

MINUTES OF THE MEETING OF VATTENFALL LAUNCH UPDATE

Held at South Kilworth Village Hall, Leys Crescent, South Kilworth, Leicestershire

Thursday 6th June 2013 at 18:30

1.0 DIRECTORS PRESENT

Mr Michael Murphy (MM) – Chairman
Mr Ernest Roberts (ER) – Vice Chairman
Mr Aubrey Adcock (AA)
Mr Frank Fisher (FF) - Apologies
Mr Peter Lawrence (PL)
Mrs Elizabeth Marsh (EM)
Mr Ray Fisher (RF)
Mr John Everett (JE) - Apologies
Mrs S Wetton (SW) - Clerk to the CIC

OTHER ATTENDEE'S

Emily Faull – Vattenfall

2.0 VATTENFALL LAUNCH SATURDAY 8th JUNE: –

All the plans for the event this coming weekend are falling into place; Emily asked how all the Directors have been getting on with the sales of tickets and any that were left over were distributed accordingly.

Emily spoke about the issue with cars possibly arriving on site during the day, Vattenfall have agreed that if any do turn up they may be accepted to park on site, also anyone who may walk that does not have tickets.

Fresh Delights Van will be on site in the day offering food and ice cream; there will also be a Chill Out bus that will be on site and then move to the Village Hall for 6:00pm-8:00pm, the children will be able to make their kites and other arts and crafts on the bus.

There will be three music acts performing at night, the first is Taylor who will bring his own decks, then Martin Story, followed by Rosa-Leigh for 20-30 minute sets.

Starting the night off with the presentation at 6:30pm Presentation – the press will arrive for photos, 7:00pm Tug of War – having a few problems rounding up a team but should run smoothly on the night. People participating will be allowed to wear studded boots, AA to bring some ribbon/tape for the rope.

7:30 Food – There will be enough for approx. 175 Hog Roast and Hallumi/Veg Kebab options for vegetarians, finishing off with music at 8:00pm – 9:30pm, if the weather is fair then the event can continue on longer.

There will be a ticket exchange on the night for food and drinks, Emily mentioned that these can be administered at the door by her colleagues from Vattenfall as she currently does not have the tickets processed. Tables will be laid outside along with the plastic chairs, and the fire doors left open to encourage most people outside; three people will be on the bar at night and all drink will be in plastic cups.

A Paramedic will be on site during the day, Emily will arrange via Lutterworth Ambulance Station for another to possibly be at the evening event. The Fire Station has been made aware of the event and the Police will also be notified.

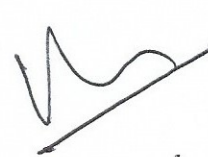
3.0 GRANT APPLICATIONS

RF informed the CIC that the work has been undertaken for the replacement village pump; he had the completed application, he will bring the invoice for the works carried out to be paid at the next meeting

EL has two invoices with applications to be paid at the next meeting; she will forward these onto the Clerk.

It was decided by all Directors that on going, the Clerk will keep a copy of the invoice and for the Parishes to hold onto the application forms for the works carried out. The invoices will then be kept together in a file.

4.0 ACCOUNTS / FINANCE MATTERS



Expenditure	Total	VAT	Total Net Amount	Cheque No.
SWINFORD PARISH COUNCIL	£341.00	£0.00	£341.00	000006
BELGRAVE MEMORIAL HALL – NORTH KILWORTH	£500.00	£0.00	£500.00	000007
Total	£841.00	£0.00	£841.00	

Meeting Closed
19:30

Date of the next CIC meeting
Tuesday 9th July 2013 – 18:30 start South Kilworth Village Hall

Minutes Signed...  ... Dated... 19/9/13