3	0
Patient Refusals	113	30.29%	22	19	16	23	33
Total Billing Summary	373		75	71	58	77	92
FIRE/EMS – Run Summary	(YTD-2023)						
Fire	20	3.80%	1	1	6	9	3
Rescue & EMS	382	72.62%	80	69	61	79	93
Hazardous Condition	7	1.33%	2	2	1	1	1
Service Call	64	12.17%	14	11	10	16	13
Good Intent Call	26	4.94%	4	6	4	6	6
False Alarm & False Call	25	4.75%	4	2	6	4	9
Weather & Nat Disaster	2	0.38%	2	0	0	0	0
Total FIRE/EMS Calls	526		107	91	88	115	125
ACTIVITY –Summary	(YTD-2023)						
Community Events	4		1	0	1	1	1
Burn Permit	38		2	2	6	15	13
Firewise Inspection	4		0	0	2	1	1
Public Assist	10		1	1	0	5	3
Residential Lockbox Install	5		1	1	0	2	1
Lift Assist	27		9	1	2	6	9
Vehicle Lockout	31		6	2	6	8	9
Public Education	13		0	2	2	0	9
Total ACTIVITY Calls	117		20	9	19	38	31



Fire Chief Jason S. Payne

May 2023 Fire Chief Report

Wildland Update

- No new wild fire calls or assignments. The Southwest region has been seeing smaller flash fuel fires without needing additional resources.

Apparatus Update

- Attack-71 in service
- E71 back in service
- E72 in service as reserve engine
- E73 (type 3) in service
- Tender 71 and 72 in service
- Brush 71 and 72 in service
- All Ambulances in service

Bullet points

- Billing meeting with administration
- NAEMS grant meeting, we received \$770 in grant funding for EMS equipment.
- NPC Fire science director position interviews I assisted with.
- Navajo County construction meetings
- NAFCA Air Ambulance meetings
- Show Low dispatcher meeting on operations and changes to the system
- Crisis Team meeting and in service as of May 26,2023
- Battalion applications hiring has gone out and process has been set up
- Demonstration of new station software for response and communications.
- Auto-Aid Group Meetings moving to a complete auto-aid with all departments.
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- University of Arizona quality assurance EMS meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOARN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)

Fire Chief Jason S. Payne



- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Medical Billing Data collection monthly meeting (Monthly)
- Monthly year end grant funding reports due