

**MINUTES OF THE MONTHLY MEETING
MASTER BOARD OF DIRECTORS
VALHALLA MANAGEMENT ASSOCIATION
NOVEMBER 17, 2020**

- I. ROLL CALL & CALL TO ORDER: The meeting of the Master Board of Directors was held November 17, 2020 as a Zoom meeting due to the COVID-19 pandemic. Lou Ohly (substituting for Mike Fenske) called the meeting to order at 7:01 pm. The following Directors were Present as indicated below:

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|-------------|------------------------|---|-------------------------|---|--|
| Attending = | | X | | | |
| X | Assn 1-Kate DeVries | X | Assn 7-Rick Miller | X | Assn 15-Jan Bailey |
| | Assn 2-Mike Fenske | X | Assn 8-Susanne Ziebarth | X | Stacy Wilhelm-General Manager - Valhalla |
| X | Assn 3-Brian Kroeger | X | Assn 9-Michael Chaffee | X | Dan Bredesen-Maintenance Supervisor - Valhalla |
| X | Assn 4-Dubravka Stupar | X | Assn 10-Elaine Wiegert | X | Director appointee- Jan Kauphusman |
| X | Assn 5-Dana Petron | | Assn 11-Chris Robson | X | Director appointee- Wayne Jasperson |
| X | Assn 6-Louis Ohly | X | Assn 12-Jim Iverson | | |

- II. READING OF MINUTES: Minutes from the October 20, 2020 meeting were presented. Motion was made by Brian Kroeger and seconded by Jim Iverson to waive the reading of the minutes and to approve them. Motion carried.

III. REPORTS OF OFFICERS: No reports.

IV. STANDING COMMITTEE REPORTS:

- A. Finance Committee Report: Wayne Jasperson, Chair. Report attached. The shared budget draft for 2021 was discussed. Motion was made by Brian Kroeger and seconded by Rick Miller to approve the shared budget draft for 2021. Motion carried.
- B. Executive Committee Report: Mike Fenske, Chair. Lou Ohly presented recommendations in his absence.

Appeal for building 8 violations 3.1 and 3.10: Renter had been leaving garbage in the hallway. Also, he had a sticker on the unit door that he had been asked to remove. The executive committee recommends the fine of \$50 be upheld. Jan Bailey made a motion to accept the committee's recommendation. Jim Iverson seconded the motion. Motion carried with one dissenting vote from Brian Kroeger.

Hearing for building 11 violation 8.2: Animal waste is not being picked up. The executive committee recommends a fine of \$50. Wayne Jasperson made a motion to accept the executive committee's recommendation. Brian Kroeger seconded the motion. Motion carried.

C. RAMB Committee Report: Lou Ohly, Chair. Report attached. The committee recommends changing the number and location of reserved parking spots as specified on the attached document. Michael Chaffee made a motion to accept the committee's recommendation. Jan Bailey seconded the motion. Motion carried.

The committee recommends updating all the exterior wall pack building lights, pathway lighting, and also budgeting for the power shut off as specified in the attached document. Michael Chaffee made a motion to accept the committee's recommendation. Brian Kroeger seconded the motion. Motion carried.

The committee recommends approving the updated Landscape and Planting policy which is attached. Rick Miller made a motion to approve the updated policy. Brian Kroeger seconded the motion. Motion carried.

The committee recommends approving the bid from Boege Insulation to wrap the duct work for the recreational building's dehumidification unit. Jan Bailey made a motion to approve the bid. Michael Chaffee seconded the motion. Motion carried.

The committee recommends the expenditure of \$382 for additional holiday décor for the complex be approved. Wayne Jasperson made a motion to approve the expenditure. Jan Bailey seconded the motion. Motion carried.

V. MANAGERS REPORT: Stacy Wilhelm, Manager. Report attached.

VI. MAINTENANCE DEPARTMENT REPORT: Dan Bredesen, Maintenance Supervisor. Report attached.

VII. UNFINISHED BUSINESS: None.

VIII. NEW BUSINESS: None.

IX. ADJOURNMENT: A motion was made by Brian Kroeger seconded by Jan Bailey to adjourn the meeting. Motion carried. Meeting was adjourned at 7:48 pm.