

**MINUTES OF THE MEETING OF THE EIGHT PARISHES COMMUNITY INTEREST COMPANY**

Held remotely via Zoom

Wednesday 18<sup>th</sup> November 2020 at 18.30

**Minute Number – 40**

**1.0 DIRECTORS PRESENT AND APOLOGIES FOR ABSENCE**

1.1 PRESENT:

Mrs Elizabeth Marsh (EM) (CHAIR) – [Misterton with Walcote Representative \(MIS\)](#)

Mr Phil Alcock (PA) – [South Kilworth Representative \(SOU\)](#)

Mr Howard Jones (HJ) – [Shawell Representative \(SHA\)](#)

Mr Ed Hunt (EH) – [Cotesbach Representative \(COT\)](#)

Mrs Jane Robson (JR) – [Swinford Representative \(SWI\)](#)

Mr Mike Southam (MS) – [North Kilworth Representative \(NOR\)](#)

Mrs Katherine Clarke (KC) – Clerk to the CIC

1.2 APOLOGIES:

Mr Jonathan Bateman (JB) – [Westrill & Starmore Representative \(WES\)](#)

Mr Ray Fisher (RF) – [Catthorpe Representative \(CAT\)](#)

**2.0 APPROVE MINUTES OF THE MEETING HELD ON 14<sup>th</sup> October 2020**

2.1 The minutes of the meeting held on 14<sup>th</sup> October 2020, as circulated, were confirmed as a true record of matters discussed. **Resolved:** The minutes will be signed as accurate electronically.

**3.0 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 14<sup>th</sup> October 2020**

3.1 No matters raised.

**4.0 FINANCIAL MATTERS**

4.1 *Cheques issued for approved grant applications:*

Approved Grant Applications	Amount	Cheque
North Kilworth Parish Council – Lockdown Project	£700.00	000280

4.2 *Cheques issued for general expenditure:*

Expenditure	Amount	Cheque
North Kilworth Parish Council (Clerk Costs)	£364.88	000281
Companies House – CIC34 Filing Fee	£15.00	000282

4.4 Bank account balances for the period (after deduction of the cheques issued above):

CURRENT ACCOUNT	£38,607.37
DEPOSIT ACCOUNT	£41,334.42
<b>TOTAL FUNDS</b>	<b>£79,941.79</b>

**5.0 APPROVAL OF ANNUAL REPORTS, DIRECTORS REPORT AND FINANCIAL STATEMENTS**

5.1 Annual reports have been received from each Parish and compiled into one report to be sent to Vattenfall.

5.2 The Directors Report and Financial Statement for year ended 30.11.20 was approved and will be signed by EM ([MIS](#)) and PA ([SOU](#)).

5.3 The CIC34 form for Companies House was approved and will be signed by EM ([MIS](#)). KC will submit the form to Companies House.

5.4 KC has completed the AR01 for Companies House online.

5.5 KC has completed the Corporation Tax Return and submitted the return to HMRC.

5.6 KC will send all the annual report information for year ended 30.11.20 to Vattenfall.

**6.0 WEBSITE**

6.1 There is nothing to report regarding the website.

**7.0 CORRESPONDENCE**

7.1 None.

**8.0 ANY OTHER BUSINESS**

8.1 None.

**9.0 DATE OF THE NEXT MEETING**

9.1 The date of the next meeting is Wednesday 17th February 2021 at 6.30pm and will be held remotely via Zoom.

The Chair closed the meeting at 18.44.