

# **Eight Parishes Community Interest Company**

managing Swinford Windfarm Community Fund

and supported by

**Vattenfall Wind Power Ltd**

**Tenth Annual Report**

**December 2021 – November 2022**

(References in the document to parish councils also include parish committees & meetings)

# **Swinford Windfarm Community Fund Annual Report 2022**

## **Eight Parishes Community Interest Company**

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# **Swinford Windfarm Community Fund Annual Report 2021**

## **Eight Parishes Community Interest Company**

### **1. CIC Introduction**

This is the ninth annual report provided by the Eight Parishes Community Interest Company (CIC) to cover the delivery of the Swinford Windfarm Community Fund.

Eight Parishes CIC was formally established as a company in November 2012. During the last four years the CIC has proceeded to administer the Fund in accordance with the 'Objects of the Eight Parishes CIC' as outlined in the Grant Funding Agreement.

The report follows the format prescribed to the CIC by Messrs Vattenfall and set out in the following sections: -

- Community Engagement
- Fund Administration
- Applications to the Fund
- Accounts and Records of Expenditure
- Forward Look

Additionally, the report is structured to report on the activities of both the CIC and Parishes in each of the above sectors. In some sectors the CIC devolves responsibility to the Parishes and in others the opposite takes place.

## **2. Key Milestones Achieved by the CIC during the Year.**

The following is a summary of the Key Milestones achieved during the year:

1. Regular CIC Director's meetings held on:
  - 23<sup>rd</sup> February 2022
  - 11<sup>th</sup> May 2022
2. CIC Director's Meeting to finalise annual report and accounts.
  - 30<sup>th</sup> November 2022

### 3. CIC Summary Report

<b>i.</b>	<b>Community Engagement</b>
<b>How did the CIC inform the local community of the opportunities through the fund?</b>	
<p>The CIC devolved all community engagement to the respective Parish Councils and Committees. The community engagement is detailed in the individual parish reports. Please note there is no parish report for Westrill &amp; Starmore as they are not allocated any part of the fund.</p>	
<b>How did the CIC involve the local community in the development of ideas and decision making around the fund?</b>	
<p>The CIC devolved all community engagement to the respective Parish Councils and Committees. The community engagement is detailed in the individual parish reports. Please note there is no parish report for Westrill &amp; Starmore as they are not allocated any part of the fund.</p>	
<b>ii.</b>	<b>Fund Administration</b>
<b>Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner.</b>	
<b><i>Grant Applications</i></b>	
<p>The appraisal of grant applications is devolved to the respective Parish Councils and Committees.</p> <p>The CIC is responsible for ensuring that each payment to or on behalf of a Parish Councils or Committee is accompanied by:</p> <ul style="list-style-type: none"><li>- completed Grant application form.</li></ul>	
<b><i>Payment Grants</i></b>	
<p>The CIC Financial Orders require each grant cheque to be signed by two Directors both of whom cannot be from the recipient parish.</p>	
<b><i>CIC Meetings</i></b>	
<p>Copies of the minutes of each CIC Directors meeting are within the Minutes folder.</p>	
<b><i>Grant Allocation in Accounts</i></b>	
<p>In 2013, the CIC set aside an amount of £3000 for administration costs. The remaining first year grant of £41,000 was allocated in the accounts to each parish in accordance with the relevant % grant allocation for each parish in accordance with the Grant Funding Agreement.</p>	

In 2014, the second-year grant of £45,166 was allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2015, the third-year grant of £46,069.32 was allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2016, the fourth-year grant of £46,105.25 was allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2017, the fifth-year grant of £47,570.00 has been allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2018, the sixth-year grant received was £49,420.00. Prior to allocation, £500.00 was ring-fenced for administration costs, the remainder has been allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2019, the seventh-year grant received was £51,000.00. Prior to allocation, £1,000.00 was ring-fenced for administration costs, the remainder has been allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2020, the eighth-year grant received was £52,150.00. Prior to allocation, £1,000.00 was ring-fenced for administration costs, the remainder has been allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2021, the ninth-year grant received was £52,600.00. Prior to allocation, £1,000.00 was ring-fenced for administration costs, the remainder has been allocated to the accounts for the parishes in accordance with the agreed proportions.

In 2022, the tenth-year grant received was £56,330.00. Prior to allocation, £1,000.00 was ring-fenced for administration costs, the remainder has been allocated to the accounts for the parishes in accordance with the agreed proportions.

Each parish can only spend up to the money available in any current CIC accounts.

### ***CIC Deposit Account***

The CIC keeps a minimum amount of cash in its current account. The balance of any assets are held on deposit at Market Harborough Building Society.

The CIC has received the following interest on the deposit account in the period of the report: June 2022     £41.38

In addition, the CIC has paid Corporation Tax of £7.79 during the year.

<b>iii. Applications to the Fund</b>
<b>Please provide a list of all applications to the fund this year:</b>
Details of all fund applications are included in each individual parish report.
<b>Please detail which applications for funding were successful and why:</b>
Details of which fund application was successful and why are included in each parish report.

<b>iv. Accounts and Records of Expenditure</b>
<b>Please provide a full record of your accounts and expenditure over the last year, includes copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.</b>
<p>A copy of the CIC accounts accompanies this report.</p> <p>The administration costs of running the CIC are included in the accounts provided.</p> <p>The CIC has paid for the following from its administration account:</p> <ul style="list-style-type: none"> <li>- Clerk services provided by North Kilworth Parish Council Clerk</li> <li>- CIC Companies House Annual Return Fee</li> <li>- CIC Companies House Annual Report Fee</li> <li>- Corporation Tax on deposit account interest</li> <li>- Website hosting</li> <li>- Information Commissioner's Office Data Protection Fee</li> </ul> <p>No Directors have been paid any salary or expenses for their time involved with the CIC.</p>

<b>v. Forward Look</b>
<b>Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage with the communities and when you expect to make you final decisions on fund allocation.</b>
<p>Over the coming year the CIC will:</p> <ul style="list-style-type: none"> <li>- Continue to administer the fund in a professional way;</li> <li>- Review its processes and procedures to ensure they remain relevant;</li> </ul>

- Minimise overhead costs to maximise the money available for grant application;
- Continue to work collaboratively as a group and with Messrs. Vattenfall for the benefit of the parishes.

Additional 'Forward Look' plans for each Parish council are included in each parish report.



#### 4. Swinford Annual Report

##### 1 Community Engagement

**How did the Parish inform the local community of the opportunities available through the fund?**

This was done at each Parish Council meeting. Information was put in the Parish Council newsletter, distributed to each household and all the information was placed on the Parish Council website.

**How did the Parish involve the local community in the development of ideas and decision making around the fund?**

There were opportunities at Council Meetings for individuals and groups to obtain the necessary application form. Application forms could also be downloaded from the Parish Council website and the Eight Parishes CIC website. Completed application forms were returned to the Parish Clerk and handed on to a sub-committee, (a small group of residents who have no affiliation to the applications). The sub-committee made its recommendations to the Parish Council.

##### 2 Fund Administration

**Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:**

The matter was discussed in detail at several meetings, grant application forms were always available in paper version and online. The opportunity to apply was published on the Parish Council website. Details of applications were published in the Parish Council newsletter and parishioners were invited to comment. The Parish Clerk was available to answer any queries and if necessary, assist groups with their applications. Reports were given at Parish Council meetings and the minutes posted on the Parish Council website and noticeboard.

##### 3 Applications to the Fund

**Please provide a list of all applications made to the fund from your Parish this year:**

**1. Swinford 2000**

£1,500.00 *Minibus replacement fund*

**2. Swinford Village Hall**

£1,047.32 *24 x chairs and 4 x 5' rectangular tables*

**3. Swinford Village Hall**

£1,354.20 *Flooring and curtains for the small hall*

**4. Rowland United Cricket Club**

£1,800.00 *Refurbishment project*

**5. Swinford C of E Primary School**

£20,000.00 *Playground equipment*

**6. Swinford Parish Council**

£7,500.00 *Glebe land project*

**Please details of which applications for funding in your Parish were successful and why:**

**1. Swinford 2000 £1,500 – Minibus Replacement Fund**

Grant approved in full.

**2. Swinford Village Hall £2,235.00 LED Lighting**

Approved as sustainable project.

**3. Swinford Village Hall £1,608.00 Replacement Tables and Chairs**

Approved but payment deferred until the next financial year.

**4. Swinford C of E Primary School £20,000.00 – Playground Equipment**

Application was deferred, a more detailed application was requested.

**5. Swinford Parish Council £4,00.00 – Glebe Land Project**

Ring-fencing of funds approved in full, to be applied for as necessary.

These successful applications were successful because the sub-committee judged that they met the criteria on the application forms and the Parish Council's published criteria.

**4 Accounts and Records of Expenditure**

**Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.**

No.	Description	Applicant	Amount
1	Pocket Park Project (ring-fenced funds from previous years)	Swinford Parish Council	£6,764.48

2	Pocket Park Project (ring-fenced funds from previous years)	Swinford Parish Council	£597.25
3	Pocket Park Project (ring-fenced funds from previous years)	Swinford Parish Council	£1,817.26
4	Minibus Replacement Fund	Swinford 2000	£1,500.00
5	LED Lighting	Swinford Village Hall	£2,235.00
		<b>Total:</b>	<b>£12,913.99</b>

## 5 Forward Look

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.**

The Parish Council ring-fenced a further £4,000.00 for the Pocket Park Project.

The process and criteria for 2023 will be reviewed with a view to a major project.

## 5. North Kilworth Annual Report

### 1 Community Engagement

**How did the Parish inform the local community of the opportunities available through the fund?**

Through minutes of Parish Council meetings and the North Kilworth News. There is now a general awareness in the village of the availability of this funding.

**How did the Parish involve the local community in the development of ideas and decision making around the fund?**

No action has been taken this year towards this objective but references to the fund in parish council minutes and the North Kilworth News serves to remind villagers of the existence of the fund.

### 2 Fund Administration

**Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:**

The Parish Council continues to have an officer with specific responsibility for Parish involvement. He maintains an account showing the financial position of the parish in relation to the available funding. Any applications are discussed in public at parish council meetings, and the decision recorded in minutes.

### 3 Applications to the Fund

**Please provide a list of all applications made to the fund from your Parish this year:**

1. Application by North Kilworth Bowls Club for a £600.00 contribution towards mowing equipment: approved.
2. Application by North Kilworth Sports Club for a £2,000.00 contribution towards the purchase of a roller: approved, payment deferred until the next financial year.

**Please details of which applications for funding in your Parish were successful and why:**

See above: the applications were successful because the purpose was to increase local involvement in a sporting activity, which might not occur without this level of support.

**4 Accounts and Records of Expenditure**

**Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.**

North Kilworth Bowls Club: £600.00.

**5 Forward Look**

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.**

The village is heavily involved in developing applications for section 106 funding. Where applications don't meet the criteria, we will consider whether instead they can be funded by the windfarm. We have involved members of the public in our section 106 initiatives, and we expect there to be a spin-off towards ideas for windfarm funding as time progresses.

## 6. Misterton with Walcote Annual Report

### 1 | Community Engagement

#### How did the Parish inform the local community of the opportunities through the fund?

Misterton with Walcote Parish Council, at their meetings at the end of 2021 and on 11th January 2022, considered how to publicise the availability of grants for this award cycle. It was decided that notices should be displayed on the Parish notice board and information made available on the website and in the online parish magazine, The Walcote Word. In addition, a leaflet was delivered to each house in the Parish during January/February 2022. A publicity article was included in the winter edition of the Walcote Word in December 2021. Wind farm grants were also publicised at each Parish Council meeting from November 2021, through to the application closing date at the end of February 2022.

Successful projects continue to display plaques detailing the Windfarm's involvement with project funding.

#### How did the Parish involve the local community in the development of ideas and decision making around the fund?

At each Parish Council meeting, parishioners were given an opportunity to ask questions or make suggestions about the applications received. No one chose to make any comments or observations other than two parishioners who offered support to all three projects. The decision-making process, as part of a Parish Council meeting, was open to the public.

### 2 | Fund Administration

#### Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:

Applications were discussed and considered at the Parish Council meeting on 21<sup>st</sup> March 2022. Four members of the public, plus the District Councillor attended.

Minutes of the meeting, detailing discussions and decisions, were available on the Parish notice board and remain available on the website and were included in the spring/summer edition of the Walcote Word. A representative of the Parish Council attends the CIC meetings and reports back to each Parish Council meeting.

Feedback from parishioners and recipients has been supportive during this funding cycle and we were able to offer funds to each applicant.

### **3 Applications to the Fund**

**Please provide a list of all applications made to the fund from your Parish this year:**

The Parish Council applied for and was awarded a grant to install a free-standing slide in the children's play area in Chapel Lane.

Walcote Wrigglers applied for money to improve its role play resources.

St Leonard's Church applied for money to improve the ecological value of the churchyard through works to trees, revised fencing arrangements and the provision of a range of nest boxes.

**Please provide details of which applications for funding in your Parish were successful and why:**

- 1) Over the years residents have requested a slide be provided in the children's park. On each occasion, it was suggested that an existing mound was used as the support. However, the cost always proved prohibitive as extensive earth works were needed to accommodate any of the slides found. This year, it was suggested that the council look at providing a free-standing slide, the cost of which is considerably less, and the bid was successful. This will enhance the value of the park encouraging children and their carers to exercise in the open air, improving physical and mental health. The slide is not yet installed and the request for funds is deferred until the next financial year.
- 2) Walcote Wrigglers meets weekly in the village hall and provides educational and social developmental opportunities for preschool children from Walcote and the surrounding villages. This is a popular and well used group. They applied for funds to provide extra resources for the role play area, encouraging children to interact with each other and with familiar and unfamiliar adults. This group is particularly important for village families without access to private transport during the day as limited bus services make attendance at other groups impossible. The grant was approved in full, and the equipment has been purchased.
- 3) St Leonard's Church applied for funds to carry out work to the trees and fencing in the churchyard as, although a number of grants are available to help maintain the building, funding to improve the churchyard is harder to find. A scheme is planned to trim a number of trees, removing dangerous limbs and opening up some very overgrown graves. In addition, log piles and a dead hedge will be created, benefitting invertebrates and small mammals and a range of nest boxes will be installed. Some work will be completed by paid professionals, but the scheme will also utilise voluntary contributions. This grant was approved as the churchyard was identified in the Neighbourhood Plan as an important open space and the grant will increase and support

biodiversity. Currently the nest boxes have been sourced, but the remainder of the scheme is waiting for the completion of the works to the trees which is due to start imminently as it is now the ideal time of year.

#### **4 Accounts and Records of Expenditure**

**Please provide a full record of your accounts and expenditure over the last year, including copies of relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.**

The following grant applications have been approved by Misterton and Walcote Parish Council during the year

<b>Nos</b>	<b>Description</b>	<b>Supplier</b>	<b>Amount</b>
1	Slide - Misterton with Walcote Parish Council	Brexit and Covid have led to supply problems, so no payment has yet been made.	Approved up to £6,500.00.
2	Role play equipment including playhouse panels, cash register, play money etc.	Cheque paid directly to Walcote Wrigglers who have sourced the equipment.	£517.15.
3	Work to churchyard trees provided by local tree surgeon, stakes and wire for dead hedge, from Coltman Brothers timber merchant, 8 x various nest boxes from RSPB and wildflower seed from Boston Seeds The remainder of the labour relies on volunteers.	£2000 approved and paid to Misterton PCC as so many suppliers are being used. The balance of funds for the scheme will be provided by the church from a legacy.	£2000.00.
		<b>Total</b>	£9037.15 approved (£2517.15 paid)

#### **5 Forward Look**

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.**

At present, it is intended to adopt a similar publicity and decision-making schedule in 2022 - 23. Organisations active in the village are all now familiar with the process adopted by Misterton with Walcote. Publicity materials will be sent to each house in January 2023 and details will be included in our



online village newsletter in December. Windfarm grants will again form part of every Parish Council agenda between now and April 2023. Canvassing parishioners has shown support for a single date for applications and funding decisions. Two of the main receiving bodies (the village hall and church) mentioned that they found the annual cycle with one application date helpful. However, as these groups have been successful, they may be more likely to support the existing system. The Parish Council finds the single date useful, allowing it to consider all the applications simultaneously. We are aware that the system may appear a little inflexible; nevertheless, was demonstrated during 2018, the Parish Council is able to consider applications outside this cycle if circumstances demand. Local feedback suggests that this flexibility is welcomed, but that the usual cycle is still preferred.

Successful applicants continue to display signs showing the support of Vattenfall and the Eight Parishes CIC.

The Parish acknowledges that it has accumulated considerable funds but is aware of several substantial projects being considered by different village groups. The Parish Council considers it prudent to continue to scrutinise every bid closely and allocate monies with care.

The community has embraced the opportunities offered by the fund and is grateful for the improvements so far secured.

## 7. Cotesbach Annual Report

### 1 Community Engagement

**How did the Parish inform the local community of the opportunities available through the fund?**

Residents were informed of the fund through regular parish council agendas and through information available on the parish council website.

**How did the Parish involve the local community in the development of ideas and decision making around the fund?**

During Parish Council meetings, the public were part of the discussion and able to voice their opinion.

### 2 Fund Administration

**Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:**

The funds available to potential applicants were shared at each PC meeting and any decisions regarding the fund were minuted.

A clear set of guidelines on the Parish Council's funding principles for Eight Parishes CIC is available on the parish council website and any applicants were open to reading this information.

### 3 Applications to the Fund

**Please provide a list of all applications made to the fund from your Parish this year:**

Additional funding of £190.00, for increased costs, was also approved for the pond project which was approved in 2021.

**Please details of which applications for funding in your Parish were successful and why:**

Not applicable.

<b>4</b>	<b>Accounts and Records of Expenditure</b>
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**Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.**

Total expenditure: £190.00.

<b>5</b>	<b>Forward Look</b>
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**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.**

We will continue to promote the fund to residents through the parish council.

There is interest for some bird boxes to be purchased and installed, as well as some additional seeds for the wildflower verge and replacement of church fencing.

## 8. Shawell Annual Report

### 1 Community Engagement

**How did the Parish inform the local community of the opportunities available through the fund?**

The Windfarm Community Fund and its aims and objectives were discussed at Parish Meetings held throughout 2021/22. All residents of the Village were invited to these Parish Meetings by email, Facebook, or posters. Parishioners also have access to the Community Fund's website.

**How did the Parish involve the local community in the development of ideas and decision making around the fund?**

The Windfarm Community Fund is a principal item of the Annual Parish Meeting.

Attendees were invited to develop their ideas for cost effective ways of using the fund for the benefit of the community.

The Parish Meeting resolved to continue the policy of considering well developed and cost-effective bids on the fund as they came forward and not to limit bids to a particular timetable.

The meeting also resolved to continue to build up the fund to facilitate larger projects that would arise in the future, e.g. Further Village Hall renovations and facilities. Suggestions for enhanced features, such as village green benches, and further renovation of heritage features were also discussed.

### 2 Fund Administration

**Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:**

All Windfarm Community Fund business is conducted at formal Parish Meetings throughout the year. All Parish residents are invited to attend the meetings which are widely communicated and well supported. The Windfarm Community Fund finances were presented as part of the Annual General Meeting held in May.

### 3 Applications to the Fund

**Please provide a list of all applications made to the fund from your Parish this year:**

No applications received.

**Please details of which applications for funding in your Parish were successful and why:**

Not applicable.

**4 Accounts and Records of Expenditure**

**Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.**

Not applicable.

**5 Forward Look**

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.**

Regular Parish Meetings will continue to review parish policy on the use of the Windfarm Community Fund. Specific items will be considered against a standing list of proposed projects, and any ad hoc proposals received from parishioners.

## 9. South Kilworth Parish Council

### 1 | Community Engagement

#### **How did the Parish inform the local community of the opportunities available through the fund?**

Regular communication from the Parish Council through the South Kilworth News publication that is distributed to every household.

All news and Parish Council minutes are on the Village website.

Additionally, we inform all other groups in the village (Village Hall, School, Art Club, WI etc) of the funding opportunity.

#### **How did the Parish involve the local community in the development of ideas and decision making around the fund?**

We start each year with a meeting to draw up a list of suggestions, then ask for a prioritisation via a questionnaire sent out to the parishioners via the South Kilworth News.

Regular feedback on ideas is also gathered from other village organisations such as the Village Hall Committee – this connects with several village organisations who use this facility.

This year we held an additional meeting in April to discuss priorities as we also had to make some decisions around S106 funding.

### 2 | Fund Administration

#### **Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:**

All administration of the fund is carried out through the Parish Council's standing procedures – and are included in the full external audit.

Transparency is provided through the Parish Council minutes which record all applications, decisions and payments. The minutes are published in the South Kilworth News and on the South Kilworth Parish website.

**3 Applications to the Fund**

**Please provide a list of all applications made to the fund from your Parish this year:**

Continuation of the South Kilworth Youth Club (SKY Club).  
  
Application for Table Tennis equipment from the club that runs weekly in the Village Hall.

**Please details of which applications for funding in your Parish were successful and why:**

No applications have been turned down – every application received to-date is still under consideration.  
  
In most instances the hold-up is not the funding – the constraint is the ownership of the initiative once the funding is available, or the development of the proposal from an ‘idea’ to a fully costed application.

**4 Accounts and Records of Expenditure**

**Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.**

South Kilworth Youth Club Term 1: £1,950.60  
  
South Kilworth Bowls Club: £580.00  
  
South Kilworth Table Tennis Club: £650.00  
  
South Kilworth Youth Club Term 2: £1,430.34

**5 Forward Look**

**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.**

In January 2023 we will be communicating once again via the South Kilworth News and the new village website inviting suggestions and applications for funding.

Initial plans include a possible requirement to provide some matched funding for a multi-use games area, but this will be balanced alongside other suggestions and applications to arrive at a prioritisation if required.

One proposal under development is for a dog walking area, which has been carried over from 2021.

If applications exceed the funding available, then we will re-run the questionnaire process again to determine the view on prioritisation from the entire community.



## 10. Catthorpe Annual Report

### 1 Community Engagement

**How did the Parish inform the local community of the opportunities available through the fund?**

The fund is advertised through the Village Meeting and discussions on WhatsApp, the Village Facebook site and the newsletter.

**How did the Parish involve the local community in the development of ideas and decision making around the fund?**

Ideas for spending the fund are discussed and decided on at the Village Meeting. The next Village meeting is on Tuesday 6<sup>th</sup> December 2022, where a proposal on how to encourage applications will be discussed.

### 2 Fund Administration

**Please detail how the administration of the fund was approached during the year to ensure that the fund was administered in an open and transparent manner:**

No money was spent in the year through the fund due in part to the impact of Covid. The fund though is popular in the village and frequently discussed, the decisions on spending the fund are made at Village Meeting and then updates provided through social media (as above).

### 3 Applications to the Fund

**Please provide a list of all applications made to the fund from your Parish this year:**

No applications were made this year. There are a number of individual projects that are currently being discussed that would require the support of the fund. Alternative funding was found for one proposal, so no application was made.

**Please details of which applications for funding in your Parish were successful and why:**

Alternative funding was found for a proposal to repair a footpath, so no application was made.

<b>4</b>	<b>Accounts and Records of Expenditure</b>
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**Please provide a full record of your accounts and records of expenditure over the last year, including copies of any relevant receipts. This should include accounts from any parish councils or meetings and / or expenditure by these bodies that relate to the community fund.**

Not applicable.

<b>5</b>	<b>Forward Look</b>
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**Please outline your plans for the fund over the next year. This should include a broad timeline, how you plan to inform residents about fund opportunities, what activities you are planning to engage in with the communities and when you expect to make you final decisions on fund allocation.**

The Village AGM is due to be held on Tuesday 6<sup>th</sup> December 2022 where the projects that are being considered will be discussed further. Follow up information will be placed on Facebook, WhatsApp and the Village Newsletter.

**END OF REPORT**