

MEETING MINUTES
VALHALLA BUILDING 15
May 20th, 2020 Board meeting
Zoom meeting at 6:00 p.m.

I. Call to order – Jan called the meeting to order at 6:03 p.m.

Board members present were Jan Bailey, Linda Castiglioni, Kevin Castiglioni, Pam Burton, Wayne Jaspersen, Jill Bailey, Kay Aune, Carol Sabatke, and David Aries

Owners present were Tom Lunney; Stephanie Torres and Daniel Heslop

II. Approval of agenda – Addition to the Agenda: Noise complaints of Unit 202 was added to the agenda for new business. A motion was made and seconded to approve the agenda. Motion carried.

III. Presidents report – Jan Bailey

IV. Secretary's report – Pam Burton – A motion was made and seconded to approve the secretary's report. Motion carried.

V. Treasurers report – Linda Castiglioni – The total balance for the HOA is \$152,000. No owners are behind on HOA fees. Owner of 411 is behind on Special Assessment (1st installment due March 31st). A motion was made and seconded to begin assessing late fees for non-payment of the of first installment of the special assessment. Motion carried.

VI. Standing committee reports

- Building and grounds – Linda Castiglioni – There was a 'walking' building and grounds committee meeting with Dan from maintenance. There are drain spouts on the east side that need repair. We will be getting bids with 2 options as to how best to handle this.
- Jill is getting bids on several items.
- Wayne and Ann Jaspersen bought flowers and will buy another pot for flowers for the patio. Carol made a motion and David seconded it giving up to \$200 for Wayne to buy one more pot and flowers for that pot. The motion passed.
- Welcoming committee – Kay Aune – There are new residents coming to 115 (Marcia and Dennis Einck) and in 206 (Eleanor Stang and Megan Lukas)
- Caretakers report – Deb – none

VII. Unfinished business

VIII. New business

Discussion regarding giving the caretaker a bonus for the COVID-19 pandemic. A motion was made and seconded to wait until end of year for a bonus discussion. Motion carried.

Jill would like to write up a move-in check list for new residents with those rules that new residents don't know until they read the by-laws which they don't have time to read before moving in. This list would include where to park your moving trucks, holding the elevators etc. It was agreed that this would be a great idea.

Closed section of board meeting. (Directors only in attendance). Discussion regarding noise complaints of Unit 202. During the open session of the meeting owners of 202 did a power point presentation of their unit, including pictures of their rooms with area rugs and carpeting they have down to help with the noise. After much discussion, A motion was made and seconded to uphold the Building 15 Resident Policy which state that if there are noise complaints, owners must install wall-to-wall rugs/carpeting with proper padding. A letter will be sent to the owners of 202 to cover flooring with appropriate materials as indicated in notice letter. Motion carried. A letter will be sent to owners of 202 giving them 30 days to complete.

A motion was made and seconded to adjourn the meeting. Motion carried. Meeting adjourned at 7:27 p.m.

Submitted by Pam Burton, secretary