

MINUTES OF THE MEETING OF THE EIGHT PARISHES COMMUNITY INTEREST COMPANY

Held at Swinford Village Hall.

Wednesday 30th November 2022 at 6.00pm at Swinford Village Hall

Minute Number – 46

1.0 DIRECTORS PRESENT AND APOLOGIES FOR ABSENCE

1.1 PRESENT:

Mrs Elizabeth Marsh (EM) (CHAIR) – [Misterton with Walcote Representative \(MIS\)](#)

Mr Phil Alcock (PA) – [South Kilworth Representative \(SOU\)](#)

Mr Ed Hunt (EH) – [Cotesbach Representative \(COT\)](#)

Dr Quintin Heath (QH) – [Catthorpe Representative \(CAT\)](#)

Mrs Katherine Clarke (KC) – Clerk to the CIC

1.2 APOLOGIES:

Mr Mike Southam (MS) – [North Kilworth Representative \(NOR\)](#)

Mr Howard Jones (HJ) – [Shawell Representative \(SHA\)](#)

Mrs Jane Robson (JR) – [Swinford Representative \(SWI\)](#)

Mr Jonathan Bateman (JB) – [Westrill & Starmore Representative \(WES\)](#)

2.0 APPROVE MINUTES OF THE MEETING HELD ON 11th May 2022

2.1 The minutes of the meeting held on 11th May 2022 as circulated, were confirmed as a true record of matters discussed. **Resolved:** The minutes will be signed as accurate electronically.

3.0 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 11th May 2022

3.1 No date has been confirmed for the potential community anniversary event. EM(MIS) advised that due to upcoming Parish Council business she will not be able to take the lead on the project if it goes ahead. PA (SOU) advised that he would be happy to take the lead and will liaise with Vattenfall.

4.0 FINANCIAL MATTERS

4.1 *Cheques issued for approved grant applications:*

Approved Grant Applications	Amount	Cheque
Misterton with Walcote Parochial Church Council (<i>replaces cheque 000198 which was written to Misterton with Walcote Parish Council in error</i>).	£2,000.00	000203
North Kilworth Bowls Club	£600.00	000204
Swinford Parish Council	£597.25	000205
Swinford Parish Council	£1,817.26	000206
Swinford 2000	£1,500.00	000207
Swinford Village Hall	£2,235.00	000209
South Kilworth Parish Council	£1,430.34	000211
South Kilworth Table Tennis Club	£650.00	000212

4.2 *Cheques issued for general expenditure:*

Expenditure	Amount	Cheque
North Kilworth Parish Council (Clerk Costs)	£448.50	000213

4.3 Bank account balances for the period (after deduction of the cheques issued above):

CURRENT ACCOUNT	£86,638.51
DEPOSIT ACCOUNT	£41,424.83
TOTAL FUNDS	£128,063.34

5.0 APPROVAL OF DIRECTORS REPORT AND FINANCIAL STATEMENTS

- 5.1 The annual reports are being compiled into one report to be sent to Vattenfall.
- 5.2 The Directors Report and Financial Statement for year ended 30.11.22 was approved and signed by EM (MIS) and PA (SOU).
- 5.3 The CIC34 form for Companies House was approved and signed by EM (MIS). KC will submit the form to Companies House.
- 5.4 KC has completed the AR01 for Companies House online.
- 5.5 KC has completed the Corporation Tax Return and submitted the return to HMRC.
- 5.6 KC will send all the annual report information for year ended 30.11.22 to Vattenfall.

6.0 CORRESPONDENCE

- 6.1 None.

7.0 ANY OTHER BUSINESS

- 7.1 The CIC website is down again. KC has contacted the provider who has advised that they haven't received payment, however, the cheque has cleared the CIC bank account. KC has sent a copy of the cheque stub and the amount clearing on the statement to the provider. KC will investigate alternative provisions to move to a new provider.

8.0 DATE OF THE NEXT MEETING

- 8.1 The date of the next meeting is Wednesday 15th February 2023 at 6.00pm and will be held virtually via Zoom.

The Chair closed the meeting at 18.55.