

MINUTES OF THE MEETING OF THE EIGHT PARISHES COMMUNITY INTEREST COMPANY

Held at Misterton with Walcote Village Hall, Walcote, Leicestershire

Wednesday 28th November 2018 at 18.30

Minute Number – 33

1.0 DIRECTORS PRESENT AND APOLOGIES FOR ABSENCE

1.1 PRESENT:

Mrs Elizabeth Marsh (EM) (CHAIR) – [Misterton with Walcote Representative \(MIS\)](#)

Mr John Green (JG) – [North Kilworth Representative \(NOR\)](#)

Mr Ed Hunt (EH) – [Cotesbach Representative \(COT\)](#)

Mrs Jane Robson (JR) – [Swinford Representative \(SWI\)](#)

Mr Howard Jones (HJ) – [Shawell Representative \(SHA\)](#)

Mrs Katherine Clarke (KC) – Clerk to the CIC

1.2 APOLOGIES:

Mr Ray Fisher (RF) – [Catthorpe Representative \(CAT\)](#)

Mr Frank Fisher (FF) – [Shawell Representative \(SHA\)](#)

Mr Jonathan Bateman (JB) – [Westrill & Starmore Representative \(WES\)](#)

Mr Phil Alcock (PA) – [South Kilworth Representative \(SOU\)](#)

2.0 APPROVE MINUTES OF THE MEETING HELD ON 12th SEPTEMBER 2018

2.1 The minutes of the meeting held on 12th September 2018, as circulated, were confirmed as a true record of matters discussed. **Resolved:** EM ([MIS](#)) signed the minutes at the end of the meeting.

3.0 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 12th SEPTEMBER 2018

3.1 No matters arising that are not covered on the agenda.

4.0 FINANCIAL MATTERS

4.1 Cheques issued for approved grant applications:

Approved Grant Applications	Amount	Cheque
Swinford 2000	£2,400.00	000174
Swinford Village Hall	£2,270.50	000175
North Kilworth Veterans Football Club	£376.00	000176
South Kilworth Village Hall	£2,976.00	000177

4.2 Cheques issued for general expenditure:

Expenditure	Amount	Cheque
Misterton with Walcote Community Trust – Room Hire	£10.00	000178
North Kilworth Parish Council – Clerk Costs	£251.63	000179
Online Toolbox – Annual Website Fee (replacement cheque)	£75.00	000180

4.3 Bank account balances for the period (after deduction of the cheques issued above):

CURRENT ACCOUNT £5,533.39

DEPOSIT ACCOUNT £41,169.58

TOTAL FUNDS £46,702.97

5.0 APPROVAL OF ANNUAL REPORT, DIRECTORS REPORT AND FINANCIAL STATEMENTS

- 5.1 Annual reports have been received from each Parish and compiled into one report to be sent to Vattenfall.
- 5.2 The Directors Report and Financial Statement for year ended 30.11.18 was approved and signed by EM (MIS). KC will arrange for PA to sign.
- 5.3 The CIC34 form for Companies House was approved and signed by EM (MIS). KC will submit the form to Companies House.
- 5.4 KC will complete form AR01 for Companies House online.
- 5.5 KC will send all the annual report information for year ended 30.11.18 to Vattenfall by post on a memory stick.

6.0 WEBSITE

- 6.1 The website was down temporarily but is back up and appears to be running correctly and is up to date. Any problems encountered with the website or any updates to parish pages should be sent directly to KC.

7.0 CORRESPONDENCE

- 7.1 Corporation Tax return reminder from HMRC.

8.0 ANY OTHER BUSINESS INCLUDING ANNIVERSARY EVENT

- 8.1 EH raised a question regarding any restriction on the use of funds.
- 8.2 The transfer of Shawell representative from Frank Fisher to Howard Jones to be actioned.
- 8.3 KC is waiting for Vattenfall to advise in what ways they can support the event.

9.0 DATE OF THE NEXT MEETING

- 9.1 The date of the next meeting will be Wednesday 13th February 2019. The meeting will start at 18.30 and will be held at Misterton with Walcote Village Hall, Walcote, Leicestershire.

The Chair closed the meeting at 19.06.

Minutes approved on 06.03.19.