

MINUTES OF THE MEETING OF THE EIGHT PARISHES COMMUNITY INTEREST COMPANY

Held at Cotesbach Village Hall.

Tuesday 23rd November 2021 at 6.30pm

Minute Number – 43

1.0 DIRECTORS PRESENT AND APOLOGIES FOR ABSENCE

1.1 PRESENT:

Mrs Elizabeth Marsh (EM) (CHAIR) – [Misterton with Walcote Representative \(MIS\)](#)

Mr Phil Alcock (PA) – [South Kilworth Representative \(SOU\)](#)

Mrs Jane Robson (JR) – [Swinford Representative \(SWI\)](#)

Mr Howard Jones (HJ) – [Shawell Representative \(SHA\)](#)

Mr Ed Hunt (EH) – [Cotesbach Representative \(COT\)](#)

Mr Mike Southam (MS) – [North Kilworth Representative \(NOR\)](#)

Dr Quintin Heath (QH) – [Catthorpe Representative \(CAT\)](#)

Mrs Katherine Clarke (KC) – Clerk to the CIC

1.2 APOLOGIES:

Mr Jonathan Bateman (JB) – [Westrill & Starmore Representative \(WES\)](#)

2.0 APPROVE MINUTES OF THE MEETING HELD ON 15th SEPTEMBER 2021

2.1 The minutes of the meeting held on 15th September 2021 as circulated, were confirmed as a true record of matters discussed. **Resolved:** The minutes will be signed as accurate electronically.

3.0 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 15th SEPTEMBER 2021

3.1 No matters arising.

4.0 FINANCIAL MATTERS

4.1 Cheques issued for approved grant applications:

Approved Grant Applications	Amount	Cheque
Swinford Parish Council	£2,425.00	000189
Misterton with Walcote Parish Council	£4,000.00	000190

4.2 Cheques issued for general expenditure:

Expenditure	Amount	Cheque
North Kilworth Parish Council (Clerk Costs)	£362.52	000191

4.3 Bank account balances for the period (after deduction of the cheques issued above):

CURRENT ACCOUNT	£51,989.67
DEPOSIT ACCOUNT	£41,383.45
TOTAL FUNDS	£93,373.12

5.0 APPROVAL OF ANNUAL REPORTS, DIRECTORS REPORT AND FINANCIAL STATEMENTS

5.1 Annual reports have been received from each Parish and compiled into one report to be sent to Vattenfall.

5.2 The Directors Report and Financial Statement for year ended 30.11.21 was approved and signed by EM ([MIS](#)) and PA ([SOU](#)).

5.3 The CIC34 form for Companies House was approved and signed by EM ([MIS](#)). KC will submit the form to Companies House.

5.4 KC has completed the AR01 for Companies House online.

5.5 KC has completed the Corporation Tax Return and submitted the return to HMRC.

5.6 KC will send all the annual report information for year ended 30.11.21 to Vatenfall.

6.0 CORRESPONDENCE

6.1 None.

7.0 ANY OTHER BUSINESS

7.1 It was noted that website provision is an ongoing issue.

7.2 It was resolved to liaise with Berry Jordan at Vattenfall regarding an anniversary event.

8.0 DATE OF THE NEXT MEETING

8.1 The date of the next meeting is Wednesday 23rd February 2022 at 6.00pm and will be held virtually via Zoom.

The Chair closed the meeting at 18.53.