

# MINUTES OF THE MEETING OF EIGHT PARISHES COMMUNITY INTEREST COMPANY

Held at South Kilworth Village Hall, South Kilworth, Leicestershire

Tuesday 11<sup>th</sup> February 2014 at 18:30

Minute's number – 11

## 1.0 DIRECTORS PRESENT

Mr Michael Murphy (MM) – Chairman  
Mr Ernest Roberts (ER) – Vice Chairman  
Mr Aubrey Adcock (AA)  
Mr Frank Fisher (FF) - Apologies  
Mr Peter Lawrence (PL)  
Mrs Elizabeth Marsh (EM) - Apologies  
Mr Ray Fisher (RF) - Apologies  
Mr John Everett (JE) - Apologies  
Mrs S Wetton (SW) - Clerk to the CIC

## OTHER ATTENDEE'S

None

## 2.0 PREVIOUS MINUTES

2.1 The minutes of the meeting held on Tuesday 10<sup>th</sup> December 2013 as circulated were confirmed as a true record of matters discussed.

**RESOLVED:** Copy of previous minutes signed by MM

## 3.0 GRANT APPLICATIONS

3.1 PL queried a potential application from North Kilworth for their Neighbourhood Plan; he is looking for £1,500 to go towards the final cost of this alongside another grant from the Big Society already in place. ER checked the Articles of Association and concluded that he should check directly with Vattenfall to seek guidance and approval. This is something that other Parishes are considering within the District so if this is accepted then other Parishes with the CIC can also allocate some of this money towards their plan if this is something they are considering. South Kilworth will be looking into this in the not too distant future.

## 4.0 CORRESPONDENCE

4.1 Corporation Tax – AA has spoken with his accountant and will chase him again for an answer; ER will re-register for Corporation Tax.

## 5.0 CORRESPONDENCE RECEIVED

None

## 6.0 ACCOUNTS / FINANCE MATTERS

6.1 It was agreed that the administration costs of £3,000 that we had put aside for this year will not be topped up with this year's grant; this was also agreed at the last meeting in December. There currently stands inclusive of the cheques taken today a total sum of £1,325.47 in the admin costs.

6.2 We have received the next annual grant money from Vattenfall after completing the new electronic invoicing system; so we now have the sum of £45,166 in the Natwest Current account. We had also transferred over £5000 from MHBS to cover any costs within this meeting as we were unsure whether the grant would arrive in time.

6.3 A decision was made by all Directors to move some money back into MHBS, ER asked how much everyone thinks they may need over the next coming months and potentially it was around £12,000. All Directors voted that the total sum of £35,000 is to be moved into the MHBS. SW will update the accounts spreadsheet adding in the new grant total and email to all Directors.

6.4 Cheques presented:-

Expenditure	Total	VAT	Total Net Amount	Cheque No.
Emily Keal Website Online Toolbox Development of Website	£450.00	£0.00	£450.00	000028
SKPC Reimburse for Clerks Hours worked December and January	£266.14	£0.00	£266.14	000029
Cotesbach Defibrillator	£700.00	£0.00	£700.00	000030
<b>Transfer from Current to Deposit Account</b>	£35,000	-	£35,000	000031



<b>Total Expenditure</b>	£1,416.14		£1,416.14	
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The Current Account for the period 31<sup>st</sup> December to 31<sup>st</sup> January 2014 £491.25

**7.0 CIC WEBSITE**

7.1 SW informed the Directors that she had completed her training to update the website with Emily Keal; this is inclusive of three months support from her. All uploads and documents that go onto the website can now be completed by the Clerk.

ER asked if another Grant Application form can go onto the website in Word as well as PDF making it easier to complete. ER also asked to scan through ongoing minutes to show that they have been signed and dated as a true record.

**8.0 ANY OTHER BUSINESS**

None

**Meeting Closed**  
**19:30**

**Date of the next meeting**

**CIC Meeting - Tuesday 15<sup>th</sup> April 2014 – South Kilworth Village Hall 18:30 start**

Minutes Signed.....  ..... Dated 15/4/14.....