# balance enabling independence

## GRAPHIC DESIGN VOLUNTEER

Location : Sessions House, 17 Ewell Road, Surbiton, KT6 6AF Reporting to: Business Support Admins

#### About us

Balance is a charity based in South West London providing employment and support services to a range of disabled and vulnerable people.

### The Role

- To design and create agreed graphic content for all areas of the charity for use on social media, print and other media
- Work with Social Media volunteers and staff to ensure consistency in 'look' and 'brand' across all platforms
- Any other activities agreed

### Commitment

All our volunteers will need to provide two references and a DBS check.

We ask for a commitment of 4 hours per fortnight and in return we offer the opportunity to gain an insight into how a charity operates whilst developing your skills and portfolio with a friendly team. An online induction training programme including 'Health and Safety' and 'Equality and Diversity' is provided along with ongoing supervision from the Finance Director.



#### **Experience and Skills Required**

- Passion, experience and understanding of graphic design
- Attention to detail and good proofreading skills
- Experience of using Canva
- Ability to work as part of a team and meet deadlines

#### Contact: Volunteering info@balancesupport.org.uk www.balancesupport.org.uk Registered Charity Number 1190859