

Eight Parishes Community Interest Company

managing Swinford Windfarm Community Fund

and supported by

Vattenfall Wind Power Ltd

Ninth Annual Report

December 2020 – November 2021

(References in the document to parish councils also include parish committees & meetings)

Swinford Windfarm Community Fund Annual Report 2021 Eight Parishes Community Interest Company

Contents

1. Introduction
2. Key Milestones achieved by the CIC during the Year
3. CIC Summary Annual Report
4. Swinford Annual Report
5. North Kilworth Annual Report
6. Misterton & Walcote Annual Report
7. Cotesbach Annual Report
8. Shawell Annual Report
9. South Kilworth Annual Report
10. Catthorpe Annual Report

Swinford Windfarm Community Fund Annual Report 2021

Eight Parishes Community Interest Company

1. CIC Introduction

This is the ninth annual report provided by the Eight Parishes Community Interest Company (CIC) to cover the delivery of the Swinford Windfarm Community Fund.

Eight Parishes CIC was formally established as a company in November 2012. During the last four years the CIC has proceeded to administer the Fund in accordance with the 'Objects of the Eight Parishes CIC' as outlined in the Grant Funding Agreement.

The report follows the format prescribed to the CIC by Messrs Vattenfall and set out in the following sections: -

- Community Engagement
- Fund Administration
- Applications to the Fund
- Accounts and Records of Expenditure
- Forward Look

Additionally, the report is structured to report on the activities of both the CIC and Parishes in each of the above sectors. In some sectors the CIC devolves responsibility to the Parishes and in others the opposite takes place.

2. Key Milestones Achieved by the CIC during the Year.

The following is a summary of the Key Milestones achieved during the year:

1. Regular CIC Director's meetings held on:
 - 24th February 2021
 - 19th May 2021
 - 15th September 2021
2. CIC Director's Meeting to finalise annual report and accounts.
 - 23rd November 2021

3. CIC Summary Report

i. Community Engagement
How did the CIC inform the local community of the opportunities through the fund?
The CIC devolved all community engagement to the respective Parish Councils and Committees. The community engagement is detailed in the individual parish reports. Please note there is no parish report for Westrill & Starmore as they are not allocated any part of the fund.
How did the CIC involve the local community in the development of ideas and decision making around the fund?
The CIC devolved all community engagement to the respective Parish Councils and Committees. The community engagement is detailed in the individual parish reports. Please note there is no parish report for Westrill & Starmore as they are not allocated any part of the fund.
ii. Fund Administration
Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner.
<i>Grant Applications</i> The appraisal of grant applications is devolved to the respective Parish Councils and Committees. The CIC is responsible for ensuring that each payment to or on behalf of a Parish Councils or Committee is accompanied by: <ul style="list-style-type: none">- completed Grant application form
<i>Payment Grants</i> The CIC Financial Orders require each grant cheque to be signed by two Directors both of whom cannot be from the recipient parish.
<i>CIC Meetings</i> Copies of the minutes of each CIC Directors meeting are within the Minutes folder.
<i>Grant Allocation in Accounts</i> In 2013 the CIC set aside an amount of £3000 for administration costs. The remaining first year grant of £41,000 was allocated in the accounts to each

parish in accordance with the relevant % grant allocation for each parish in accordance with the Grant Funding Agreement.

In 2014 the second-year grant of £45,166 was allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2015 the third-year grant of £46,069.32 was allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2016 the fourth-year grant of £46,105.25 was allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2017 the fifth-year grant of £47,570.00 has been allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2018 the sixth-year grant received was £49,420.00. Prior to allocation £500.00 was ring-fenced for administration costs, the remainder has been allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2019 the seventh-year grant received was £51,000.00. Prior to allocation £1,000.00 was ring-fenced for administration costs, the remainder has been allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2020 the eighth-year grant received was £52,150.00. Prior to allocation £1,000.00 was ring-fenced for administration costs, the remainder has been allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2021 the ninth-year grant received was £52,600.00. Prior to allocation £1,000.00 was ring-fenced for administration costs, the remainder has been allocated to the accounts for the parishes in accordance with the agreed proportions.

Each parish can only spend up to the money available in any current CIC accounts.

CIC Deposit Account

The CIC keeps a minimum amount of cash in its current account. The balance of any assets are held on deposit at Market Harborough Building Society.

The CIC has received the following interest on the deposit account in the period of the report: June 2021 £39.71

In addition, the CIC has paid Corporation Tax of £9.32 during the year being reported on the interest received in June 2020.

iii. Applications to the Fund
Please provide a list of all applications to the fund this year:
Details of all fund applications are included in each individual parish report.
Please detail which applications for funding were successful and why:
Details of which fund application was successful and why are included in each parish report.

iv. Accounts and Records of Expenditure
Please provide a full record of your accounts and expenditure over the last year, includes copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.
<p>A copy of the CIC accounts are included within the Accounts folder.</p> <p>The administration costs of running the CIC are included in the accounts provided.</p> <p>The CIC has paid for the following from its administration account:</p> <ul style="list-style-type: none"> - Clerk services provided by North Kilworth Parish Council Clerk and invoiced by North Kilworth Parish Council - CIC Companies House Annual Return Fee - CIC Companies House Annual Report Fee - Corporation Tax on 2020 deposit account interest - Website hosting - Information Commissioner's Office Data Protection Fee <p>No Directors have been paid any salary or expenses for their time involved with the CIC.</p>

v. Forward Look
Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage with the communities and when you expect to make you final decisions on fund allocation.
<p>Over the coming year the CIC will:</p> <ul style="list-style-type: none"> - Continue to administer the fund in a professional way; - Review its processes and procedures to ensure they remain relevant;

- Minimise overhead costs to maximise the money available for grant application;
- Continue to work collaboratively as a group and with Messrs. Vattenfall for the benefit of the parishes.

Additional 'Forward Look' plans for each Parish council are included in each parish report.

4. Swinford Annual Report

1 Community Engagement

How did the Parish inform the local community of the opportunities available through the fund?

This was done at each Parish Council meeting. Information was put in the Parish Council newsletter, distributed to each household and all the information was placed on the Parish Council website.

How did the Parish involve the local community in the development of ideas and decision making around the fund?

There were opportunities at Council Meetings for individuals and groups to obtain the necessary application form. Application forms could also be downloaded from the Parish Council website and the Eight Parishes CIC website. Completed application forms were returned to the Parish Clerk and handed on to a sub-committee, (a small group of residents who have no affiliation to the applications). Comments from residents on the applications were invited via a parish newsletter delivered to each household. The sub-committee made its recommendations to the Parish Council.

2 Fund Administration

Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:

The matter was discussed in detail at several meetings, grant application forms were always available in paper version and online. The opportunity to apply was published on the Parish Council website. Details of applications were published in the Parish Council newsletter and parishioners were invited to comment. The Parish Clerk was available to answer any queries and if necessary, assist groups with their applications. Reports were given at Parish Council meetings and the minutes posted on the Parish Council website and noticeboard.

3 Applications to the Fund

Please provide a list of all applications made to the fund from your Parish this year:

1. Swinford 2000
£1,500.00 *Minibus replacement fund*

2. Swinford Village Hall

£1,047.32 *24 x chairs and 4 x 5' rectangular tables*

3. Swinford Village Hall

£1,354.20 *Flooring and curtains for the small hall*

4. Rowland United Cricket Club

£1,800.00 *Refurbishment project*

5. Swinford C of E Primary School

£20,000.00 *Playground equipment*

6. Swinford Parish Council

£7,500.00 *Glebe land project*

Please details of which applications for funding in your Parish were successful and why:

1. Swinford 2000 £1,500 – Minibus Replacement Fund

Grant approved in full.

2. Swinford Village Hall £1,047.32 – Tables and Chairs

Application was deferred from previous period as the hall was closed due to covid restrictions. The Parish Council have requested an inventory of the existing furniture and will review the application in the next cycle.

3. Swinford Village Hall £1,354.20 - Flooring and Curtains for the Small Hall

Grant approved in full.

4. Rowland United Cricket Club £1,800.00 – Refurbishment project

Grant approved in full with the caveat that the cricket club engages with the village during the season with an open event.

5. Swinford C of E Primary School £20,000.00 – Playground Equipment

Application was deferred, a more detailed application was requested.

6. Swinford Parish Council £7,500.00 – Glebe Land Project

Grant approved in full.

These successful applications were successful because the sub-committee judged that they met the criteria on the application forms and the Parish Council's published criteria.

4 Accounts and Records of Expenditure

Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.

No.	Description	Applicant	Amount
1	Minibus replacement fund	Swinford 2000	£1,500.00
2	Flooring and curtains	Swinford Village Hall	£1354.20
3	Refurbishment project	Rowland United Cricket Club	£1,800.00
4	Glebe land project (funds ring-fenced from 2021 allocation but not yet paid out)	Swinford Parish Council	£7,500.00
		Total:	£12,154.20

5 Forward Look

Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.

In 2020 the Parish Council decided that from 2020 onwards, 25% of the annual grant income will be automatically allocated for Parish Council projects such as the Glebe Land, this will continue.

The process and criteria for 2022 will be the same, however, it has been decided to introduce two grant cycles to give applicants more opportunity to submit applications.

5. North Kilworth Annual Report

1 Community Engagement

How did the Parish inform the local community of the opportunities available through the fund?

Through minutes of Parish Council meetings. There is now a general awareness in the village of the availability of this funding.

How did the Parish involve the local community in the development of ideas and decision making around the fund?

No action has been taken this year towards this objective. The continuing Covid restrictions only relaxed in July meant that there could not be any specific meeting, but references to the fund in parish council minutes serves to remind villagers of the existence of the fund.

2 Fund Administration

Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:

The Parish Council continues to have an officer with specific responsibility for Parish involvement. He maintains an account showing the financial position of the parish in relation to the available funding. Any applications are discussed in public at parish council meetings, and the decision recorded in minutes.

3 Applications to the Fund

Please provide a list of all applications made to the fund from your Parish this year:

1. North Kilworth Cricket Club - £403.06 for shirts for the Sunday cricket team

Please details of which applications for funding in your Parish were successful and why:

The application was successful because the purpose was to increase local involvement in a sporting activity, which might not occur without this level of support.

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4	Accounts and Records of Expenditure
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Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.

Balance as at 01.12.20	£5,794.05
New Funding 2021	£7,930.92
Total Available Funds	£13,724.97
Grants Awarded:	
North Kilworth Cricket Club	£403.06 – Sep 21
Balance as at 30.11.21	£13,321.91

5	Forward Look
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Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.

The village is heavily involved in developing applications for section 106 funding. Where applications don't meet the criteria we will consider whether instead they can be funded by the windfarm. By the middle of 2022 we may have an idea of projects which would be suitable for this form of grant aid. We have involved members of the public in our section 106 initiatives, and we expect there to be a spin-off towards ideas for windfarm funding as the year progresses.

6. Misterton with Walcote Annual Report

1 | Community Engagement

How did the Parish inform the local community of the opportunities through the fund?

Misterton with Walcote Parish Council, at their meeting on 7th January 2021, considered how to publicise the availability of grants for this award cycle. It was decided that notices should be displayed on the Parish notice board and information made available on the website and in the online parish magazine, The Walcote Word. In addition, a leaflet was delivered to each house in the Parish during January/February 2021 as Covid restrictions allowed. The Five Parishes News, a free newsletter that was formerly delivered to all households in the parish, closed during the Covid pandemic, but a publicity article was included in the winter edition of the Walcote Word. Wind farm grants were also publicised at each Parish Council meeting from January 2021, through to the application closing date at the end of March 2021.

Successful projects continue to display plaques detailing the Windfarm's involvement with project funding.

How did the Parish involve the local community in the development of ideas and decision making around the fund?

At each Parish Council meeting, parishioners were given an opportunity to ask questions or make suggestions about the applications received, comments and observations. The decision-making process, as part of a Parish Council meeting, was open to the public even though the meeting took place on Zoom (parishioners have joined several meetings).

2 | Fund Administration

Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:

Applications were discussed and considered at the Parish Council meeting on 6th May 2021, later than originally advertised, in the hope that the meeting might be in person rather than on Zoom. Unfortunately, restrictions were still in place, so the Parish Council agreed that decisions made over Zoom was a better option than further delay. Three members of the public, plus the District Councillor attended.

Minutes of the meeting, detailing discussions, and decisions were available on the Parish notice board and remain available on the website and were included in the spring/summer edition of the Walcote Word.

A representative of the Parish Council attends the CIC meetings and reports back to each Parish Council meeting.

Feedback from parishioners and recipients has been supportive during this funding cycle and we were able to offer funds to each applicant.

3 Applications to the Fund

Please provide a list of all applications made to the fund from your Parish this year:

The Parish Council applied for and was awarded two grants during 2021: one to enable the existing, dilapidated ramp to be replaced and the second to provide outdoor gym equipment outside the Walcote Memorial Hall.

No other applications were received.

Please provide details of which applications for funding in your Parish were successful and why:

- 1) The original skateboard ramp was installed in the village a number of years ago by a group formed for the purpose of fundraising for the project. Eventually the group disbanded following the successful installation of the original wooden ramp, but over the last few years, the ramp has deteriorated, and maintenance costs have rocketed. In 2018, funding was allocated towards the replacement of the ramp and in the intervening period the Parish Council has obtained a number of grants from a variety of sources, but there was still a shortfall. This year, following a damning report on the condition of the ramp from RoSPA, the ramp was closed, and an application was made for the balance of the funding needed for the project. This was approved and the ramp was replaced in time for use during the school summer holidays. Both the old and new ramps are well used by children from the village and from the surrounding area.
- 2) Following requests from residents, the Parish Council investigated the provision of outdoor gym equipment on the village playing field, but the costs at the time were prohibitive. Another request was made earlier this year, but this time one of the councillors noticed an offer to install four pieces of exercise equipment (suitable for use by 6 people simultaneously) at a much more reasonable price. An application was made and approved. The equipment is now installed and in regular use.

No other applications were received in this funding cycle.

4 Accounts and Records of Expenditure			
Please provide a full record of your accounts and expenditure over the last year, including copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.			
The following grant applications have been approved by Misterton and Walcote Parish Council during the year:			
Nos	Description	Supplier	Amount
1	Skateboard Ramp Misterton with Walcote Parish Council	Supplier: Calloo Cheque paid to Misterton with Walcote Parish Council	£5,500.00
2	Outdoor Gym Equipment Misterton with Walcote Parish Council	Supplier: Sovereign Play Equipment Co Ltd Cheque paid to Misterton with Walcote Parish Council	£6,450.96 (£7,114.36 approved but the balance was not needed)
3	Skateboard Ramp approved in 2018 Misterton with Walcote Parish Council	Cheque paid to Misterton with Walcote Parish Council	£4,000.00
		Total	£11,950.96 in 2021, £15,950.96 paid out

5 Forward Look	
Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.	
<p>At present, it is intended to adopt a similar schedule again in 2021 - 22. Organisations active in the village are all now familiar with the process adopted by Misterton with Walcote.</p> <p>Although the ongoing uncertainties and restrictions imposed by Covid make it difficult to predict precise arrangements and it may be that the Parish Council will be more flexible about timings than in previous years. Publicity materials will be sent to each house in January 2022 and details will be included in our online village newsletter. Windfarm grants will again form part of every Parish Council agenda between now and April 2022.</p>	

Canvassing parishioners has shown support for a single date for applications and funding decisions. Two of the main receiving bodies (the village hall and church) mentioned that they found the annual cycle with one application date helpful. However, as these groups have been successful, they may be more likely to support the existing system. The Parish Council finds the single date useful, allowing it to consider all the applications simultaneously. We are aware that the system may appear a little inflexible; nevertheless, as demonstrated during 2018, the Parish Council is able to consider applications outside this cycle if circumstances demand. Local feedback suggests that this flexibility is welcomed, but that the usual cycle is still preferred.

Successful applicants continue to display signs showing the support of Vattenfall and the Eight Parishes CIC.

The Parish acknowledges that it has accumulated considerable funds but is aware of several substantial projects being considered by different village groups. Moreover, payments made in the past year exceed the total funds carried forward, so the Parish Council considers it prudent to continue to scrutinise every bid closely and with care.

The community has embraced the opportunities offered by the fund and is grateful for the improvements so far secured.

7. Cotesbach Annual Report

1 Community Engagement

How did the Parish inform the local community of the opportunities available through the fund?

Cotesbach PC informed the community through the Cotesbach Communicator which is published every quarter, and by encouraging applications during the Parish Council meetings that occurs approximately every quarter.

The Cotesbach Village website also explains the application process.

How did the Parish involve the local community in the development of ideas and decision making around the fund?

During Parish Council meetings, the public were part of the discussion and able to voice their opinion.

2 Fund Administration

Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:

The funds available to potential applicants were shared at each Parish Council meeting and any decisions regarding the fund were minuted.

3 Applications to the Fund

Please provide a list of all applications made to the fund from your Parish this year:

2 applications were made this year:

- 1) Pond improvements
- 2) Millennium sign

Please details of which applications for funding in your Parish were successful and why:

- 1) Pond improvements – for planting of marginals around the pond to hide the liner and improve biodiversity; re-surfacing of the path with bark to reduce weed cover and improve access.

- 2) Millennium sign improvements – the village millennium sign was in poor condition, with the fixings of the metal sign rotting. A new cross bar was installed, leadwork added, and the sign cleaned and repainted to protect it for many years to come.

4 Accounts and Records of Expenditure

Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.

Total expenditure: £2818.11

5 Forward Look

Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.

We will continue to promote the fund to residents through the Parish Council.

The aim of the fund for Cotesbach is to continue to use it as an opportunity for investing in key asset requirements of the village where funding is often difficult to obtain. These are not necessarily needed often, but when they are required, costs can be high.

8. Shawell Annual Report

1 Community Engagement

How did the Parish inform the local community of the opportunities available through the fund?

The Windfarm Community Fund and its aims and objectives were discussed at Parish Meetings held throughout 2020/21, including virtual meetings held due to “lockdown”. All residents of the Village were invited to these Parish Meetings by email, Facebook, or posters. Parishioners also have access to the Community Fund’s website.

How did the Parish involve the local community in the development of ideas and decision making around the fund?

The Windfarm Community Fund is a principal item of the Annual Parish Meeting. Attendees were invited to develop their ideas for cost effective ways of using the fund for the benefit of the community. The Parish Meeting resolved to continue the policy of considering well developed and cost-effective bids on the fund as they came forward and not to limit bids to a particular timetable. The meeting also resolved to continue to build up the fund to facilitate larger projects that would arise in the future, e.g. Further Village Hall renovations and facilities. Suggestions for enhanced features, such as village green benches, and further renovation of heritage features were also discussed.

2 Fund Administration

Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:

All Windfarm Community Fund business is conducted at formal Parish Meetings throughout the year. All Parish residents are invited to attend the meetings which are widely communicated and well supported. The Windfarm Community Fund finances were presented as part of the Annual General Meeting held in May.

3 Applications to the Fund

Please provide a list of all applications made to the fund from your Parish this year:

Contribution to traffic calming measures in the village – approved. Costings for restoration of the horse trough / well heritage feature remain in progress,

ahead of formal applications for funding, but lockdown has effectively put this work on hold for now.

Please details of which applications for funding in your Parish were successful and why:

As with many villages, the quality of life is increasingly under threat from the growth in vehicular traffic, and Shawell is particularly vulnerable due to its proximity to the strategic highways network. The village has agreed a set of traffic calming proposals that are sympathetic to the rural character, heritage, and environmental aspects of the village, including gateways at the entrances to the village. COVID19 continues to delay progress, but the County Council has previously agreed to these being put in place, subject to funding by the village. Highways England are also considering a contribution. Work is expected to begin in December.

4 Accounts and Records of Expenditure

Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.

£4,000 allocated to traffic calming proposals is held in the Parish Meeting building society account. There has been no expenditure at the time of writing, but all expenditure will be accounted for by the Parish Meeting. A summary of Windfarm Community Fund items will appear in the 2020/21 parish accounts.

5 Forward Look

Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.

Regular Parish Meetings will continue to review parish policy on the use of the Windfarm Community Fund. Specific items will be considered against a standing list of proposed projects, and any ad hoc proposals received from parishioners.

9. South Kilworth Parish Council

1 Community Engagement

How did the Parish inform the local community of the opportunities available through the fund?

Regular communication from the Parish Council through the South Kilworth News publication that is distributed to every household.

All news and Parish Council minutes are on the Village website.

Additionally, we inform all other groups in the village (Village Hall, School, Art Club, WI etc) of the funding opportunity.

How did the Parish involve the local community in the development of ideas and decision making around the fund?

We started each year with a meeting to draw up a list of suggestions, then asked for a prioritisation via a questionnaire sent out to the parishioners via the South Kilworth News

Regular feedback on ideas is also gathered from other village organisations such as the Village Hall Committee – this connects with several village organisations who use this facility

2 Fund Administration

Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:

All administration of the fund is carried out through the Parish Council's standing procedures – and are included in the full external audit.

Transparency is provided through the Parish Council minutes which record all applications, decisions, and payments. The minutes are published in the South Kilworth News and on the South Kilworth Parish website.

3 Applications to the Fund

Please provide a list of all applications made to the fund from your Parish this year:

- Continuation of the South Kilworth Youth Club (SKY Club)
- Application to install a Zip Wire in the Play area

Please details of which applications for funding in your Parish were successful and why:

No applications have been turned down – every application received to-date is still under consideration.

In most instances the hold-up is not the funding – the constraint is the ownership of the initiative once the funding is available, or the development of the proposal from an ‘idea’ to a fully costed application

4 Accounts and Records of Expenditure

Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.

- South Kilworth Youth Club - Spring Term £909.92
- South Kilworth Youth Club – Summer/Autumn Term £1,089.12
- Zipwire £6,254.61

5 Forward Look

Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.

In January 2022 we will be communicating once again via the South Kilworth News and the new village website inviting suggestions and applications for funding.

Initial plans include supporting the Youth club, but this will be balanced alongside other suggestions and applications to arrive at a prioritisation if required.

One proposal under development is for a dog walking area

If applications exceed the funding available, then we will re -run the questionnaire process again to determine the view on prioritisation from the entire community.

10. Catthorpe Annual Report

1 Community Engagement

How did the Parish inform the local community of the opportunities available through the fund?

The fund is advertised through the Village Meeting and discussions on WhatsApp.

How did the Parish involve the local community in the development of ideas and decision making around the fund?

Ideas for spending the fund are discussed at the Village Meeting and updates given through WhatsApp, Facebook, and the Village Newsletter.

2 Fund Administration

Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:

No money was spent in the year through the fund – but discussions about using the fund are held at the Village Meeting and then updates provided through social media

3 Applications to the Fund

Please provide a list of all applications made to the fund from your Parish this year:

- No applications received during the period.

Please details of which applications for funding in your Parish were successful and why:

N/A

4	Accounts and Records of Expenditure
Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.	
N/A	

5	Forward Look
Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.	
The Village AGM is due to be held on Tuesday 30 th November; ideas for spending the fund will be discussed then. Further posts will be placed on Facebook, WhatsApp, and the Village Newsletter.	