

MINUTES OF THE MEETING OF VATTENFALL LAUNCH

Held at Swinford Village Hall, Swinford, Leicestershire

Tuesday 16th April 2013 at 19:00

1.0 DIRECTORS PRESENT

Mr Michael Murphy (MM) – Chairman
Mr Ernest Roberts (ER) – Vice Chairman
Mr Aubrey Adcock (AA)
Mr Frank Fisher (FF) - **Apologies**
Mr Peter Lawrence (PL)
Mrs Elizabeth Marsh (EM)
Mr Ray Fisher (RF) - **Apologies**
Mr John Everett (JE) - **Apologies**
Mrs S Wetton (SW) - Clerk to the CIC

OTHER ATTENDEE'S

Emily Faull – Vattenfall
Sian Ponting – Youth Group
2 Young People from Swinford

2.0 VATTENFALL LAUNCH SATURDAY 8th JUNE: –

ON SITE 12:00PM – 4:00PM

Sian fed through her ideas from previous Youth Group Meetings to all of the Parishes and asked the two Young people to feed through their ideas for the launch, all of which are displayed below. The Rock Climbing wall, Sumo Suits, Make your own Junk Turbine and Bike Powering the smoothie maker, Sian has contacts for these that she has used before.

Emily informed the Parishes that Vattenfall would issue tickets for the event and also a shuttle bus service would be used from each Parish throughout the day as due to Health and Safety, cars are not allowed on site.

The event will be publicised through the Swift Flash, ideally a flyer to go into each of the copies for each Parish and Emily will also be in contact with the local Schools.

Sian is holding another Youth Group Focus Meeting on Monday 22nd April; she will feed back to Emily what their final decisions are from the list of proposed ideas and start to arrange dates with her contacts.

SOUTH KILWORTH VILLAGE HALL 6:30PM – 9:30PM

Sian and a couple of the Directors had contacts or knew of local bands/singers in the area that could possibly perform a set. LM will speak with her contact and get some pricing back to Emily, as will Sian.

It was agreed by all that an agenda needs to be created for the evening activities to keep everyone interested on the night, MM stated that if the weather was bad the maximum amount of people the Village Hall can hold is 130 so again tickets will need to be issued.

Emily queried the Village Hall Risk Assessment; the Village Hall building has a Risk Assessment but an outdoor one would be required. Public Liability would also need to be agreed by the SK Parish.

The agreed agenda is as follows:-

6:30pm – Start

6:30 – 7:30pm – Tug of War Tournament (Best of 3 rounds; 8 adult team members and 6 kid's team members) Kite Flying Demo, Art Exhibition, Grant Application Stalls

7:30pm – Food

8:30pm (just before) – Presentation of the Cheque to the CIC

8:30pm – Singers/Bands

9:30pm – End

Each Parish was briefly asked by Emily how many Grant Applications they had received and the ideas that were made so far.

Events during the day and night were discussed and the proposed ideas are as follows:-

Vattenfall On Site Launch 12-4pm	South Kilworth Village Hall 6:30-9:30pm
Rock Climbing Wall	Hog Roast
Sumo Suits	Bar
Free kites given away by Vattenfall	Live bands up to x3
Make you own junk turbine	Sumo Suits
Fete activities / Guess how many balloons in the Tractor?	Tug of War Tournament between Parishes
Treasure Hunt with map/grid showing each of the Parishes	Hand Hockey Games
Access to at least one turbine with the door open for public viewing	Kite Flying Demo
Emily will contact someone to possibly abseil down a turbine	Art Club Exhibition
Picnic Food	Presentation of the Cheque
Bike that powers a smoothie maker	Grant Applications handed to selected Groups
Make mini turbine to power different resources	Vattenfall film of turbine construction
A metre generator to show how much power a turbine can administer	Individual Parish tables with Grant Application ideas
Marquee to display artwork	

Emily will send out a list of actions to all the CIC Directors, and it was agreed that she will attend the next CIC Meeting on 14th May.

3.0 CIC WEBSITE

Emily Keal attended the meeting to discuss the CIC Website, a brief idea of what the CIC are looking for has already been sent over by SW and from that she has done her costing for this which each Director has been emailed a copy.

A simple site is all that's required that can be administered by the 7 active Parishes to have a link for the Grant Application Forms and the Parish reports etc. possibly also a link to the Vattenfall website.

The quote that Emily drew up was for x2 uploads a month, SW would send over any documents that the CIC want to be displayed on the site and Emily would hold onto them and upload them twice a month in bulk as she currently does with the SK Parish website. If the CIC felt the costing's for this were too high then Emily would enable each Parish to access the site and upload their own documents themselves.

There could also be an option for questions to be asked through the website, these would then go straight onto to SW to which Emily could manage them to stop spam coming through and enable the Clerk to answer the question directly.

It was agreed that this would be an agenda item for the next CIC Meeting in May to hold a vote against it and a final decision to be made.

4.0 ACCOUNTS / FINANCE MATTERS

Cheque presented and signed for the sum of £183.75 to South Kilworth Parish Council - CIC Clerks Hours Worked January - March 2013.

Meeting Closed
20:45

Date of the next CIC meeting
Tuesday 14th May 2013 – 18:30 start South Kilworth Village Hall

Minutes Signed... [Redacted] ... Dated... 16.5.13