

MINUTES OF THE MEETING OF THE EIGHT PARISHES COMMUNITY INTEREST COMPANY

Held at Misterton with Walcote Village Hall, Walcote, Leicestershire

Tuesday 11th October 2016 at 18.30

Minute Number – 23

1.0 DIRECTORS PRESENT AND APOLOGIES FOR ABSENCE

1.1 PRESENT:

Mr Aubrey Adcock (AA) – Chair – [Cotesbach Representative \(COT\)](#)
Mrs Elizabeth Marsh (EM) – Vice Chair – [Misterton with Walcote Representative \(MIS\)](#)
Mr Frank Fisher (FF) – [Shawell Representative \(SHA\)](#)
Mrs Jane Robson (JR) – [Swinford Representative \(SWI\)](#)
Mr Phil Alcock (PA) – [South Kilworth Representative \(SOU\)](#)
Mrs Katherine Clarke (KC) – Clerk to the CIC

1.2 APOLOGIES:

Mr Ray Fisher (RF) – [Catthorpe Representative \(CAT\)](#)
Mr John Green (JG) – [North Kilworth Representative \(NOR\)](#)
Mr Peter Lawrence (PL) – [Outgoing North Kilworth Representative](#)
Ms Emily Faull – [Vattenfall Representative](#)

1.3 Due to retirement there is no representative for Westrill & Starmore at present.

2.0 APPROVE MINUTES OF THE MEETING HELD ON 14th JUNE 2016

2.1 The minutes of the meeting held on 14th June 2016 as circulated were confirmed as a true record of matters discussed. However, it was noted that the date of the next meeting in the minutes was stated as 4th October 2016, following the meeting the date was postponed to 11th October 2016. **Resolved:** AA ([COT](#)) signed the minutes of the meeting held on 14th June 2016.

3.0 ACCOUNTS / FINANCE MATTERS

3.1 Cheques issued for grant applications:

Parish	Expenditure	Amount	Cheque
North Kilworth	North Kilworth Juniors and Youth FC	£828.00	000112

3.2 Cheques issued for general expenditure:

Expenditure	Amount	Cheque
Misterton with Walcote Village Hall – Meeting Room Hire	£10.00	000111
HMRC – Corporation Tax YE 30.11.15	£83.64	000113
North Kilworth Parish Council – Clerk Costs	£270.30	000114

3.3 Bank account balances for the period (after deduction of the cheques issued above):

CURRENT ACCOUNT £13,339.55
DEPOSIT ACCOUNT £40,040.84
TOTAL FUNDS £53,380.39

4.0 ANNUAL REPORTS

- 4.1 Annual reports for each parish need to be submitted to the Clerk by 31st October 2016. The Clerk will circulate a template document for the report to each parish.

5.0 VILLAGE PROFILES

- 5.1 It was agreed that the proposed village profiles on the website can either be in the format of a link to the website of the Parish Council/Meeting or text submitted to the Clerk. PA (SOU) and JR (SWI) both confirmed that they would like their profile to be a website link. The remaining six parishes should confirm to the Clerk what format they would like their profile to appear as.

6.0 WEBSITE

- 6.1 The Clerk is in the process of updating the website, including village profiles, hopefully this will be completed by the time of the next meeting.

7.0 CORRESPONDENCE

- 7.1 Vattenfall have confirmed that the request to order new plaques has been submitted and they are waiting for authorisation of the expenditure.

8.0 ANY OTHER BUSINESS

- 8.1 NatWest has rejected the additional signatory forms for PA (SOU), JR (SWI) and JG (NOR). Replacement forms have been received for completion. PA (SOU) and JR (SWI) have completed their forms and JG (NOR) will be asked to complete his at the next meeting.
- 8.2 AA (CAT) and EM (MIS) signed a letter to Market Harborough Building Society authorising the change of correspondence address for the reserve account to the new Clerk.
- 8.2 As Peter Lawrence was unable to attend this meeting the Clerk was asked to invite him to the next one to thank him for his contributions to the CIC.

9.0 DATE OF THE NEXT MEETING

- 9.1 The date of the next meeting is Wednesday 7th December 2016 at 18.30. To be held in Misterton with Walcote Village Hall, Walcote, Leicestershire.

The meeting closed at 19.20

APPROVED AS ACCURATE 07.12.16.