

**MINUTES OF THE MEETING OF EIGHT PARISHES COMMUNITY INTEREST COMPANY**

Held at South Kilworth Village Hall, Leys Crescent, South Kilworth, Leicestershire

**Tuesday 14<sup>th</sup> May 2013 at 18:30**

**Minute's number – 6**

**1.0 DIRECTORS PRESENT**

Mr Michael Murphy (MM) – Chairman  
Mr Ernest Roberts (ER) – Vice Chairman - **Apologies**  
Mr Aubrey Adcock (AA)  
Mr Frank Fisher (FF) - **Apologies**  
Mr Peter Lawrence (PL)  
Mrs Elizabeth Marsh (EM)  
Mr Ray Fisher (RF) - **Apologies**  
Mr John Everett (JE) - **Apologies**  
Mrs S Wetton (SW) - Clerk to the CIC

**OTHER ATTENDEE'S**

Emily Faull - Vattenfall

**2.0 PREVIOUS MINUTES**

2.1 The minutes of the meeting held on Tuesday 12<sup>th</sup> March and Tuesday 16<sup>th</sup> April as circulated were confirmed as a true record of matters discussed.  
RESOLVED: Copy of previous minutes signed by MM

**3.0 CORRESPONDENCE**

- 3.1 PL asked MM to confirm the process of completing and submitting a Grant Application via the Parish. A report should be made by each Parish once a Grant Application has been accepted and advised that grants should be submitted to the Parish and ensure that it is displayed in the minutes of the meeting for a decision to be made.  
PL has already received an application for Weekly Activity Sessions within North Kilworth, firstly to start off with four taster sessions to then look at gaining future funding from the Vattenfall grant money.  
MM advised that they could possibly look at releasing the funds on one to three year outlook and then revise at the scheme again, to which another application would then be made. Emily confirmed that she will email all Directors a copy of the Grant Application forms.
- 3.2 Grant Application Forms – Any forms submitted by the Parishes and approved?  
Swinford – x14 Forms received still in the process of deciding which are to go through, single figures only for approval.  
Cotesbach – Some applications received, but no decisions made as of yet.  
South Kilworth – x10 Applications, x7 to be discussed.  
Misterton & Walcote – x4 Applications, all been approved. The Cricket Club, x2 Memorial Hall and the Walcote Wrigglers.
- 3.3 Community Fund Launch – Emily informed all Directors that plans and preparations are going ahead and all things are being sorted ready for the Launch. Not as originally decided, the grant allocation cheque will now be presented for the full sum of £44,000 rather than individual amounts for each Parish. JE is not available to present the cheque, Emily contacted Graham Hart but he too is unsure whether he can make it, so it was decided Piers Guy from Vattenfall will present the cheque. It will also be displayed how much of a percentage each of the Parishes are receiving for the public to view. Emily will contact ER for a breakdown in costs.

All Directors should have received the Launch tickets, and a leaflet will be distributed in the Swift Flash on 15.5.13 asking anyone who would like to attend to contact their local Councillor for a ticket. The bus timetables were handed out as they were too late to be printed along with the leaflet; Emily will post out the timetables to the Director's not present.

Tickets will need to be presented when assembling onto the bus and there will also be someone on the gates on site if certain people decide to walk/cycle. A maximum of 200 people will only be allowed on site, during the hours of 12pm-4pm. EM asked if the tickets are for children also? Possible not required for under 5's, but tickets can also be shared. Another leaflet distribution will go out in the Swift Flash again nearer the time.

On site there will be a marquee, arts/craft (make your own kite), and sport's (Gladiator game) games. The Climbing wall is no longer going ahead due to health and safety; a paramedic will also be on site throughout the day. The Pro Wind Alliance will be invited and Renewable UK will publicise the event; around 30 tickets have been held back for them.

Emily asked MM to present the prizes to the children that have won the 'Name a Turbine' competition, each child will receive a plaque and a sticker will be displayed on each of the turbines displaying the name. The school will also receive a donation from Vattenfall.

Emily is still awaiting paperwork back from Neil Green for the hog roast, food hygiene, risk assessment and H&S required; MM will chase this with him.

Leanne from Fresh Delights will be on site selling Panini's/baguettes etc. and an Ice Cream van will also be there. Food on site will not be funded by Vattenfall, possibly only for the Youth Group. At the evening event, your ticket will entitle you to a one free drink and hog roast.

One act for entertainment in the evening has been booked, Rosa-Lee to come for a 30 minute set, two more acts are to be booked. Emily will contact Sian; all Directors in agreement for any type of genre of music to be played.

There will be plenty of support from Vattenfall throughout the day and night, Emily's colleagues will be helping with the event and they will also be on the door at the evening event to accept tickets. If there are more people that turn up in the evening without tickets, this will be okay but they obviously won't receive a drink/hog roast.

Vattenfall are keen to have an 'Ideas Board' for each of the Parishes to display a very simple poster with applications so far and allow any of the attendee's to the day to add their own ideas. These will be on collapsible boards so they can be moved from site to the Village Hall. EM also mentioned that a board for 'What do you think we could be funding in 25 years?' would be a good idea to get everybody involved; Emily was very keen on this idea.

#### **Evening Event Timetable**

6:00pm – Event starts

6:30pm – Cheque presentations Graham Hart/Piers Guy

6:45pm – Tug of War – Winners to receive a free drink; AA to oversee event. EM has drawn up a rules sheet for the game.

7:00pm – 7:30pm – Hog Roast

8:00pm onwards – x3 30minute sets for the Singers

#### **4.0 CORRESPONDENCE RECEIVED**

4.1 No report

#### **5.0 ACCOUNTS / FINANCE MATTERS**

5.1 No more movement of money, any CIC bills can now be paid; since the last meeting held MM and ER visited Market Harborough Building Society as discussed and deposited £30,000 into a Community Direct Account.

5.2 Cheques presented:-

<b>Expenditure</b>	<b>Total</b>	<b>VAT</b>	<b>Total Net Amount</b>	<b>Cheque No.</b>
SOUTH KILWORTH PARISH COUNCIL – CIC CLERK HOURS APRIL 2013	£67.00	£0.00	£67.00	000004
SOUTH KILWORTH VILLAGE HALL – USE OF VILLAGE HALL FOR CIC MEETINGS	£75.00	£0.00	£75.00	000005
<b>Total</b>	£142.00	£0.00	£142.00	

The Current Account for the period 28<sup>th</sup> March to 1<sup>st</sup> May shows an account balance of £13,816.25

#### **6.0 CIC WEBSITE**

6.1 This will be discussed at the next CIC Meeting

#### **7.0 ANY OTHER BUSINESS**

7.1 AA asked if all Directors could group together from each of the Parishes to enable a large amount of complaints to form for faster broadband in the area. He asked if each Director could make this an item on their next Parish Council agenda.

**Meeting Closed**

20:30

**Date of the next meeting**

**Launch Discussion/Update Meeting – Thursday 6<sup>th</sup> June 2013 – 18:30 start South Kilworth Village Hall**

**CIC Meeting - Tuesday 9<sup>th</sup> July 2013 – 18:30 start South Kilworth Village Hall**

Minutes Signed...



Dated... 09/07/13