

NOTICE OF BOARD MEETING

HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on March 21, 2023 at 6pm. in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
 1. Regular Session minutes of February 21, 2023 and the Special Session minutes of February 27, 2023:

MOTION to accept the February 21, 2023 and the February 27, 2023 Special Session Board Meeting Minutes as presented

REPORTS AND CORRESPONDENCE:

2. February 2023 Fire & EMS Reports
3. February 2023 Fire Chief's Report

MOTION to accept the February 2023 Reports and Correspondence as presented.

3. FINANCIAL REPORTING: February 2023 Financial and Ambulance Financial Statements.
MOTION to accept the February 2023 Financial and Ambulance Financial Statements as presented.
4. CALL TO THE PUBLIC:
5. OLD BUSINESS:
 - A. Update on apparatus, grants, and the tower:
6. NEW BUSINESS:

A. Does the Board want to create a sub-committee for upcoming 2023-2024 Budget and if so who would like to be on the sub-committee?

7. CALL TO THE PUBLIC:

8. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Executive Sessions are Confidential.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 3-17-23

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
March 21, 2023**

The meeting was called to order by Roger Owens at 18:00.

Attendees:

Roger Owens, Chairman	Steven Grumkoski, Board Member
Roxanne Flynn, Board Clerk*Zoom	Mark Dahl, Board Member
Mike Brewer, Board Member*Telephonic	Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:

2. CONSENT AGENDA:

A. APPROVAL OF MINUTES

1. Regular Session minutes of February 21, 2023 and the Special Session minutes of February 27, 2023.

MOTION made by Steven Grumkoski to accept the Regular Session Board Meeting minutes of February 21, 2023 and the February 27, 2023 Special Board Meeting Minutes as presented. Mark Dahl SECONDED the MOTION. All In Favor.

B. REPORTS AND CORRESPONDENCE:

1. February 2023 Fire & EMS Reports
2. February 2023 Fire Chief's Report

Chief Payne added that we hired 2 part-time receptionists and they will start on March 28th.

MOTION made by Mark Dahl to accept the Reports and Correspondence. Roxanne Flynn SECONDED the MOTION. All in Favor.

3. FINANCIAL REPORTING: February 2023 Financial and Ambulance Financial Statements.

MOTION made by Roxanne Flynn to accept the February 2023 Financial and Ambulance Financial Statements as presented. Steven Grumkoski SECONDED the MOTION. All in favor.

4. CALL TO THE PUBLIC:

5. OLD BUSINESS:

A. Update on apparatus, grants, and the tower:

Chief Payne stated Attack 71 is in service. We received the 1st stage of the U of A grant with 2 EMS tablets, the 2nd stage will be computers for the rest of the apparatus. We are still working with the Forest Service & communication companies with the tower, the Forest Service will need to change the site to commercial which can take up to 3 yrs. The Forest Service is going to help with possibly getting us on the Navopache tower that was attempted before. He is negotiations

with Sparklight Internet and there is a grant that Sparklight can apply for to offset the costs. They have another meeting in May.

6. NEW BUSINESS:

- A. Does the Board want to create a sub-committee for the upcoming 2023-2024 Budget and if so who would like to be on the sub-committee?

Chief Payne would like to have a Budget Workshop meeting before the regular April meeting to go over everything. Steven Grumkoski stated he didn't think we needed a sub-committee that who ever could attend could. Chief Payne stated the Budget Workshop could be an hour before the regular April meeting. No decision was made for a Budget Workshop date.

7. CALL TO THE PUBLIC:

8. ADJOURNMENT

MOTION made by Steven Grumkoski to Adjourn. Mark Dahl **SECONDED** the **MOTION**. All in Favor. 18:24

Respectfully Submitted,

Shelley Neely



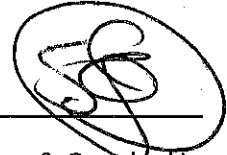
R. Owens

M. Brewer



M. Dahl

R. Flynn



S. Grumkoski



EMS – Billing Summary	FEB
ALS Transports	47
BLS Transports	5
Deceased	0
Helicopter	0
Patient Refusals	19
Total Billing Summary	71

FIRE – Run Summary	
Fire	1
Rescue & EMS	69
Hazardous Condition	2
Service Call	11
Good Intent Call	6
False Alarm & False Call	2
Weather & Nat Disaster	0
Total FIRE Calls	91

ACTIVITY –Summary	
Community Events	0
Burn Permit	2
Firewise Inspection	0
Public Assist	1
Residential Lockbox Install	1
Lift Assist	1
Vehicle Lockout	2
Public Education	2
Total ACTIVITY Calls	9

EMS Response Times Month	Minutes/ Seconds
In-District	4:17
Out of District – In CON	14:10
Out of CON	31:78

Fire Chief Jason S. Payne



February 2023 Fire Chief Report

February Wildland Update

- Wildland meetings for upcoming season 2023, along with fire restriction meetings (Monthly)

Apparatus Update

- Attack-71 was placed in service and 1st out.
- E71 in service
- E72 in service as reserve engine
- E73 (type 3) in service
- Ambulances in service

February 2023 bullet points

- Attack-71 outfitted and placed in service
- JVG Budget pre-meeting
- Several board meetings and PSPRS
- 1 on 1 meetings with Staff and Crews
- Reviewing and interviewing for new receptionist positions
- Signed up with National Testing Network for new recruit hiring
- Girl Scout Cookie booth at HOFD
- Crews training on EMS, Attack truck response model
- Taking applications for New Reserves testing in March
- Taking applications for Full time firefighter/paramedic testing March/April
- Developer meeting pre-construction- Circle K Hilltop
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- University of Arizona quality assurance EMS meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)

Fire Chief Jason S. Payne



- Summit Base Hospital Run Review (Monthly)
- Medical Billing Data collection monthly meeting (Monthly)
- Monthly year end grant funding reports due
- Applied for AZ Dept. Highway Safety Grant
- Several major incidents in the community and on highways