

# **Eight Parishes Community Interest Company**

managing Swinford Windfarm Community Fund

and supported by

**Vattenfall Wind Power Ltd**

**Third Annual Report**

**November 2014 – November 2015**

(References in the document to parish councils also include parish committees & meetings)

# **Swinford Windfarm Community Fund Annual Report 2015**

## **Eight Parishes Community Interest Company**

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# **Swinford Windfarm Community Fund Annual Report 2015**

## **Eight Parishes Community Interest Company**

### **1. CIC Introduction**

This is the second annual report provided by the Eight Parishes Community Interest Company to cover the delivery of the Swinford Windfarm Community Fund.

Eight Parishes CIC was formally established as a company in November 2012. During the last two years the CIC has proceeded to administer the Fund in accordance with the 'Objects of the Eight Parishes CIC' as outlined in the Grant Funding Agreement.

The report follows the format prescribed to the CIC by Messrs Vattenfall and set out in the following sections:-

- Community Engagement
- Fund Administration
- Applications to the Fund
- Accounts and Records of Expenditure
- Forward Look

Additionally the report is structured to report on the activities of both the CIC and Parishes in each of the above sectors. In some sectors the CIC devolves responsibility to the Parishes and in others the opposite takes place.

### **2. Key Milestones Achieved by the CIC during the Year.**

The following is a summary of the Key Milestones achieved during the year

1. CIC website commissioned with a go live date of December 2013
2. Regular CIC Directors bi – monthly meetings and additional meetings during the mobilisation period held on
  - 9<sup>th</sup> December 2014
  - 10<sup>th</sup> February 2015
  - 21<sup>st</sup> April 2015
  - 2<sup>nd</sup> June 2015
  - 18<sup>th</sup> August 2015
  - 17<sup>th</sup> November 2015
3. CIC Directors Meeting to finalise annual report and accounts held on 17<sup>th</sup> November 2015.

### **3. CIC Summary Report**

#### **1 Community Engagement**

**How did the CIC inform the local community of the opportunities through the fund?**

The CIC devolved all community engagement to the respective Parish Councils and Committees. The community engagement is detailed in the individual parish reports

**How did the CIC involve the local community in the development of ideas and decision making around the fund?**

The CIC devolved all community engagement to the respective Parish Councils and Committees. The community engagement is detailed in the individual parish reports

## **2 Fund Administration**

**Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner**

### ***Grant Applications***

The appraisal of grant applications is devolved to the respective Parish Councils and Committees.

The CIC is responsible for ensuring that each payment to or on behalf of a Parish Councils or Committee is accompanied by

- completed Grant application form
- Invoice for the amount involved

### ***Payment Grants***

The CIC Financial Orders require each grant cheque to be signed by two Directors both of whom cannot be from the recipient parish.

### ***CIC Meetings***

Copies of the minutes of each CIC Directors meeting are within the Minutes folder.

### ***Grant Allocation in Accounts***

In 2013 the CIC set aside an amount of £3000 for administration costs. The remaining first year grant of £41,000 was allocated in the accounts to each parish in accordance with the relevant % grant allocation for each parish in accordance with the Grant Funding Agreement.

In 2014 the second year grant of £45,166 has been allocated totally in the accounts for the parishes in accordance with the agreed proportions.

- Corporation Tax on 2014 deposit account interest

No Directors have been paid any salary or expenses for their time involved with the CIC

## 5 Forward Look

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage with the communities and when you expect to make you final decisions on fund allocation**

Over the coming year the CIC will

- Continue to administer the fund in a professional way.
- Review it's processes and procedures to ensure they remain relevant
- Minimise overhead costs so as to maximise the money available for grant application
- Continue to work collaboratively as a group and with Messrs Vattenfall for the benefit of the parishes

Additional Forward Look plans for each Parish council are included in the relevant sections

## 1. Swinford Parish Council Annual CIC Report 2015

### 1 | Community Engagement

#### How did the Parish inform the local community of the opportunities through the fund?

This was done at each Parish Council Meeting. In addition information was put in The Five Parish Newsletter, which is published monthly. All the other information was placed on the two notice boards for people to read.

#### How did the Parish involve the local community in the development of ideas and decision making around the fund?

There was opportunity at each Council Meeting for individuals and groups to complete necessary application form. These forms were returned to a subcommittee, a small group of residents who have no affiliation to the application and makes its recommendation to the Council. A questionnaire was delivered to all households of which only 32% were returned. This next year 2016 residents will be consulted again as part of Swinford's neighbourhood planning process.

### 2 | Fund Administration

#### Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner

The matter was discussed in detail at every meeting, Grant Applications were always available. The Parish Clerk is available to answer any queries and if necessary to assist groups with their applications.

### 3 | Applications to the Fund

#### Please provide a list of all applications to the fund this years

- Swinford Church - Removal of Clock mechanism £1700.00
- Chequers Football Club - Goals and running expenses - £2943.60
- Swinford 2000 - Community Bus expenses - £1322.00
- Swinford School - Large Playground paintings - £7000.00
- Swinford School - Interactive touch screen for every classroom - £16000.00
- Swinford Village Hall - Replacement windows - £1252.00
- Swinford Village Hall - Contribution towards new garages - £23419.00

#### Please detail which applications for funding were successful and why

- Swinford School - £7980.00 - Two touch screens
- Swinford 2000 - £1322.00 - Community Bus expenses
- Swinford 2000 - £1520.00 - Electricity point village green
- Swinford Village Hall - £1252.00 - Replacement windows
- Swinford Chequers Football Club - £2943.00 - Two goals and running expenses
- Swinford Church - £1700.00 - Contribution to moving clock mechanism

The above applications were approved because it was agreed that they all meet the published criteria for funding (please see attached to this report)

#### 4 Accounts and Records of Expenditure

**Please provide a full record of your accounts and expenditure over the last year, includes copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund**

All monies have been paid by cheque directly to applicants. No money was passed through Swinford PC accounts. The PC made no claims for any expenditure.

#### 5 Forward Look

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage with the communities and when you expect to make you final decisions on fund allocation**

The following applications for 2016 have been received. There will shortly be a meeting of the sub committee of the PC to take an initial look at the applications and decide whether any further information is required from applicants.

- |                               |          |   |
|-------------------------------|----------|---|
| • Swinford Village Hall       | £7249.50 | Solar panels  |
| • Swinford Village Hall       | £2180.00 | Decorating hall                                       |
| • Swinford 2000               | £1227.70 | Community bus running costs                           |
| • Swinford 2000               | £758.23  | Repairs to seesaw                                     |
| • Swinford Parish Council     | £5850.00 | Second speed sign and converting both to mains power  |
| • Rowland United Cricket Club | £1200.00 | Annual contribution to maintenance of Webster's field |
| • Swinford Parish Council     | £3600    | Towards costs of cemetery refurbishment               |

Process and criteria will be similar to 2015 with some amendment to the dates.

-

## **CRITERIA AND SCHEDULE FOR CLAIMS FROM SWINFORD WINDFARM COMMUNITY FUND**

Swinford Parish Council will decide which claims are successful on basis of how closely they meet the following criteria.

### **CRITERIA**

- 1 Community projects that benefit significant numbers of residents of all ages
- 2 Form must be fully completed giving as much information as possible for a fair decision to be made
- 3 Projects that can show long term benefits to the community
- 4 Application can show clear links to the fund priorities as described on the claim form

### **SCHEDULE**

|            |  |
|------------|--|
| 01 02 2015 | New process starts   |
| 30 04 2015 | Closing date for applications  |
| 30 05 2015 | Any additional information required to be provided to Councillors    |
| 01 06 2015 | Details of all applications to be put on Parish Council Notice Board |
| 07 07 2015 | Decisions on claims  |
| 08 09 2015 | Ratification of claims by Parish Council                             |
|            | Payment of claims  |



## **CRITERIA AND SCHEDULE FOR CLAIMS FROM SWINFORD WINDFARM COMMUNITY FUND**

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### **SCHEDULE 2015/16**

- |               |   |
|---------------|---|
| 01 09 2015    | New application round begins<br>Application forms can be obtained from J Throop 860757<br>janthroopspc@hotmail.com                |
| 31 10 2015    | Closing date for applications   |
| November 2015 | Details of all applications published in November issue of Five Parishes News and comments invited                                |
| 02 11 2015    | Sub Committee meets, makes preliminary assessments of claims and asks for any additional information from applicants if necessary |
| 30 11 2015    | All additional information to be provided to sub committee  |
| December 2015 | Sub Committee makes decision on which projects are to be funded   |
| 05 01 2016    | Ratification of claims by full Parish Council   |
| February 2016 | Payment of claims   |

## **5. North Kilworth Parish Council**

### **1 Community Engagement**

**How did the Parish inform the local community of the opportunities through the fund?**

A free village newsletter is circulated through the village where the information was given. Also a report by the Eight Parishes CIC representative is given at our monthly Parish Council Meeting for Parishioners attending.

**How did the Parish involve the local community in the development of ideas and decision making around the fund?**

Formed a sub-committee from the Parish Council and advertised in the Parish Notice Boards inviting clubs and organisations to fill in a grant application form for approval by the sub-committee.

The Parish Council representative has grant application forms on hand to give out to various bodies within the village to fill in to apply for funding.

### **2 Fund Administration**

**Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner**

A representative from North Kilworth Parish Council attended the Eight Parishes CIC Meetings. The application forms were provided at the meetings after being approved by the sub-committee of the Parish Council and payment was issued to the representative by the Eight Parishes CIC in presence of the meeting,

### **3 Applications to the Fund**

**Please provide a list of all applications to the fund this years**

No applications

**Please detail which applications for funding were successful and why**

No funding given this year

### **4 Accounts and Records of Expenditure**

**Please provide a full record of your accounts and expenditure over the last year, includes copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund**

The following grant applications have been approved by North Kilworth Parish Council during the year

| <b>Nos</b> | <b>Description</b> | <b>Supplier</b> | <b>Amount</b> |
|------------|--------------------|-----------------|---------------|
|------------|--------------------|-----------------|---------------|

## Total

### 5 Forward Look

Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage with the communities and when you expect to make your final decisions on fund allocation

We plan to advertise in the free newsletter, what has been achieved so far with grants from the Eight parishes wind farm, & what is available to the village by making an application to the fund.

There are possibly two big proposals going on at the moment,

1) A pedestrian crossing on the main road so Mothers & school children can cross over safely at busy times of the day.

2) St Andrews church are looking at installing a Kitchen & Toilet facility's  
So there could be two fairly large applications if other funding can be obtained as well.

## **6. Misterton and Walcote Parish Council**

### **1 Community Engagement**

#### **How did the Parish inform the local community of the opportunities through the fund?**

As before, Misterton with Walcote Parish Council publicised the availability of grants via a leaflet, delivered to every household in the village. This was distributed late in November 2014, along with the local free paper. In addition, notices were displayed on the Parish notice board and information was available on the website. After Christmas 2014, a second leaflet was distributed and new adverts were displayed to remind people of the application deadline, although anecdotal evidence would suggest that most village groups have now become familiar with the application and awards cycle. Wind farm grants were also publicised at each Parish Council meeting from November 2014, through to the application closing date at the end of February 2015.

Since last year, successful projects are also asked to display plaques detailing the Windfarm's involvement with project funding. One is in place in the Memorial Hall and St Leonard's Church plan to install one when their works are complete. Several organisations, including the Parish Council, would prefer smaller, A6 sized plaques, which could fit in smaller spaces.

#### **How did the Parish involve the local community in the development of ideas and decision making around the fund?**

Applicants were invited to attend the Parish Council to further explain the benefits expected to be gained from grants received. Parishioners were also invited to express their views, especially during the Parish Council meetings on 26th February and 23rd April 2015. On 26th February, the Parish Council discussed whether each applicant should be invited to take part in an information event. This was seen as particularly important, as the Parish Council applied for a grant to improve several of the local footpaths. Informal discussions took place with parishioners at an unrelated community event during January. None of the parishioners felt that further information was needed and all said they were unlikely to attend! As sufficient funds were available to cover the applications received, and bearing in mind the reluctance of parishioners to attend, it was decided that an information event was unnecessary this year. At each Parish Council meeting, parishioners were given an opportunity to ask questions or make suggestions, comments and observations. The decision making process, as part of a Parish Council meeting, was open to the public.

### **2 Fund Administration**

#### **Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner**

All applications were discussed and considered, in front of a number of interested parishioners, at the Parish Council meeting on 23rd April, when the Parish Council decided which applications would receive funds during this funding cycle. In February (26th), just before the application deadline, each applicant was invited to come to the Parish Council meeting to add

further information to their application. They were again invited to the Council meeting in April when the decisions were made. Minutes of the meetings, detailing discussions and decisions, were available on the Parish notice board and remain available on the website. A representative of the Parish Council attends the CIC meetings and reports back to each Parish Council meeting.

Feedback from parishioners and recipients has been entirely supportive during this funding cycle.

### **3 Applications to the Fund**

**Please provide a list of all applications to the fund this years**

Misterton with Walcote Community Trust (two applications)

Misterton Parochial Church Council St Leonard's Church

Walcote Wrigglers

Misterton with Walcote Parish Council

**Please detail which applications for funding were successful and why**

Misterton with Walcote Community Trust applied for a contribution of £600 to help pay for a substantial paved area outside the hall's committee room. This provides a level paved surface outside one of the hall's fire doors, improving safety, especially for the very old and very young. It also gives an area for barbecues etc when the hall is being used for community events, an increasingly frequent occurrence since the loss of both village pubs, and provides a safe surface for members of the Walcote Wrigglers group to play outside.

Their second grant of £250 helped pay for a number of pictures and documents to be framed and displayed in the hall, following both the closure of the final village pub and the discovery of a substantial archive of material when an elderly resident died. This resource has proved popular with young and old alike: older residents reminiscing, whilst younger villagers seem to enjoy spotting relatives and exclaiming about the clothes worn in earlier days!

Walcote Wrigglers, the only pre-school facility in the village, applied for and received £286.49 towards play equipment.

Misterton Parochial Church Council applied for funding to help with repairs required by their quinquennial report on the condition of the church. Having started (and by now, also almost completed) works to improve facilities, aided by last year's grant, the PCC has little remaining money available.

The grant is to help complete repairs to the stonework on this important, grade 2\*, local landmark.

Misterton with Walcote Parish Council applied for funding to improve several sections of local footpath, all of which became waterlogged through the winter months. This followed a review of the footpaths by Parish Councillors and the replacement of several stiles with kissing gates, making the paths more accessible. By improving these sections of path, the parish council planned to create a circular walk, starting and ending in the village, avoiding any section of road. The walk, approximately two miles in length, would then be more accessible to all sections of the community, improving local fitness and health. Once the work was complete, the Parish Council

used the small remaining balance to organise a walking festival for the August bank holiday weekend.

#### **4 Accounts and Records of Expenditure**

**Please provide a full record of your accounts and expenditure over the last year, includes copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund**

The following grant applications have been approved by Misterton and Walcote Parish Council during the year

| <b>Nos</b> | <b>Description</b>  | <b>Supplier</b>  | <b>Amount</b>     |
|------------|---|--|-------------------|
| 1          | Remedial works to stone work  | Misterton Parochial Church Council St Leonard's Church | £4300             |
| 2          | Hard surfacing outside committee room and fire exit.                              | Misterton with Walcote Community Trust                 | £600              |
| 3          | Framing and displaying historic photos and documents relating to village history. | Misterton with Walcote Community Trust                 | £250              |
| 4          | Play equipment  | Walcote Wrigglers                                      | £286.49           |
| 5          | Footpath improvements   | Misterton with Walcote Parish Council                  | £4922             |
|            |   | <b>Total</b>   | <b>£10,358.49</b> |

\*some funds were not allocated in 2012-13, so were carried forward to 2013-14 and 2014-15.

#### **5 Forward Look**

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage with the communities and when you expect to make you final decisions on fund allocation**

At present, it is intended to adopt a similar schedule again in 2015-16. Already organisations in the village have been talking about the funding cycle and are aware of the process adopted by Misterton with Walcote. Publicity materials have been prepared ready for distribution and will be sent to each house in late November/early December 2015. Windfarm grants will again form part of every Parish Council agenda between now and April 2016. In addition, the Parish Council will liaise with the Community Trust (the hall management group) to ensure each hall user is informed directly about the grants. With increasing awareness and demand, the Parish Council is considering a more formal consultation on each application, prior to decisions in March/April 2016. Indeed, should applications received exceed the funds available, the Council is mindful to

hold an open evening for parishioners to learn more about each project and to canvas local opinion before deciding fund allocations. Canvassing parishioners has shown support for a single date for applications and funding decisions. Two of the main receiving bodies (the village hall and church) mentioned that they found the annual cycle with one application date helpful. However, as these groups have been successful, they may be more likely to support the existing system. The Parish Council finds the single date useful, allowing it to consider all the applications simultaneously. Nevertheless, we are aware that the system may be a little inflexible, if important and urgent appeals for funds are made once the grants have already been allocated.

This year, items purchased and schemes supported have been asked to display a sign to show where funding has been used and to further raise awareness of the range of projects suitable for funding. This will continue through 2015-16, but we hope also to secure smaller signs for situations when A5 boards are too large.

The Parish Council has already had several expressions of interest from groups within the village, who have already indicated that they are expecting a similar pattern to the 2015-16 cycle.

The community has embraced the opportunities offered by the fund and is grateful for the improvements so far secured.

## **7. Cotesbach**

### **1 Community Engagement**

**How did the Parish inform the local community of the opportunities through the fund?**

Cotesbach PC informed the community through the village newsletter which is published after each PC meeting on a quarterly basis and by encouraging applications during the Open Forum section of the meeting. Further opportunities were taken to advertise the fund at a number of social events held throughout the year in the village hall.

**How did the Parish involve the local community in the development of ideas and decision making around the fund?**

By encouraging attendees to voice their opinions during the Open Forum section of the PC meetings.

### **2 Fund Administration**

**Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner**

A report was given at each PC meeting of all applications received and final decisions were made at the PC meeting held on September 14th 2015.

### **3 Applications to the Fund**

**Please provide a list of all applications to the fund this years**

1. Cotesbach Parish Council
2. Cotesbach Village Hall Committee

**Please detail which applications for funding were successful and why**

Our two applications this year, both successful, have been for contributions towards repairs and renovations of major projects in the village.

1. Cotesbach Village Hall committee. £1,000 towards a total of £2,000 to make safe and repair severely deteriorated mortar on the gable end of the village hall.
2. Cotesbach Parish Council. Contribution towards the cost of complete renovation of the village pond, including the third party contribution to Lafarge/Tarmac Landfill Tax Fund of £549.42 in order to secure £5,000 from the Fund itself. Total £2549.42 towards a total cost of approx£11,000.

### **4 Accounts and Records of Expenditure**

**Please provide a full record of your accounts and expenditure over the last year, includes copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund**

The following grant applications have been approved by Cotesbach Parish Council during the year



| <b>Nos</b> | <b>Description</b>  | <b>Supplier</b>                  | <b>Amount</b>   |
|------------|---|----------------------------------|-----------------|
| 1          | Contribution towards deteriorated mortar repairs on village hall<br>Invoice/receipt enclosed.   | Cotesbach Village Hall Committee | £1000           |
| 2          | Contribution towards complete renovation of the village pond. Copy of Grant Agreement to cover £546.42 enclosed. Others not available as project only about to start. | Cotesbach Parish Council         | £2549.42        |
|            |   | <b>Total</b>                     | <b>£3549.42</b> |

### **5 Forward Look**

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage with the communities and when you expect to make you final decisions on fund allocation**

The Cotesbach Parish Council intend to continue to advertise the fund by way of the regular newsletter and by direct contact at social events in the village hall. We would expect to finalise the fourth year's awards at the September Parish Council meeting.

## 8. Shawell

### 1 Community Engagement

#### How did the Parish inform the local community of the opportunities through the fund?

The Windfarm Community Fund and its aims and objectives were discussed at Parish Meetings held throughout 2015. All residents of the Village were invited to these Parish Meetings by leaflet.

#### How did the Parish involve the local community in the development of ideas and decision making around the fund?

The notification of each Parish Meeting is by leaflet which are delivered to every property in the village. The Windfarm Community Fund is a principal item of the Annual Parish Meeting which this year was held on 16 April 2015. Attendees were invited to develop their ideas for cost effective ways of using the fund for the benefit of the community. The Parish Meeting resolved to continue the policy of considering well developed and cost effective bids on the fund as they came forward and not to limit bids to a particular timetable. The meeting also resolved to continue to build up the fund to facilitate larger projects that would arise in the future.

### 2 Fund Administration

#### Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner

All Windfarm Community Fund business is conducted at formal Parish Meetings to which all Parish residents are invited to attend by written invitation delivered to all properties in the village.

### 3 Applications to the Fund

#### Please provide a list of all applications to the fund this years

None.

#### Please detail which applications for funding were successful and why

N/A

### 4 Accounts and Records of Expenditure

#### Please provide a full record of your accounts and expenditure over the last year, includes copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund

The following grant applications have been approved by Shawell Parish Meeting during the year

| Nos | Description | Supplier | Amount |
|-----|-------------|----------|--------|
|     |             | Total    |        |

## 5 Forward Look

Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage with the communities and when you expect to make you final decisions on fund allocation

The next Annual Parish Meeting will review parish policy on the use of the Windfarm Community Fund as a major item of business.

## **9. South Kilworth Parish Council**

### **1 Community Engagement**

#### **How did the Parish inform the local community of the opportunities through the fund?**

South Kilworth Parish Council (SKPC) informed the local community extensively about the fund during 2014/15 through the SK News (free monthly village newsletter).

SKPC are working through these priorities in an orderly way as volunteers and grant funds are available.

SKPC continue to update residents through the SK News

#### **How did the Parish involve the local community in the development of ideas and decision making around the fund?**

SKPC allocation of grants follows the principles established during that involvement with the local community.

All funding decisions are taken by the Parish Council and have to date been agreed unanimously by all Councillors.

### **2 Fund Administration**

#### **Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner**

The fund is administered solely by SKPC

As mentioned above the Community Fund has been advertised extensively in the SK News and grant application forms are available on the CIC website

### **3 Applications to the Fund**

#### **Please provide a list of all applications to the fund this years**

South Kilworth Primary School application for Computers and iPads.

**Please detail which applications for funding were successful and why**

The following applications were successful

1. South Kilworth Primary School– this was approved as SKPC wanted to provide interactive learning opportunities for the children.

#### **4 Accounts and Records of Expenditure**

**Please provide a full record of your accounts and expenditure over the last year, includes copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund**

The following grant applications have been approved by South Kilworth Parish Council during the year

| <b>Nos</b> | <b>Description</b> | <b>Supplier</b>                  | <b>Amount</b>    |
|------------|--------------------|----------------------------------|------------------|
| 1          | Computers & iPads  | South Kilworth<br>Primary School | £2,500.00        |
|            |                    | <b>Total</b>                     | <b>£2,500.00</b> |

#### **5 Forward Look**

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage with the communities and when you expect to make you final decisions on fund allocation**

SKPC are continuing to follow the priorities established through previous consultation, and to encourage more applications to be applied for.

A volunteer has come forward to project manage the “kick about wall” and this is working through a consultation / feasibility / planning process.

SKPC are also in discussion with ‘Fresh Air Fitness’ to provide outdoor fitness equipment.

## 10. Catthorpe Parish Meeting

### 1 Community Engagement

**How did the Parish inform the local community of the opportunities through the fund?**

Through Parish Meetings and Village Notice Boards

**How did the Parish involve the local community in the development of ideas and decision making around the fund?**

Through Parish Meetings and Village Notice Boards

### 2 Fund Administration

**Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner**

Details were given to Catthorpe Poor Plots

Details were given to Catthorpe Parish Church Funds

Details Given in Catthorpe Parish Meeting

### 3 Applications to the Fund

**Please provide a list of all applications to the fund this years**

Various Repairs to Catthorpe Church

New village signs and planter

**Please detail which applications for funding were successful and why**  
Church Repairs

New Village signs and planters

### 4 Accounts and Records of Expenditure

**Please provide a full record of your accounts and expenditure over the last year, includes copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund**

The following grant applications have been approved by Catthorpe Parish Council during the year

| <b>Nos</b> | <b>Description</b> | <b>Supplier</b> | <b>Amount</b> |
|------------|--------------------|-----------------|---------------|
| 1          | Church Repairs     | Various         | £400          |
| 2          | New Village Signs  | Paul Armstrong  | £1200         |
|            |                    | <b>Total</b>    | <b>£1600</b>  |

## **5 Forward Look**

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage with the communities and when you expect to make you final decisions on fund allocation**

The Catthorpe Signs and Planters have not yet been installed, this should be done by year end, and we are looking at a new village seat in memory of a well-known resident, also a street party for the Queens 90<sup>th</sup> Birthday.